

INSTRUCTIONS TO THE SHERIFF OF THE COUNTY OF HUMBOLDT

The Sheriff's Department MUST have written and signed instructions by the Plaintiff representing him/herself or the attorney of record in accordance with CCP 262.

CASE # _____

TYPE OF SERVICE REQUESTED:

- Application & Order to Produce Statement of Assets
- Bank Levy
- Civil Bench Warrant
- Civil Subpoena
- Criminal Subpoena
- Eviction
- Keeper
- Notice of Motion
- Notice to Quit
- Order After Hearing

- Order to Show Cause
- Request for Order
- Small Claims
- Summons & Complaint
- Summons & Complaint Unlawful Detainer
- Summons & Petition
- Temporary Restraining Order
- Third Party Levy
- Till Tap
- Miscellaneous _____

vs

Plaintiff/Petitioner/Judgment Creditor

Defendant/Respondent/Judgment Creditor

Person to be Served

Name: _____
Individual, Business or Agency (if service is on a business please include an agent for service)

Address: _____ City: _____ State _____ Zip _____
Physical Address only (a complete address including apt/sp # must be provided) NO Post Office Boxes

Business Address; _____

Name of Business: _____ City: _____ State _____ Zip _____

Person to be served is currently incarcerated in the Humboldt County Correctional Facility-
825 5th St., Eureka, CA

Any additional information (i.e. weapons? Dogs? Locked gates? Telephone number:

Your contact information in case of questions/permission to serve

Address Confidential? Y or N

Print Name _____
Mailing Address _____
City _____
Phone _____
Signed _____