

**HUMBOLDT COUNTY SHERIFF'S OFFICE  
APPLICATION FOR ALARM PERMIT**

<b>OFFICE USE ONLY</b>	<input type="checkbox"/> New Alarm
Permit # _____	<input type="checkbox"/> Renewal
Approved (date) _____	
Expires (date) _____	

Please fill in **COMPLETELY** or the form will be returned.

Fill in (type or print) **both sides** of this application **COMPLETELY** and check boxes where appropriate. Please return the completed application and the alarm permit fee to the Humboldt County Sheriff's Office, 826 Fourth Street, Eureka, CA 95501, ATTENTION: Administrative Services Bureau. Please make a copy of your completed application, and keep for your records.

The undersigned acknowledges that the County of Humboldt reserves the right to disconnect, order disconnection, or terminate normal response to the alarm device when, in the opinion of appropriate authority in the County of Humboldt, continued operation of the alarm device would constitute a detriment to public health, safety, and welfare. The undersigned is responsible for any charges relating to disconnection or termination of the alarm device by the County of Humboldt.

It is expressly understood by the undersigned that any violation of the County of Humboldt Alarm Ordinance may result in a suspension or revocation of this permit and/or assessment as prescribed in the ordinance itself.

Name of Business \_\_\_\_\_

Name of Resident \_\_\_\_\_ Date of Birth \_\_\_\_\_

(Last) (First) (Middle)

Physical Address (Not a P.O. Box) \_\_\_\_\_

(Number) (Street) (City or Area) (Zip)

Mailing Address \_\_\_\_\_

(If different from above) (Number) (Street) (City or Area) (Zip)

Telephone Number (Res.) ( ) (Bus.) ( )

Nearest Cross Street \_\_\_\_\_ 2nd Cross Street \_\_\_\_\_

House/building numbers are posted:  On the house/building  At the entrance to your private driveway  Other

Other identifiable features: \_\_\_\_\_

Gate Combination/Instructions \_\_\_\_\_

<b>IF THE ABOVE IS A BUSINESS-COMplete THIS SECTION</b>	
Full name of owner/manager _____	Date of Birth _____
(Last) (First) (Middle)	
Permanent Mailing Address _____	
Telephone Number (Res.) ( ) (Bus.) ( )	

Emergency Contacts (to be contacted only if owner or resident is unavailable): List the names of three (3) persons other than yourself who can be called and who live within 45 minutes of this location, who will respond to the business/residence in case of emergency. These "Responding Agents" shall have the authority to assume responsibility for the security of the business/residence.

#1 \_\_\_\_\_ Phone: (Res.) ( ) (Bus/Cell) ( )

(First) (Last)

#2 \_\_\_\_\_ (Res.) ( ) (Bus/Cell) ( )

(First) (Last)

#3 \_\_\_\_\_ (Res.) ( ) (Bus/Cell) ( )

(First) (Last)

(The third responding person may be the alarm company representative IF no other persons are available. The alarm company representative MUST initial next to the company's name in this section if they accept this responsibility.)

The alarm company or person responsible for the maintenance of the system is: Alarm company accepts responsibility to respond:  NO  YES

Name of Company \_\_\_\_\_ ALARM SIGNAL:  Alarm has a local bell ONLY, no signal is sent.  
 Connects with an alarm company.

Address \_\_\_\_\_ TYPE OF ALARM (CHECK APPROPRIATE BOX)  Residential  
(Number) (Street) (City/Area) (Zip)  Commercial

Telephone Number \_\_\_\_\_

Alarm system has back-up power supply that operates system for: \_\_\_\_\_ hours. Date alarm system will be operational: \_\_\_\_\_

Audible alarms ONLY: Alarm system automatically deactivates after: \_\_\_\_\_ minutes.

I HEREBY STATE THAT THE INFORMATION PROVIDED ON THIS APPLICATION IS CORRECT.

Signature of Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**HUMBOLDT COUNTY SHERIFF'S OFFICE**

**WAIVER OF BURGLAR ALARM RESPONSE  
BY THE HUMBOLDT COUNTY SHERIFF'S OFFICE**

The undersigned hereby authorizes the agent(s) listed below to waive (or cancel), at any time, any response by the Humboldt County Sheriff's Office to any burglar alarm sounding from the below-listed premises.

This waiver will continue in full force and effect until a written recision of said waiver is tendered to the Humboldt Sheriff's Office by the undersigned or the agent of the undersigned listed below.

***PLEASE PRINT OR TYPE CLEARLY.***

Alarm Owner - Print \_\_\_\_\_

Address \_\_\_\_\_

Alarm Owner - Signature \_\_\_\_\_

Address where alarm is located (if different) \_\_\_\_\_

Date \_\_\_\_\_

**AGENT(S) AUTHORIZED TO CANCEL RESPONSE**

1. \_\_\_\_\_  
Name - Print (Alarm Company Optional) Phone Number \_\_\_\_\_

2. \_\_\_\_\_  
Name - Print Phone Number \_\_\_\_\_

3. \_\_\_\_\_  
Name - Print Phone Number \_\_\_\_\_

4. \_\_\_\_\_  
Name - Print Phone Number \_\_\_\_\_

**HUMBOLDT COUNTY SHERIFF'S OFFICE  
ALARM PERMIT**

***(YOU MUST COMPLETE THIS INFORMATION, EVEN IF YOU DO NOT COMPLETE THE UPPER PORTION OF THIS FORM.)***

I have read, understand, and agree to the provisions of this Alarm Permit application.

**Signed:** \_\_\_\_\_  
[ ] Owner [ ] Manager [ ] Resident

**Date:** \_\_\_\_\_

**FOR OFFICE USE ONLY**

PERMIT NUMBER \_\_\_\_\_

APPROVED (DATE) \_\_\_\_\_

EXPIRES (DATE) \_\_\_\_\_

WILLIAM F. HONSAL, SHERIFF  
County of Humboldt

By: \_\_\_\_\_

**PLEASE ENTER THE FOLLOWING INFORMATION**

**Your Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



# HUMBOLDT COUNTY SHERIFF'S OFFICE

WILLIAM F. HONSAL, SHERIFF/CORONER

CIVIL/COURTS  
(707) 445-7335

MAIN STATION  
826 FOURTH STREET • EUREKA CA 95501-0516  
PHONE (707) 445-7251 • FAX (707) 445-7298

CUSTODY SERVICES  
(707) 441-5159

## ALARM RATES UPDATE

The Humboldt County Sheriff's Office responds to thousands of false alarms every year. False alarms incur unnecessary costs to the County of Humboldt and reduce necessary manpower required to respond to valid alarms and other emergencies. These false alarms are generally the result of system or operator error.

Effective April 23<sup>rd</sup>, 2021, the Humboldt County Board of Supervisors has approved changes to the False Alarm Ordinance reducing the amount of "free" or non-invoiced false alarms to two in a 12-month period. Under the new schedule, residents with an Alarm Permit on file are granted two free false alarms per 12-month period. A third false alarm within that timeframe will subject the alarm owner to a \$50 fine, with each subsequent false alarm fee increasing in cost, maxing out at \$200 per false alarm for six or more false alarms in a 12-month period. Residents may also be subject to late penalties for failure to pay any of the above alarm fees.

An alarm system user who does not have a valid permit on the date of the false alarm will be billed a penalty assessment of \$50 for the New Permit Fee, a Late Application Fee of \$100.00 and Alarm Permit Violation Fee for the first Offense of \$50.00. The penalty assessment will increase to \$100 for the second offense and could result in the Sheriff's Office discontinuing response to the location.

The Humboldt County Sheriff's Office is making every effort to provide the best possible law enforcement service to all segments of our community. Reducing the number of false alarms will help to achieve this end.

Thank you for your understanding,

Humboldt County Sheriff's Office  
826 4<sup>th</sup> Street, Eureka, CA 95501

MCKINLEYVILLE STATION  
(707) 839-6600

GARBERVILLE STATION  
(707) 923-2761

CORONER'S OFFICE  
(707) 445-7242

ANIMAL CONTROL  
(707) 840-9132

TRINITY RIVER STATION  
(530) 629-1025



# HUMBOLDT COUNTY SHERIFF'S OFFICE

WILLIAM F. HONSAL, SHERIFF/CORONER

CIVIL/COURTS  
(707) 445-7335

MAIN STATION  
826 FOURTH STREET • EUREKA CA 95501-0516  
PHONE (707) 445-7251 • FAX (707) 445-7298

CUSTODY SERVICES  
(707) 441-5159

## Humboldt County Sheriff's Office Alarm Rate Sheet; (Effective April 23<sup>rd</sup>, 2021)

As set forth in the Humboldt County Schedule of Fees and Charges- Humboldt County Ordinance 1932 (County Code 916).

### Permit Registration

- An alarm user must obtain an alarm registration from the Humboldt County Website ([humboldt.gov](http://humboldt.gov)) for each property that utilizes an alarm system within county limits. The registration fee for residential and commercial is \$50.00.
- All registrations are valid for two years from the issue date and must be renewed every two years for a renewal fee of \$25.00.
- You will be alerted of your upcoming renewal date by mail. Failure to pay your renewal notice on time results in a \$10.00 penalty fee.
- Alarm registration cannot be transferred to another person or location.

### False Alarms Fines:

- An alarm user shall be subject to fines, depending on the number of false alarms within the permit year, based upon the following schedule:
  - 2 free in a 12-month period
  - 3<sup>rd</sup> false alarm \$50.00
  - 4<sup>th</sup> false alarm \$100.00
  - 5<sup>th</sup> false alarm \$150.00
  - 6<sup>th</sup> + false alarm \$200.00

### Permit Revocation:

- If your alarm system has 6 or more false alarms within a 6-month period or you have failed to pay false alarm fines you may be subject to possible revocation of your permit.
- The reinstatement fee for revoked permits for residential and commercial is \$200.00.

MCKINLEYVILLE STATION  
(707) 839-6600

GARBERVILLE STATION  
(707) 923-2761

CORONER'S OFFICE  
(707) 445-7242

ANIMAL CONTROL  
(707) 840-9132

TRINITY RIVER STATION  
(530) 629-1025



# HUMBOLDT COUNTY SHERIFF'S OFFICE

WILLIAM F. HONSAL, SHERIFF/CORONER

CIVIL/COURTS  
(707) 445-7335

MAIN STATION  
826 FOURTH STREET • EUREKA CA 95501-0516  
PHONE (707) 445-7251 • FAX (707) 445-7298

CUSTODY SERVICES  
(707) 441-5159

## FAQ's

### Frequently Asked Questions

#### 1) How does the Sheriff's Office find out I have an alarm?

There are currently no alarm systems directly connected to the Sheriff's Office however, there are several different ways the Sheriff's Office can be notified of a locations alarm system.

- A. Many alarm companies advise new clients that the Sheriff's Office may require an alarm system operation permit and advise them to contact the Sheriff's Office for details.
- B. Monitored alarm systems are maintained by your chosen alarm company. If an alarm is activated the monitoring company calls the Sheriff's Office dispatch center with a request for service to the alarm location. The monitoring company then gives the dispatcher the alarm address, business or residence name and area of activation. The call is logged; officers are dispatched to the alarm location. *Alarm companies do not supply the Sheriff's Office with records of existing alarm owners, nor do they notify the police if an alarm has been disconnected.*
- C. Dispatchers also receive calls from neighboring residents and business owners if an audible alarm is ringing. Officers are dispatched at that time.
- D. Officers on patrol sometimes hear audible alarms and respond to the location.

#### 2) What kind of alarm requires an alarm permit?

Permitting requirements only apply to monitored security systems. Residents owning cameras or other security devices that are not monitored by a security company or trigger a law enforcement response upon activation are not mandated to obtain a permit under County Code Chapter 916.

#### 3) What happens if I do not pay the permit fee?

If an annual permit is not paid the location is still monitored for false alarms. If a false alarm occurs the alarm owner is assessed a fine for each false alarm and is billed accordingly. If false alarm fines are not paid the charges are sent to collections

MCKINLEYVILLE STATION  
(707) 839-6600

GARBERVILLE STATION  
(707) 923-2761

CORONER'S OFFICE  
(707) 445-7242

ANIMAL CONTROL  
(707) 840-9132

TRINITY RIVER STATION  
(530) 629-1025



# HUMBOLDT COUNTY SHERIFF'S OFFICE

WILLIAM F. HONSAL, SHERIFF/CORONER

CIVIL/COURTS  
(707) 445-7335

MAIN STATION  
826 FOURTH STREET • EUREKA CA 95501-0516  
PHONE (707) 445-7251 • FAX (707) 445-7298

CUSTODY SERVICES  
(707) 441-5159

#### 4) Will I be mailed a paper permit?

No. Humboldt County does not issue paper alarm user permits. You are issued a permit number and your permit information is kept in a computer database at the Humboldt County Sheriff's Office.

#### 5) When do I have to renew my permit?

Permit renewals occur every 2 years on the same date as the initial permit inception.

#### 6) Will I be notified when my renewal payment is due?

Yes. You will be sent a renewal notice by mail.

#### 7) What is a false alarm?

A false alarm is any alarm (silent or audible) that requires police response that turns out to be a non-emergency. This includes operator error and system mal functions. If Deputies arrive at a location that is locked and secured, no attempt of break-in is found, and no persons are on scene it is usually considered a false alarm. If natural forces like earthquake or severe winds is to blame for the false alarm, then it does not count as a chargeable false alarm. Deputies may also use discretion if there are other circumstances that should be considered to classify the false alarm as not chargeable.

#### 8) How many false alarms am I allowed with a paid permit?

Effective April 23<sup>rd</sup>, 2021; with a paid permit each location is permitted two non-invoiced false alarms each calendar year. Each additional alarm accrues an additional \$50 fee; for example: 3<sup>rd</sup> false alarm \$50.00. 4<sup>th</sup> false alarm \$100.00, 5<sup>th</sup> false alarm \$150.00, 6<sup>th</sup> false alarm \$200.00. Please note if your alarm system has 6 or more false alarms within a 6-month period you may be subject to possible revocation of your permit.

MCKINLEYVILLE STATION  
(707) 839-6600

GARBERVILLE STATION  
(707) 923-2761

CORONER'S OFFICE  
(707) 445-7242

ANIMAL CONTROL  
(707) 840-9132

TRINITY RIVER STATION  
(530) 629-1025