

Reopening Plan - Agriculture and Livestock

Please provide us with your e-mail address. You will be e-mailed a copy of your submission after completion.

Email address *

covidinfo@co.humboldt.ca.us

Business Information

Business Name

Example Reopening Plan for Agriculture

Business Jurisdiction

Unincorporated Area - County ▼

Business Phone

707-441-5000

Business Street Address (Physical)

805 5th Street

City

Eureka

Zip

95501

Contact Information

First Name

John

Last Name

Doe

Job Title

Business Owner

Phone

707-441-5000

Plan Elements

Topics for Employee Training

Employees should be provided with information about COVID-19, including CDC guidelines on symptoms and screening. Everyone at your workplace should know what symptoms to look for and when to seek medical attention. Training on proper social distancing, handwashing and the proper use of face coverings inside and outside of work should also be included.

What trainings specific to your business will you provide to your employees?

We will train our farm workers on the following prevention measures:

1. Information related to COVID-19 from the Centers for Disease Control and Prevention (CDC) specific to farm workers, including:
 - What COVID-19 is and how it is spread.
 - Preventing the spread of COVID-19 if you are sick.
 - Symptoms of COVID-19 and when to seek medical attention.
 2. Information from California's COVID-19 Response Webpage for additional resources for farm workers, including ones in Spanish.
 3. The importance of frequent hand-washing with soap and water, including:
 - Following CDC guidelines to wash for at least 20 seconds.
 - When farm workers arrive at work and before they leave work.
 - Before and after eating or using the toilet.
 - After close interaction with other persons and agriculture products.
 - After contacting shared surfaces or farm tools.
 4. Before and after wearing masks or gloves.
 - After blowing nose or sneezing.
 5. That hand sanitizer is not as effective as hand-washing but can be used as an interim measure if a hand-washing station is not immediately available.
 6. Methods to avoid touching eyes, nose, and mouth.
 7. Coughing and sneezing etiquette, including covering a cough or sneeze with a tissue or a sleeve instead of a hand.
 8. Safely using cleaners, disinfectants and pesticides which includes:
 - Carefully following label directions.
 - Assessing the hazards of all cleaners, disinfectants and pesticides used at the worksite.
 - Wearing personal protective equipment (such as gloves).
 - Ensuring cleaners, disinfectants and pesticides are used in a manner that does not endanger employees.
 9. Limiting close contact with others as much as possible and maintaining safe physical distancing.
 10. The importance of not coming to work if they have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, or recent loss of taste or smell, or if they live with or have had close contact with someone who has been diagnosed with COVID-
 11. To seek medical attention if the symptoms become severe including persistent pain or pressure in the chest, confusion, or bluish lips or face.
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Items to consider:

- o Information on COVID-19, preventing spread, and who is especially vulnerable.
- o Self-screening at home, including temperature and/or symptom checks using CDC guidelines.
- o The importance of not coming to work if employees have a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
- o When to seek medical attention.
- o The importance of hand washing.
- o The importance of physical distancing, both at work and off work time.
- o Proper use of cloth face covers.

Plan Elements

Individual Control Measures and Screening

Employees and anyone entering the facility should be screened for symptoms, and employees with symptoms should stay home from work. Employers should provide appropriate protective equipment and consider the use of disposable gloves to supplement frequent handwashing and sanitizing. Face coverings are strongly recommended, and employers should both provide them and encourage their use. Face coverings must not be shared.

How will you make sure your employees are healthy, and what protective equipment will you provide for them?

For our farm workers we will:

1. Immediately send workers with acute respiratory illness symptoms home or to medical care as needed.
2. Establish procedures to notify local health officials upon learning that someone has a COVID-19 infection. These officials will help us to determine response.
3. Encourage sick workers to stay home by not punishing them for missing work. Consider sick leave benefits to help prevent the spread among workers who might otherwise work out of economic necessity. Educate eligible farm workers on other benefits they can access if symptoms, illness, or caring for an ill family member prevents them from working.
4. Make hand-washing stations more readily available and encourage their use.
5. Establish procedures to routinely clean and disinfect commonly touched surfaces and objects (e.g., water containers, steering wheels, tractors, baling equipment, shared tools, shared workstations, door handles, seat belts, insides of toilet facilities) throughout the workday by;
 - Using products that are EPA-approved for use against the virus that causes COVID-19.
 - Providing EPA-registered disposable wipes for farm workers to wipe down commonly used surfaces before use.
 - Following the manufacturer's instructions for all cleaning and disinfection products (e.g., safety requirements, protective equipment, concentration, contact time).
 - Ensuring there are adequate supplies to support cleaning and disinfection practices.

Items to consider:

- o Symptom screenings and/or temperature checks.
- o Encourage workers who are sick or exhibiting symptoms to stay home.
- o Frequent handwashing and use of hand sanitizer.
- o Provide disposable gloves to workers using cleaners and disinfectants when required. Consider gloves as a supplement to frequent handwashing for other cleaning, task such as handling commonly touched items, or conducting symptom screening.
- o Strongly recommend cloth face covers when employees are not required to wear respirators for other hazards and are in the vicinity of others.
- o Reconfigure, restrict, or close common areas to maintain physical distancing or move to open areas.

Cleaning and Disinfecting Protocols

Thoroughly clean and disinfect high-traffic areas and commonly used surfaces using an EPA-approved product, diluted household bleach solution (five tablespoons per gallon of water) or alcohol solution (at least 70% alcohol). Clean all frequently touched surfaces and equipment between routes, shifts or users, whichever is most frequent. Stock toilets and handwashing stations with paper towels, soap and hand sanitizer. Hand sanitizer must also be available in all delivery vehicles. Improve facility ventilation if possible. Employers must provide employees with cleaning and disinfection protective gear (such as gloves) and the paid time needed to follow these cleaning practices or hire a cleaning service to perform them.

How will you make sure your facilities are cleaned and disinfected frequently? What sanitation products will you provide to protect employees?

Our farm workers work primarily in the open. However, we do have one common facility that is sometimes used for rest and restroom breaks. For that facility we will;

1. Ensure bathrooms and hand-washing facilities are readily accessible to all farm workers at all times.
 2. Restrooms are clean and sanitary using products that are EPA-approved for use against the virus that causes COVID-19.
 3. Hand-washing facilities are located at or near the restrooms.
 4. Soap or other suitable cleansing agent and single-use towels are provided.
 5. Additional hand-washing supplies are placed as close to work areas as possible to allow for frequent handwashing.
 6. Enough time is allowed for frequent handwashing.
 7. Supervisors will frequently check the supply of soap, paper towels, and toilet paper, and replenish them before they run out.
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Items to consider:

- o Perform thorough cleaning in high traffic areas.
- o Frequently disinfect commonly used surfaces.
- o Clean and sanitize shared equipment between each use.
- o Clean touchable working surfaces between shifts or between users, whichever is more frequent.
- o Ensure delivery vehicles, vehicle cabs, and equipment are cleaned before and after delivery routes and carry additional sanitation materials during deliveries.
- o Avoid sharing phones, other work tools, or equipment wherever possible.
- o Ensure that sanitary facilities stay operational and stocked at all times.
- o Stagger breaks if feasible to ensure physical distancing.
- o Clean restrooms frequently.
- o Use products approved for use against COVID-19 on the Environmental Protection.
- o Agency (EPA)-approved list and follow product instructions and Cal/OSHA requirements.
- o Provide time for workers to implement cleaning practices before, during, and after shifts; consider hiring third-party cleaning companies.
- o Consider upgrades to improve air filtration

Plan Elements

Physical Distancing Guidelines

Put in place measures to ensure at least six feet between workers. Where physical distancing cannot be maintained, consider installing barriers between employees and customers. Employees should wear face coverings when able, and customers should be encouraged to wear face coverings. Adjust safety meetings to ensure physical distancing, or hold meetings outside where six feet of distance can be maintained. Limit the number of workers in enclosed areas or working in close proximity by staggering work schedules or rotating access to work areas. Discourage workers from congregating during breaktimes by closing breakrooms, using barriers or increasing distance between chairs or tables in break areas. Designate delivery drop-off locations away from high traffic areas.

What physical distancing measures will you implement for employees and customers working at your site?

1. Physical distancing will be practiced, whether in the field, in tractors, or in structures.
 2. Adjust line speed and other processes to enable farm workers to maintain safe physical distancing while working.
 3. Stagger break and lunch times.
 4. Limit crew size by staggering work shifts or increasing the number of work shifts.
 5. Provide additional seating and shade structures to allow farm workers to take breaks while staying at least six feet apart.
 6. Encourage farm workers to avoid large gatherings and practice physical distancing during non-work hours.
 7. Provide workers with proper PPE for COVID and also when needed to protect workers against excessive dust, *Coccidioides* fungus (the source of Valley Fever), or other harmful agents.
 8. Making physical distancing possible and to take affirmative steps to quarantine any housed worker exhibiting symptoms.
 9. Establish a location for receiving regular deliveries away from on-farm high-traffic areas and housing. ◦ Place drop-boxes or drop-off locations near the road so vehicles do not need to enter the farm.
 10. Create specific instructions for deliveries. ◦ Provide suppliers and customers with the location of and all the procedures to be used at the drop-off point. ◦ Create signage to easily identify drop-off points. Include contact information on the signs to assist with questions leading up to delivery and upon arrival.
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Items to consider:

- o Implement measures to physically separate workers by at least six feet using measures such as physical partitions or visual cues (e.g., floor markings, colored tape, or signs to indicate to where workers should stand).
- o Minimize exposure between workers where physical distancing cannot be maintained, using barrier such as Plexiglas. Where barriers are not feasible, employees should wear face covers.
- o Adjust safety meetings to ensure physical distancing and use smaller individual safety meetings at the workplace to maintain physical distancing.
- o Utilize work practices if needed and feasible to limit the number of workers and maintain physical distancing.
- o Stagger employee breaks, in compliance with wage and hour regulations, to maintain physical distancing protocols.
- o Consider providing individual water bottles instead of water containers and cups.
- o Designate drop-off locations to receive deliveries away from on-farm high traffic areas.

Plan Attestation

I, the undersigned, do hereby swear, certify and affirm that this place of business:

- has performed a detailed risk assessment and implemented a site-specific protection plan.
- trains employees on how to limit the spread of COVID-19, including how to screen themselves for symptoms and stay home if they have them.
- implements individual control measures and screenings.
- implements disinfecting protocols.
- implements physical distancing guidelines.

Signed:

By typing your name here you agree that all data entered in this form is true. After approval of your plan, you will be e-mailed a Facility Compliance Certification to display in your place of business.

John Doe

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