

**ATTACHMENT II - EXHIBIT E**

**Measure Z - Invoice**

**Arcata Police Department**  
**Eileen Verbeck, Police Business Manager**  
**736 F Street, Arcata, CA 95521**  
**707-825-2505**

Invoice Date: 10/12/2018

Invoice # MZ- \_\_\_\_\_ 1

Invoice Period: 07/01/18 - 09/30/18

| Description  | Cost        | Total Amount Due   |
|--|-------------|--------------------|
| Personnel Costs (Wages and Benefits)                               | \$64,779.10 |                    |
|  |             |                    |
|  |             |                    |
| Operational Costs (Rent, Utilities, Phones, etc.)                  |             |                    |
|  |             |                    |
|  |             |                    |
| Consumables/Supplies (Supplies and Consumables should be separate) |             |                    |
|  |             |                    |
|  |             |                    |
| Transportation/Travel (Local and out of county should be separate) |             |                    |
|  |             |                    |
|  |             |                    |
| Other (Indirect Costs, Contracts, etc.)                            |             |                    |
|  |             |                    |
|  |             |                    |
|  |             | <b>\$64,779.10</b> |

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date:  10-12-18

Print Name and Title: Eileen Verbeck, Police Business Manager

Send invoice to:

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



(707) 445-7266

\_\_\_\_\_ Date  
 \_\_\_\_\_ Date  
 \_\_\_\_\_

ATTACHMENT II - EXHIBIT D

Budget

Arcata Police Department

Invoice Date: 10/12/18

Invoice # MZ- 1

Invoice Period: 07/01/2018 - 09/30/2018

| Descriptions  | Amounts   | Approved Budget | Previous Request | Remaining Balance |
|---|-----------|-----------------|------------------|-------------------|
| <b>A. Personnel Costs</b>   |           |                 |                  |                   |
| Title: School Resource Officer #1 APD<br>Salary and Benefits<br>Calculation: See attached documentation | 27,159.84 | 132,160.68      | -                | 105,020.84        |
| Duties Description: SRO July to September 2018  |           |                 |                  |                   |
| Title: Juvenile Diversion Position #1<br>Salary and Benefits<br>Calculation:                            | 19,286.95 | 110,593.16      | -                | 91,306.21         |
| Duties Description: Crystal Perez July to September 2018  |           |                 |                  |                   |
| Title: Juvenile Diversion Position #2<br>Salary and Benefits<br>Calculation:                            | 18,332.31 | 110,593.16      | -                | 92,260.85         |
| Duties Description: Cedric Aaron July to August 2018  |           |                 |                  |                   |
| Title:<br>Salary and Benefits<br>Calculation:   |           |                 |                  | -                 |
| Duties Description:   |           |                 |                  |                   |
| <b>Total Personnel:</b>   |           | 64,779.10       | 353,367.00       | 288,587.90        |
| <b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>   |           |                 |                  |                   |
| Title:  |           |                 |                  |                   |
| Description:  |           |                 |                  |                   |
| Title:  |           |                 |                  |                   |
| Description:  |           |                 |                  |                   |
| Title:  |           |                 |                  |                   |
| Description:  |           |                 |                  |                   |
| Title:  |           |                 |                  |                   |
| Description:  |           |                 |                  |                   |
| <b>Total Operating Costs:</b>   |           |                 |                  |                   |
| <b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>                            |           |                 |                  |                   |
| Title: Classroom/School Event Materials   |           |                 |                  |                   |
| Description:  |           |                 |                  |                   |
| Title: Supplies for Parent Project  |           |                 |                  |                   |
| Description:  |           |                 |                  |                   |
| Title: Computers for Juvenile Diversion Counselor   |           |                 |                  |                   |
| Description: Desks and Chairs for Diversion Counselors new office. Noble Software Gr                    |           |                 |                  |                   |
| Title:  |           |                 |                  |                   |

ATTACHMENT II - EXHIBIT D

Budget

Arcata Police Department

Invoice Date: 10/12/18

Invoice # MZ- 1

Invoice Period: 07/01/2018 - 09/30/2018

| Descriptions   | Amounts   | Approved Budget | Previous Request | Remaining Balance |
|--|-----------|-----------------|------------------|-------------------|
| Description:   |           |                 |                  |                   |
| <b>Total Consumable/Supplies:</b>  |           |                 |                  |                   |
| <b>D. Transportation/Travel (Local and Out-of-County should be separate)</b> |           |                 |                  |                   |
| Title: SRO Training Expenses including Travel                                |           |                 |                  |                   |
| Description: Parent Project Training   |           |                 |                  |                   |
| Title: Juvenile Diversion Position Training including Travel                 |           |                 |                  |                   |
| Description: Parent Project Training and P.A.C.T. training                   |           |                 |                  |                   |
| Title:   |           |                 |                  |                   |
| Description:   |           |                 |                  |                   |
| <b>Total Transportation/Travel Costs:</b>                                    |           |                 |                  |                   |
| <b>E. Fixed Assets</b>   |           |                 |                  |                   |
| Title: Vehicle for Diversion Positions                                       |           |                 |                  |                   |
| Description: Budget Adjustment at Mid Year. Amount dedcuted from Personnel.  |           |                 |                  |                   |
| Title:   |           |                 |                  |                   |
| Description:   |           |                 |                  |                   |
| <b>Total Other Costs:</b>  |           |                 |                  |                   |
| <b>Invoice Total:</b>  |           |                 |                  |                   |
|  | 64,779.10 | 353,367.00      |                  | 288,587.90        |