

Project - Measure Z – Fire Chiefs Association (Planning) FY 2019-20
Q1 Time Period - July 1, 2019 – September 30, 2019

Description	Cost	Total Amount Due	Journal Details
County Staff Time and Travel			
John Miller, Senior Planner, Humboldt County Planning and Building	Q1 (34.25)	\$2,240.73	Organization Key = 1100-282 Object = 621020
No Travel Expenses This Quarter			Organization Key = 1720289 Object = 621020
Cybelle Immitt, Senior Planner, Humboldt County Public Works, Natural Resources Planning	Q1 (69.75 hrs.)	\$4,856.78	
LAFCo Fees and Service			
LAFCo Staff	Q1 Invoice	\$7,824.00	Organization Key = 3806000 Object = 631100
	TOTAL	\$14,921.51	

Extended Job Costing Report

Measure Z Fire Planning

7/1/2019 - 9/30/2019

Employee Name	Date	Task	Description	Hours Worked	Wage	Total
John Miller	7/11/2019		Fire Service Team Call	1	69.48	69.48
John Miller	7/18/2019		Fruitland Ridge Fire Suppression Tax Direct Charge Prep	1	69.48	69.48
John Miller	7/18/2019		Fire Service Team Call	1	69.48	69.48
John Miller	7/19/2019		Fruitland Ridge Fire Suppression Tax Direct Charge Prep	0.5	69.48	34.74
John Miller	7/22/2019		Fire Services Sustainability Tax Sharing Agreement Update Phone Meeting	0.5	69.48	34.74
John Miller	7/23/2019		Work on Safety Code 13811	1	69.48	
John Miller	7/24/2019		Call to discuss California Health & Safety Code 13811 Phone Meeting	1	69.48	69.48
John Miller	7/24/2019		Rio Dell Tax Spreadsheet work	1.5	69.48	104.22
John Miller	7/30/2019		Redcrest Fire Meeting	2	69.48	138.96
John Miller	8/1/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	8/1/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	8/7/2019		Meeting with Sprowel Creek Fire	2.5	69.48	173.70
John Miller	8/8/2019		follow up re Sprowel Creek Fire	1	69.48	69.48
John Miller	8/8/2019		Rio Dell response to questions	1.5	69.48	104.22
John Miller	8/8/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	8/9/2019		Consolidation Agreement info	1.5	69.48	104.22
John Miller	8/12/2019		Meeting with Rio Dell Fire	2	69.48	138.96
John Miller	8/15/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	8/21/2019		Draft responses to Redcrest	1	69.48	
John Miller	8/22/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	8/22/2019		CSA 4 meeting with CAO	1	69.48	69.48
John Miller	9/5/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	9/6/2019		Meeting to discuss Garberville Annexation	2.5	69.48	173.70

John Miller	9/12/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	9/16/2019		Meeting with Rio Dell Fire	2	69.48	138.96
John Miller	9/20/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	9/20/2019		Fire Services Ad Hoc Meeting Re Fire District Work	1	69.48	69.48
John Miller	9/20/2019		Fire Service Team Call	0.75	69.48	52.11
John Miller	9/30/2019		Meeting with Rio Dell Fire	2	69.48	138.96
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			TOTAL	34.25	69.48	2,240.73

***Humboldt County
Department of Public Works
Cost Accounting Management System
Timecard Distribution Multi-Year***

*Detail Report by Project (W/ Lead Elmnts), Act Cd (W/ Divsn), Employee No
Run Date: 10/23/2019 04:23:51pm By: JC
Fiscal Year: 2020, 2019*

Selection Criteria

Select Date

07/01/19~09/30/19

Select Project

289-760801Z

Date	Fiscal Year	Reg Hrs	O/T Hrs	Labor Charge	Ovrhd Charge	Proj Admin Chgs	Total Charge
289	(Project (W/ Lead Elmnts))	DEPARTMENT: Economic Development-Natural Res.					
760801Z	PROJECT NO: Title 3 Assessment District Formation Meas Z						
0017	(Act Cd (W/ Divsn))	DIVISION: Natural Resources-Planning					
000009	ACTIVITY: Fire Planning-Measure Z						
I8689	EMPLOYEE NO: Immitt, Cybelle						
07/13/2019	2020	0.50	0.00	34.82	0.00	0.00	34.82
07/20/2019	2020	2.00	0.00	139.26	0.00	0.00	139.26
07/27/2019	2020	11.50	0.00	800.76	0.00	0.00	800.76
08/03/2019	2020	14.50	0.00	1,009.65	0.00	0.00	1,009.65
08/10/2019	2020	8.00	0.00	557.05	0.00	0.00	557.05
08/17/2019	2020	5.00	0.00	348.16	0.00	0.00	348.16
08/24/2019	2020	4.50	0.00	313.34	0.00	0.00	313.34
08/31/2019	2020	2.00	0.00	139.26	0.00	0.00	139.26
09/07/2019	2020	6.00	0.00	417.79	0.00	0.00	417.79
09/14/2019	2020	4.50	0.00	313.34	0.00	0.00	313.34
09/21/2019	2020	5.50	0.00	382.97	0.00	0.00	382.97
09/28/2019	2020	5.75	0.00	400.38	0.00	0.00	400.38
	* I8689 Subtotal	69.75	0.00	4,856.78	0.00	0.00	4,856.78
	** 000009 Subtotal	69.75	0.00	4,856.78	0.00	0.00	4,856.78
	*** 0017 Subtotal	69.75	0.00	4,856.78	0.00	0.00	4,856.78
	**** 760801Z Subtotal	69.75	0.00	4,856.78	0.00	0.00	4,856.78
	***** 289 Subtotal	69.75	0.00	4,856.78	0.00	0.00	4,856.78
	***** Grand Total	69.75	0.00	4,856.78	0.00	0.00	4,856.78



1125 16th Street, Suite 202, Arcata, CA 95521
(707) 445-7508 / (707) 825-9181 fax
www.humboldtlaaco.org

DATE: October 31, 2019
TO: Humboldt County Fire Chiefs Association
FROM: Colette Metz Santsche, Executive Officer
SUBJECT: Cost Accounting and Summary for Measure Z Fire Services Coordination Efforts (Time Period July 1, 2019 – September 30, 2019)

In recognition of the growing need to address the gap between local jurisdictional boundaries and where services are being demanded, as well as the lack of revenue to support increasing demand, the Humboldt County Fire Chiefs Association worked with county staff to include a planning component in their 2015-16, 2016-17, 2017-18, 2018-19, and 2019-20 Measure Z applications.

LAFCo staff's costs associated with fire services planning efforts for the first quarter of fiscal year 2019-20 are described below.

	Description	Cost
July 2019	Continued coordination with fire services team via weekly conference calls. Coordinated with Rio Dell/Scotia Fire to gather information and begin exploring feasibility of potential merger.	\$1,272.00
August 2019	Continued coordination with fire services team via weekly conference calls. Coordinated, prepared for, and attended Merger meeting on August 12 th . Developed agenda, annexation informational materials, researched relevant fire district law, and provided support to discuss potential reorganization options.	\$2,925.00
September 2019	Continued coordination with fire services team via weekly conference calls. Met with Rio Dell/Scotia Fire on September 16 th and 30 th . Prepared meeting agenda and supporting document preparation. Followed up meeting with continued coordination/support and developed informational materials for decision-making. Followed up Redway meeting with further information material development for Redway Board to consider tax and boundary options.	\$3,627.00
TOTAL COST		\$7,824.00

A payment of \$7,824.00 is requested to cover LAFCo staff's costs. A journal transfer can be made by using our trust fund (3806000) and revenue account (631100). Should you have any questions, please don't hesitate to contact LAFCo staff at 707-445-7508.