

**ATTACHMENT 1
QUARTERLY AND FINAL SUMMARY REPORT**



**COUNTY OF HUMBOLDT – MEASURE Z
Report Form**

Organization Name: Eureka Police Department

Report Date: January 25, 2018

Contact Name: Greg Sparks, City Manager and Steve Watson, Chief of Police **Phone:** (707) 441-4084

I. QUARTERLY NARRATIVE (please attach a maximum of 1 page, exclusive of attachments)

A. Results/Outcomes

- 1. Please describe the Measure Z activities completed and/or total numbers served or reached.
- 2. What difference did Measure Z funding make in our community and for the population you are serving? Please discuss evidence of effect (e.g., community indicators, outcomes, etc.).
- 3. Describe any unanticipated impacts of receiving Measure Z funding, positive or negative, not already described above.

II. FINAL SUMMARY REPORT (please attach a maximum of 2 pages, exclusive of attachments)

A. Lessons Learned

- 1. Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, changes you will make based on your results/outcomes.
- 2. What overall public safety improvements has your organization seen as a result of receiving Measure Z funding?

QUARTERLY AND FINAL SUMMARY REPORT

Due dates:

Quarter	Dates Included	Date Report Due to County
1	July 1 through September 30	October 31
2	October 1 through December 31	January 31
3	January 1 through March 31	April 30
4	April 1 through June 30	July 31
Final Summary Report	Based on contract term	One month after term end

I. QUARTERLY NARRATIVE

1. During this period, EPD employed a full-time peace officer, two part-time annuitants and a part-time Homeless Services Program Manager. EPD also forwards Measure Z funds to DHHS to support housing and other services for MIST clients. Refer to the attached MIST Data Dashboard for more information. In this quarter

- Individuals referred to services by DHHS: 102
- Unduplicated DHHS-MIST Clients: 9
- Unduplicated EPD-MIST Clients: 81
- Total Unduplicated MIST Clients (DHHS & EPD): 89
- DHHS-MIST Total # of Contacts: 351
- EPD-MIST Total # of Contacts: 252

Measure Z funds also allowed EPD to conduct enhanced patrol, enforcement and outreach, utilizing 6 officers for 190.5 hours in overtime, an increase of 43 hours over the previous quarter. This resulted in:

- Total EMC citations issued: 67
- Misdemeanor citations issued: 30
- Warrant Arrests: 1 felony
- Traffic Citations: 2
- Parking Citations: 3
- Fresh Arrests: 4
- Assists: 1 (patrol) ; 1 (DTF)
- Dogs: 1 dog taken to shelter
- Vehicles Towed: 1
- Shopping Carts Collected : 3

Officers also made 58 service referrals to MIST and/or 211, up from 15 Referrals the previous quarter.

In addition, the Officers collected and disposed of over 3,540 pounds of garbage from abandoned/illegal campsites and collected for disposal 474 g GRW of marijuana located in an illegal/abandoned camps. Officers conducted foot patrol of the Sequoia Park trails and other areas as needed to address complaints of illegal camp sites.

The following Measure Z expenditures were also made by DHHS for MIST clients as of Dec. 31, 2017

SUD detox	\$33,292	Total	
SUD residential	\$18,095	\$136,564	54.6%
Housing	\$74,196	Bal remaining	\$113,576
On-going rents	\$10,981		45.4%

2. Measure Z funds allowed EPD to conduct enhanced patrol, enforcement and outreach. The MIST team works closely with homeless individuals and community partners to assist Eureka's homeless into housing, programs, and/or temporary and transitional shelters. Expected outcomes for the MIST program include reduced psychiatric hospitalizations and reduced Crisis Stabilization Unit (CSU) admissions for clients served. In addition, the Homeless Services Program Manager continues to support efforts to increase community capacity for drug and alcohol treatment, housing, homeless services and more.

Officer initiated clean-ups addresses blight in the community and mitigates potential environmental damage from discarded syringes, household waste and other hazards. Please note that this activity is not standard for police officers but has been initiated in response to a significant community need. Measure Z also increases department capacity to respond to concerns of illegal camping within city limits (such as in the Sequoia Park) to more effectively address blight and public safety concerns.

3. Measure Z funding is provided much needed financial resources to allow the MIST team to better utilize the newly opened Waterfront Recovery Center, where many high acuity, homeless individuals are accessing the high quality residential treatment they need to begin a life of sobriety.

II. FINAL SUMMARY REPORT (please attach a maximum of 2 pages, exclusive of attachments)

A. Lessons Learned

1. Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, changes you will make based on your results/outcomes.

MIST continues to be inundated with homeless clients requiring intensive intervention, support, case management and follow-up services. Unfortunately continued service restrictions (DHHS staff is primarily funded for and serves the Severely Mentally Ill/Chronically Homeless, comprising approximately one third of our homeless population) and limited resources impact the team's ability to effectively address the high number of individuals needing support.

In part in response to service and resource restrictions, in February the Homeless Leadership Group, comprised of County and City officials and staff, will participate in a strategic planning session. This session will analyze recommendations outlined in the Focus Strategies Homeless Strategies report and identify priority initiatives to better address the issues of homelessness in our region.

The MIST team is also assessing current data collection protocols to determine if changes should be made that will better reflect the results of their efforts to engage and serve the homeless population.

2. What overall public safety improvements has your organization seen as a result of receiving Measure Z funding?

MIST interventions and supports result in more severely mentally ill and chronically homeless people in Eureka receiving more timely and intensive support and services. These services increase the number of high need and vulnerable individuals accessing case management, substance abuse treatment and housing. In some cases, these efforts have resulted in decreased arrests, complaints/calls for service, and emergency and psychiatric hospitalizations.

EPD's MIST officer also allows for more frequent and effective opportunities to engage homeless individuals and offer referrals to services.

EPD officers, with the support of city staff, also engage in significant efforts to clean and dispose of the garbage/refuse associated with homeless camps. This refuse often includes discarded needles and other environmental hazards, which pose a significant risk to public safety.

Due to the sensitive and confidential nature of MIST activities, the Eureka Police Department has not utilized social media to share information about its activities. However, the department does recognize the importance of keeping the community informed regarding the significant, positive impacts resulting from the MIST team, funded by Measure Z, and is actively working to identify ways to utilize social media to increase information sharing.

ATTACHMENT II - EXHIBIT E

Measure Z - Invoice

Eureka Police Department Lynette Mullin 604 C Street Phone

Invoice Date: 1/8/2018

Invoice # MZ- _____
 Invoice Period: October-December 2017

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$53,422.58	
Operational Costs (Rent, Utilities, Phones, etc.)	\$0.00	
Consumables/Supplies (Supplies and Consumables should be separate)	\$0.00	
Transportation/Travel (Local and out of county should be separate)	\$0.00	
Other (Indirect Costs, Contracts, etc.)	\$0.00	
		\$53,422.58

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date: *Stephen Watson* 1/24/18

Print Name and Title: POLICE CHIEF STEPHEN WATSON

Send invoice to:

COUNTY OF HUMBOLDT
 County Administrative Office
 825 Fifth Street, Room 112
 Eureka Ca 95501



Date

Date

(707) 445-7266

ATTACHMENT II - EXHIBIT D
Budget
Eureka Police Department

Invoice Date: 1/8/18

Invoice # MZ- _____

Invoice Period: October-December 2017

Descriptions	Amounts	Approved Budget	Remaining Balance
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A. Personnel Costs

Title: Homeless Liaison, Pamlyn Millsap Salary and Benefits Calculation: \$19,419 per hour x 66 hours= \$1,281.65			
	1,281.65		
Duties Description: Assists officers with homeless issues and with MIST			

Title: Reserve Police Officer, Neil Hubbard Salary and Benefits Calculation: \$29,735 per hour x 232 hours= \$6,898.53			
	6,898.53		
Duties Description: Assigned to work with homeless issues and MIST			

Title: Police Officer, Misc. Salary and Benefits Calculation: \$46,5816 per hour x 172.5 hours= \$8,035.33			
	8,035.33		
Duties Description: Misc. police officers working on MIST overtime			

Title: Program Manager, Lynette Mullen Salary and Benefits Calculation: \$28,3209 per hour x 270.5 hours= \$7,660.83			
	7,660.83		
Duties Description: Assigned to coordinate homeless services, procure funding, etc.			

Title: Police Officer, Wayne Rabang Salary and Benefits Calculation: \$53,7136 per hour (including benefits) x 550 hours			
	29,546.24		
Duties Description: Assigned to work with homeless issues and MIST			

Total Personnel: 53,422.56

B. Operational Costs (Rent, Utilities, Phones, etc.)

Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			0

Total Operating Costs: 0

C. Consumables/Supplies (Supplies and Consumables should be separate)

Title:			
Description:			
Title:			
Description:			
Title:			

ATTACHMENT II - EXHIBIT D
Budget
Eureka Police Department

Invoice Date: 1/8/18

Invoice # MZ- _____

Invoice Period: October-December 2017

Descriptions	Amounts	Approved Budget	Remaining Balance
Description:		0	0
Title:			
Description:			
Total Consumable/Supplies:		0	
D. Transportation/Travel (Local and Out-of-County should be separate)			
Title:			
Description:			
Title:			
Description:			0
Title:			
Description:			
Total Transportation/Travel Costs:			
Description:			
Title:			
Description:		0	0
Description:			
Total Other Costs:		0	
Invoice Total:		53,422.58	