



Division of Environmental Health

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**ONSITE WASTEWATER TREATMENT SYSTEM (OWTS) PERMIT APPLICATION
 NEW CONSTRUCTION/MODIFICATION**

Application is hereby made to the Humboldt County Department of Health & Human Services, Division of Environmental Health (DEH) for a permit to construct or modify an onsite wastewater treatment system as specified below in compliance with all county ordinances and state law regulating construction of OWTS.	Permit Type: <input type="checkbox"/> New Construction <input type="checkbox"/> Modification <input type="checkbox"/> Permit Renewal
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Applicant Name:	Owner's Name:
Mailing Address:	Mailing Address:
Phone Number:	Phone Number:
Email:	Email:
Parcel Number:	System will serve:
Site Address: Street	<input type="checkbox"/> Residence: No. of Bedrooms: _____
City & Zip	<input type="checkbox"/> Commercial: Design Flow: _____
Directions to Site:	<input type="checkbox"/> Multiple Housing: No. of Units: _____ Br / Unit: _____
	<input type="checkbox"/> Mobile Home Park/Campground: Design Flow: _____
	Water Supply: <input type="checkbox"/> Public <input type="checkbox"/> Private

Standard System Non-Standard System**

**Please note that non-standard systems require an operating permit pursuant to HCC Title VI, Division I, Chapter 6. The owner/operator will be subject to permit fees and inspections.

Terms of Permit

1. DEH personnel will be notified a minimum of **48 hours** prior to final inspection. Please note that some systems may require several inspections. **Should situations arise that prohibit a final inspection at the appointed time, the applicant or the applicant's agent shall notify DEH and reschedule the appointment. Failure to do so may result in additional charges to the applicant at the current hourly rate.**
2. An inspection by DEH personnel, or other Qualified Professional approved by DEH, will be obtained prior to covering the system.
3. An inspection will not be performed unless a copy of the DEH-approved OWTS design is available at the job site.
4. Any deviation from the approved plan without prior approval from DEH may result in revocation of this permit.
5. **This permit shall expire if work authorized is not completed prior to 1 year from the Building Permit Issuance Date.**

The issuance of a permit in no way implies a DEH guarantee of perfect and indefinite operation of this OWTS. Field conditions that vary significantly from the description provided with the application may void this permit.

The undersigned applicant of the permit certifies as follows:	To Be Completed by Building Department
Contractors' License Law Certification <input type="checkbox"/> The applicant's contractor is licensed under the provisions of the Contractors' License Law, under the license number below, _____ which is in full effect. OR <input type="checkbox"/> The applicant is exempt from the provisions of the Contractor's License Law (owner/builder)	Building Permit No.: _____ Issuance Date: _____

I hereby acknowledge that I have read this application and that the information provided is correct. I agree to comply with all County Ordinances and State Law regulating construction of onsite wastewater treatment systems.

Signature of Owner / Owner's Authorized Agent: _____ **Date:** _____

FOR OFFICE USE ONLY				
Septic Tank Size:	Pump Chamber Size:	No. of Lines:	Line Length:	Trench Depth:
Approved Bedroom Count:		Approved Design Flow:		
Special Requirements and/or Comments:				
System Design Approved by:		Date:	Reviewed By:	Date:
Construction Approved by:			Date:	
Application Fee Assigned:				
			PE Code:	

**** WHEN FULLY APPROVED, THIS APPLICATION WILL BE THE PERMIT ****

OWTS PERMIT APPLICATION CHECKLIST

- Site Plan showing:
 - Locations of tanks, piping, and primary and reserve disposal fields
 - Any existing onsite wastewater treatment system(s) or components
 - Distances to wells, water bodies, property lines, steep slopes, foundations, and drainages
 - Any and all structures served by the system
 - Ground slope or contour in the area of work

- Design Report:
 - Detailed dimensioned layout of disposal field and trench cross-section
 - Soil textural analysis and percolation testing
 - Groundwater monitoring well readings (if applicable)
 - Soil profiles for the primary and reserve disposal field locations
 - System sizing and design calculations, stamped by a qualified professional