



CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

The Advisory Committee meets on each Wednesday in March to review applications and will make recommendations to the Humboldt County Board of Supervisors in April.

APPLICATION FOR FUNDING

Agency Name: Humboldt County Library

Mailing Address: 1313 3rd Street / Eureka CA / 95503

Contact Person: Nick Wilczek Title: Library Director

Telephone: 707 269-1929 E-mail address: nwilczek@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2020-2021:

\$ 71,234.80

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other, Describe: _____

3. Describe how the scope of your proposal fits the intent of *Measure Z*. Specifically, how will it maintain and improve public safety and essential services, as described on the previous page?

The Eureka Library – a County facility, experiences threats to the safety of staff and the public. These threats and issues come in the form of aggressive patrons, drug use, and other disallowed behaviors. The presence of two security guards during open hours will provide a deterrent and efficient mitigation of threats, thereby creating a safe and welcoming environment for library guests.

4. Please provide a brief description of the proposal for which you are seeking funding.

The Humboldt County Library is requesting \$71,234.80 of Measure Z funding. This funding will allow for two Securitas security guards to be on site during all open hours at the Eureka location.



6. How have you developed a plan for sustainability, including diversification of funding sources, for your proposal to carry on without reliance on future *Measure Z* funds?

After thorough research of alternate funding mechanisms, the library has determined that the two options to fund these positions are 1) *Measure Z* or 2) the library's operating budget.

7. If this request is for the continuation or expansion of an existing program/service, what is the current source of funding for that program/service?

There is currently one security guard on premises during library open hours. This position is paid via the library's fund balance.

8. If you are awarded *Measure Z* funds, how do you plan to leverage these funds to secure additional grants, contributions or community support?

Simply put, a safer library is a more successful library. The library had nearly 150,000 visits last year. The safety concerns we experience at the library are off-putting to some of our community members. We hear regularly from people that wished they could come to the library, but don't feel safe.

The library is gaining a lot of positive momentum. One of the biggest security improvements we have made is the funding of fencing and a gate around Clara May Berry Park. The library worked with the City of Eureka to redo the park. Since being redesigned and upgraded, we have seen families and school groups return to the park. These park visits often parlay into library visits.

Please help us continue this upward trajectory by funding our *Measure Z* request.

9. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, name that entity and describe what that participation would look like.

This proposal, if funded, will require Securitas to supply the library with two security guards for the Eureka location of the Humboldt County Library.



10. Are there recurring expenses associated with this application, such as personnel cost? Please check yes or no: X - No

If you checked yes, detail those expenses here:

REQUIRED ATTACHMENTS — Be sure to include the following with your application

Proposal Narrative: Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or improves public safety. (one page maximum)

Prior Year Results: If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum)

Program Budget: Please utilize the template provided on the following pages. This will need to be updated if your agency is approved for funding.

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: 2/18/20

SIGNATURE: [Handwritten Signature]

SUBMIT YOUR COMPLETE APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures
c/o County Administrative Office
825 Fifth Street, Suite 112
Eureka, CA 95501-1153

Measure Z Funding Project Narrative
Humboldt County Library Security Guard Proposal
Nick Wilczek

The library prides itself on being open to all members of our community; we are one of the last truly free and open public institutions. We do not value the patronage of any one demographic over any other. That being said, the library serves a large population of people experiencing mental health issues and suffering through drug and alcohol addictions. This population brings a unique set of behavioral and safety concerns.

There are daily safety challenges at the library. Concerning behaviors include drug use, inappropriate and harassing comments, and threats and instances of physical violence. Female staff are often confronted with sexually harassing comments. Used sharps are an almost constant presence around the building. Threats of violence against staff, security, and other patrons are not uncommon. EPD intervention is frequently required

In accordance with the criteria of Measure Z funding, the key responsibilities of library security guards are:

- Prevent harm to the general public and library personnel
- Investigate unusual or suspicious behaviors or activities
- Enforce the library's Safe Use and Conduct policy
- Work with local enforcement to enhance library safety

Funding two security guard positions for the Eureka location of the Humboldt County Library is vital to the public safety of our community. In addition to serving as a cultural and educational hub of our city, the library is also one of Eureka's largest homeless day shelters. Approval of this funding proposal will ensure that the library provides a safe and welcoming space for our community.

ATTACHMENT II - EXHIBIT E
Budget
Humboldt County Library Measure Z Funding Request

Invoice Date: _____

Invoice # MZ- _____

Invoice Period: _____

Descriptions	Amounts	Approved Budget	Remaining Balance
A. Personnel Costs			
Title: Salary and Benefits Calculation: Duties Description:			0.00
Title: Salary and Benefits Calculation: Duties Description:			0
Title: Salary and Benefits Calculation: Duties Description:			0
Title: Salary and Benefits Calculation: Duties Description:			0
Total Personnel:		0.00	0.00
B. Operational Costs (Rent, Utilities, Phones, etc.)			
Title: SECURITAS Security Guard #1 Description: \$19.57 per hour X 35 hours per week X 52 weeks per year =	35,617		35,617.40
Title: SECURITAS Security Guard #2 Description: \$19.57 per hour X 35 hours per week X 52 weeks per year =	35,617		35,617.40
Title: Description:			
Title: Description:			
Total Operating Costs:		71234.4	0
C. Consumables/Supplies (Supplies and Consumables should be separate)			
Title: Description:			
Title: Description:			
Title: Description:			
Title: Description:			
Total Consumable/Supplies:		0	0

ATTACHMENT II - EXHIBIT E

Budget

Humboldt County Library Measure Z Funding Request

Invoice Date: _____

Invoice # MZ- _____

Invoice Period: _____

Descriptions	Amounts	Approved Budget	Remaining Balance
D. Transportation/Travel (Local and Out-of-County should be separate)			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Total Transportation/Travel Costs:	0	0	0
E. Fixed Assets			
Title:			
Description:			
Title:			
Description:			
Total Other Costs:	0	0	0
Invoice Total:	71,234.40		71,234