

**ATTACHMENT 1
QUARTERLY AND FINAL SUMMARY REPORT**



**COUNTY OF HUMBOLDT – MEASURE Z
Report Form**

Organization Name: Eureka Police Department

Report Date: October 31, 2018

Contact Name: Greg Sparks, City Manager and Steve Watson, Chief of Police **Phone:** (707) 441-4084

I. QUARTERLY NARRATIVE (please attach a maximum of 1 page, exclusive of attachments)

A. Results/Outcomes

- 1. Please describe the Measure Z activities completed and/or total numbers served or reached.
- 2. What difference did Measure Z funding make in our community and for the population you are serving? Please discuss evidence of effect (e.g., community indicators, outcomes, etc.).
- 3. Describe any unanticipated impacts of receiving Measure Z funding, positive or negative, not already described above.

II. FINAL SUMMARY REPORT (please attach a maximum of 2 pages, exclusive of attachments)

A. Lessons Learned

- 1. Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, changes you will make based on your results/outcomes.
- 2. What overall public safety improvements has your organization seen as a result of receiving Measure Z funding?

QUARTERLY AND FINAL SUMMARY REPORT

Due dates:

Quarter	Dates Included	Date Report Due to County
1	July 1 through September 30	October 31
2	October 1 through December 31	January 31
3	January 1 through March 31	April 30
4	April 1 through June 30	July 31
Final Summary Report	Based on contract term	One month after term end

I. QUARTERLY NARRATIVE

1. During this quarterly period, EPD funded a full-time police officer (MIST), a dedicated waterfront parks ranger (sworn), a part-time annuitant, a part-time Homeless Liaison and a Homeless Services Program Manager. However on September 6th 2018, our Homeless Program Manager resigned her position with the City of Eureka. We have not yet hired her replacement and are in the process of assessing the positional needs. The duties carried out by the Homeless Program Manager are being completed by various existing Eureka Police staff members.

Measure Z funds were also used to support housing and other services for MIST clients. Please find details regarding DHHS served client numbers below.

2. DHHS data collection process and dashboard focuses on clients receiving housing funding from multiple sources, including Measure Z, and provides data and outcomes on those individuals pre and post housing. The following Measure Z expenditures were made by DHHS to support clients in housing. For the timeframe of July 2018 through September 2018, \$ 45,237.00 was expended and 31 clients were served.

Admits to Sempervirens SV/ Crisis Stabilization Unit (CSU) Pre and Post Housing

N=	SV Admits 6 months prior to housing	SV Admits 6 months post housing	CSU Admits 6 months prior to housing	CSU Admits 6 months post housing
41	20	9	37	15
N=	SV Admits 1 year months prior to housing	SV Admits 1 year post housing	CSU Admits 1 year prior to housing	CSU Admits 1 year post housing
36	40	16	70	24
N=	SV Admits 2 year months prior to housing	SV Admits 2 year post housing	CSU Admits 2 year prior to housing	CSU Admits 2 year post housing
20	34	25	53	35

*****The above data is in reference to those clients who have been housed through MIST efforts. It shows the affect housing has had on their use of services and their need for admissions to Sempervirens or the Crisis Stabilization Unit*****

DHHS also uses Measure Z funds to provide substance abuse treatment for clients at Waterfront Recovery Services. However during this time frame, an increase in rate was requested by Waterfront Recovery Services for Substance Use Disorder (SUD) treatment because Alcohol & Drug Care Services (ADCS) moved facilities and expanded staffing and services. The requested increase was from a current rate of compensation of Sixty-Nine Dollars (\$69.00) per day for all residential treatment services and One Hundred Six Dollars (\$106.00) per day for all residential detoxification services to One Hundred Twenty-Five Dollars (\$125.00) and One Hundred Seventy-Five (\$175.00), respectively.

Due to talks taking place to negotiate the rate, referrals from MIST have not been accepted by Waterfront Recovery Services during this time, which accounts for the zero persons being served during this quarter and no funds being expended to Waterfront Recovery Services.

EPD's Community Safety Enhancement Team (CSET), which is made up of our Measure Z funded positions and augmented by a Sergeant and a sworn Officer (funded by EPD) made 23 formal referrals to MIST. On top of CSET's outreach efforts, their enforcement activities resulted in:

- EMC citations issued: 107
- Misdemeanor citations issued: 12
- Warrant Arrests: 11 felony / 41 misdo / 5 infrac
- Traffic Citations: 17
- Fresh Arrests: 13 felony / 81 misdemeanor
- Abandoned Vehicles Removed: 28
- Pounds of Garbage Removed: 17,115

3. N/A

II. FINAL SUMMARY REPORT (please attach a maximum of 2 pages, exclusive of attachments)

A. Lessons Learned

On July 1st, 2018, EPD's newly formed Community Safety Enhancement Team (CSET) was first deployed. This team has been working with mental health, local businesses, the District Attorney's office, City of Eureka code enforcement, and many other stakeholders in devising progressive strategies to provide outreach to those in need of assistance, while identifying those victimizing members of the community and holding them accountable. Four (4) of this unit's seven (7) members are funded by Measure Z funds and make up the Eureka Police Department's Mobile Intervention Services Team (MIST) staff.

Since its inception, CSET has been assessing EPD's personnel deployment and collaboration with not only DHHS staff, but also with other stakeholders in the community. As a result of this assessment, clearer focus and more streamlined strategies have been put into place, which have led to much stronger collective efforts with our governmental and community partners.

While analyzing our outreach efforts, one piece of needed information that was identified as missing was a current homeless population survey. Without current data regarding the number of homeless citizens in our community, their substance abuse/mental health situation, resources they are aware of and utilizing, resources they are unaware of, their living situation, etc, it is difficult to develop the most effective direction for our staff's efforts.

In response to this need, a survey was developed and implemented, utilizing an online application. CSET/MIST personnel have been conducting the survey since August 24th of 2018. The estimated completion of the survey is the early part of November 2018.

A change of CSET/MIST team focus from working a "Top 10 list" of high end users of services, to monitoring the "Top 10 List" persons, but focusing on the top two individuals has been quite successful. This team focus on a smaller number of individuals has allowed for swifter efforts in attempting to ensure these subjects become stable, housed, and are receiving effective services. This change has allowed us to ultimately remove these individuals from the list and move on to the next subjects in need of more focused attention.

Measure Z funded officers maintain a frequent and visible presence throughout the community, including the newly expanded waterfront trail. Through this presence, officers can maintain order, respond proactively to concerns, and address complaints in problem areas. As part of these efforts, officers have developed enhanced partnerships with local service providers (St. Vincent de Paul "Free Meal", the Mission, mobile medical, neighboring businesses, etc). These relationships have led to the improvement of issues that have been occurring in these service areas, such as violent confrontations at "free meal", drug sales in the Old Town area, and other environmental hazards, thus reducing risks to community safety, and blight.

By forming our CSET/MIST team with our Measure Z funded positions and augmenting with additional EPD funded staffing, it has allowed for far more frequent and effective opportunities to engage and offer referrals to homeless individuals. This more frequent outreach and intervention/support has resulted in those more severely mentally ill and chronically homeless in Eureka receiving more timely and intensive support. Recent data demonstrates that MIST's successful efforts appear to have reduced admissions to Sempervirens and the Crisis Stabilization Unit. Because admissions frequently occur after public

disruption or personal safety concerns, a reduction in admissions likely reflects a corresponding decrease in community concern around certain individuals.

With the implementation of CSET and Waterfront Parks Ranger position, the greenbelt areas along the waterfront, the Hikshari Trail, Old Town and several parks have experienced a noticeable improvement in their appearance and in less calls for service. Many community members have reported to our staff that they also have seen the improvement in these areas. Citizens have commented that they feel much safer when using these areas for recreational purposes.

In reference to social media, due to the sensitive and confidential nature of CSET/MIST activities, some of the efforts put forth by the Eureka Police Department's CSET/MIST team cannot be released on social media. However, the Eureka Police Department has been not only utilizing social media (Facebook, Instagram, Twitter, etc), but also press releases to more formal media outlets, for the purpose of educating the public of our Measure Z funded activities and successes. These press releases have highlighted Measure Z funds and their part in these successes.

ATTACHMENT II - EXHIBIT E

Measure Z - Invoice

Eureka Police Department Captain Patrick O'Neill 604 C Street (707) 441-4060

Invoice Date: 10/10/2018

Invoice # MZ- _____

Invoice Period: July - September 2018

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$74,966.81	
Operational Costs (Rent, Utilities, Phones, etc.)	\$0.00	
Consumables/Supplies (Supplies and Consumables should be separate)	\$0.00	
Transportation/Travel (Local and out of county should be separate)	\$0.00	
Other (Indirect Costs, Contracts, etc.)	\$0.00	
		\$74,966.81

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date: Stephen Watson 10/30/18

Print Name and Title: STEPHEN WATSON CHIEF OF POLICE

Send invoice to:

COUNTY OF HUMBOLDT
 County Administrative Office
 825 Fifth Street, Room 112
 Eureka Ca 95501



(707) 445-7266

_____ Date

_____ Date

**ATTACHMENT II - EXHIBIT D
Budget
Eureka Police Department**

Invoice Date: 10/10/18

Invoice # MZ- _____

Invoice Period: July - September 2018

Descriptions	Amounts	Approved Budget	Remaining Balance
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A. Personnel Costs

Title: Homeless Liaison (part-time) Salary and Benefits Calculation: \$19.64 per hour x 32.5 hours= \$638.32	638.32
Duties Description: Assists officers with homeless issues and with MIST	

Title: Reserve Police Officer (part-time) Salary and Benefits Calculation: \$30.15 per hour x 140 hours= \$4,220.81	4,220.81
Duties Description: Assigned to work with homeless issues and MIST	

Title: Police Officer, Misc. Salary and Benefits Calculation: \$49.18 per hour x 153.25 hours= \$7,537.14	7,537.14
Duties Description: Misc. police officers working on MIST overtime	

Title: Program Manager (part-time) Salary and Benefits Calculation: \$30.10 per hour x 75.75 hours= \$2,280.17	2,280.17
Duties Description: Assigned to coordinate homeless services, procure funding, etc.	

Title: Police Officer (full-time) Salary and Benefits Calculation: \$53.7136 Regular hourly salary, overtime, plus benefits	28,664.10
Duties Description: Assigned to work with homeless issues and MIST	

Title: Police Officer Parks (full-time), Salary and Benefits Calculation: \$53.7136 Regular hourly salary, overtime, plus benefits	31,626.27
Duties Description: Assigned to the ranger position to patrol the greenbelt and trail areas	

Total Personnel: 74,966.81

B. Operational Costs (Rent, Utilities, Phones, etc.)

Title: Description:	
Title: Description:	
Title: Description:	
Title: Description:	

Total Operating Costs:

C. Consumables/Supplies (Supplies and Consumables should be separate)

Title: Description:	
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ATTACHMENT II - EXHIBIT D
Budget
Eureka Police Department

Invoice Date: 10/10/18

Invoice # MZ- _____

Invoice Period: July - September 2018

Descriptions	Amounts	Approved Budget	Remaining Balance
Title: Description:			_____
Title: Description:			_____
Title: Description:			_____

Total Consumable/Supplies:

D. Transportation/Travel (Local and Out-of-County should be separate)

Title: Description:			_____
Title: Description:			_____
Title: Description:			_____

Total Transportation/Travel Costs:

Description:			_____
Title: Description:			_____
Title: Description:			_____

Total Other Costs:

Invoice Total: 74,966.81