

ELECTION TRAINING

PRESIDENTIAL PRIMARY ELECTION

March 3, 2020

Classes fill up quickly. Only those who sign up for trainings will be guaranteed a seat.

Call 445-7481 NOW to sign up!

SCHOOL OF INSTRUCTION

Inspectors are required to attend the School of Instruction before each election. We encourage all poll workers to attend and offer a \$20 stipend bonus for poll workers who attend all trainings.

February 10 – February 27

Arcata Community Center (Arts & Crafts Room) 321 Dr. Martin Luther King Jr. Way, Arcata	Monday February 10	9 am – 11:30 am 12:30 pm – 3 pm
Agricultural Center 5630 Broadway, Eureka	Wednesday February 12	9 am – 11:30 am 12:30 pm – 3 pm
Azalea Hall (Hewitt Room) 1620 Pickett Road, McKinleyville	Friday February 14	1:30 – 4 pm
Humboldt County Library (Meeting Room) 1313 3 rd Street, Eureka	Saturday February 15	9 am – 11:30 am
Agricultural Center 5630 Broadway, Eureka	Monday February 17	9 am – 11:30 am 12:30 pm – 3 pm
Fortuna City Hall (Council Chambers) 621 11th Street, Fortuna	Wednesday February 19	9 am – 11:30 am 12:30 – 3 pm
Agricultural Center 5630 Broadway, Eureka	Monday February 24	9 am – 11:30 am
Willow Creek CSD 135 Willow Way, Willow Creek	Wednesday February 26	11 am – 2:30 pm (incl. equipment distribution)
Healy Senior Center 456 Briceland Road, Redway	Thursday February 27	9 am – 12 (noon) (incl. equipment distribution)

MACHINE LAB

The Machine Lab is open from **February 1 – February 15** to provide hands-on practice with election equipment. All labs are held at the Office of Elections. Classes fill up quickly. **Call our office (707-445-7481) to sign up for training.** Only those who sign up for trainings will be guaranteed a seat.

Machine Class: Poll workers work collectively as a group using all equipment with ongoing instruction. 3 hours.

PollPad Refresher: Poll workers work independently without instruction. Designed for seasoned poll workers and teams. 1 hour.

PollPad Class: Poll workers work collectively as a group using the PollPad with ongoing instruction. Designed for new poll workers. 2 hours

PollPad Refresher

Saturday, February 1:	1:30 – 4:30 pm
Saturday, February 8:	1:30 – 4:30 pm
Saturday, February 15:	1:30 – 4:30 pm

PollPad CLASS

Saturday, February 1:	9 – 11 am
Saturday, February 8:	9 – 11 am
Saturday, February 15:	9 – 11 am

Machine CLASS

Saturday, February 1:	8:30 – 11:30 am / 1:30 – 4:30 pm
Tuesday, February 4:	8:30 – 11:30 am / 1:30 – 4:30 pm
Thursday, February 6:	8:30 – 11:30 am / 1:30 – 4:30 pm
Saturday, February 8:	8:30 – 11:30 am / 1:30 – 4:30 pm
Tuesday, February 11:	8:30 – 11:30 am / 1:30 – 4:30 pm
Thursday, February 13:	8:30 – 11:30 am / 1:30 – 4:30 pm
Saturday, February 15:	8:30 – 11:30 am / 1:30 – 4:30 pm

INSPECTOR ROUNDTABLE

The Roundtable is an opportunity for newer Inspectors to learn from seasoned Inspectors – planning, team leadership, roster management, ballot statement balancing, and common obstacles. Roundtables are held at the Office of Elections.

- ❖ Friday, February 21: 9 – 11:30 am
- ❖ Friday, February 21: 1:30 – 4 pm
- ❖ Saturday, February 22: 9 – 11:30 am
- ❖ Friday, February 28: 9 – 11:30 am
- ❖ Friday, February 28: 1:30 – 4 pm

ROVER TRAINING

Rover training will be held **Saturday, February 29 from 9 am – 12 (noon)**. Training will include a review of general, election-specific, precinct-specific information, and trouble-shooting machine lab. The training and lab are held at the Office of Elections.