

**ATTACHMENT 1  
QUARTERLY AND FINAL SUMMARY REPORT**

**COUNTY OF HUMBOLDT – MEASURE Z  
Report Form**



**Organization Name:** Kneeland Fire Protection District **Report Date:** 13 March 2017

**Contact Name:** Lindsay Green **Phone:** (707) 442-2997

Please attach a narrative report addressing the items outlined in section I below. Feel free to attach any other relevant materials or reports.

**I. QUARTERLY NARRATIVE** (please attach a maximum of 1 page, exclusive of attachments)

**A. Results/Outcomes**

- 1. Please describe the Measure Z activities completed and/or total numbers served or reached.  
**During the first two quarters of the MOU with Humboldt County the Kneeland Volunteer Fire Department responded to three out-of-district calls. These three incidents included:**
  - **A medical assist on Butler Valley Road (7/19/16) involving two responders for three hours each;**
  - **A motor vehicle accident on Kneeland Road (past Lone Star Ranch, 10/26/16) involving two responders for four hours each;**
  - **A hazardous condition on Butler Valley Road (8/1/16) involving three responders for 3.5 hours each.**
  
- 2. What difference did Measure Z funding make in our community and for the population you are serving? Please discuss evidence of effect (e.g., community indicators, outcomes, etc.). *If you have evaluation materials that document outcomes and impacts of your work, feel free to attach them in lieu of answering this or other questions.*  
**As a volunteer department with very limited funding the KFPD operates with aging equipment and limited resources. For this reason, out-of-district calls are very taxing especially considering road conditions and distance from the district. Measure Z funding provides the necessary support to allow us to respond to emergencies in areas outside of our District.**
  
- 3. Describe any unanticipated impacts of receiving Measure Z funding, positive or negative, not already described above.

**II. FINAL SUMMARY REPORT** (please attach a maximum of 2 pages, exclusive of attachments)

**A. Lessons Learned**

- 1. Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, changes you will make based on your results/outcomes.

**ATTACHMENT II - EXHIBIT F**

**Measure Z - Statement**

**Kneeland Fire Protection District**  
**Lindsay Green, Secretary**  
**5201 Greenwood Hts. Drive, Kneeland CA 95549**  
**(707) 442-2997**

Invoice Date: 3/13/2017

Invoice # MZ- \_\_\_\_\_ 1

Invoice Period: 7/1/16 - 12/31/16

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)		
<i>Invoicing and communications, Firefighter/paramedic, Fire Chief and Command Truck, KFPD Firefighter EMT, KFPD Fire Captain/EMT 1</i>	\$3,315.02	\$3,315.02
Operational Costs (Rent, Utilities, Phones, etc.)	\$0.00	\$0.00
Consumables/Supplies (Supplies and Consumables should be separate)	\$0.00	\$0.00
Transportation/Travel (Local and out of county should be separate)	\$0.00	\$0.00
Other (Indirect Costs, Contracts, etc.)	\$4,674.00	\$4,674.00
<i>Medical Aid response, First Response (8946 4x4), MVA Level 1, Engine 8911, Power Lines Down Level 1</i>		
		<b>\$7,989.02</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date: *Lindsay Green*

13-Mar-17

Print Name and Title: Lindsay Green, Secretary

Send invoice to:

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



\_\_\_\_\_ Date

\_\_\_\_\_ Date

(707) 445-7266

ATTACHMENT II - EXHIBIT G  
Budget  
Kneeland Fire Protection District

Invoice Date: 3/13/17

Invoice # MZ- 1  
Invoice Period: 7/1/16-12/31/16

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: KFPD Accounting Admin. Supervisor Salary and Benefits \$77.02 per hour Duties Description: Invoicing and communications	231.06		(231.06)
Title: KFPD Firefighter (paramedic) Salary and Benefits \$47.00 per hour Duties Description: Firefighter/paramedic	141.00		-141
Title: C8900 Fire Chief and Command Truck Salary and Benefits \$250.00 per hour  Includes the set-up of command, and providing direction of the incident. Duties Description: This could include operations, safety and administration of the incident	2,500.00		-2500
Title: KFPD Firefighter EMT Salary and Benefits \$37.78 per hour Duties Description: KFPD Firefighter EMT	264.46		-264.46
Title: KFPD Fire Captain/EMT 1 Salary and Benefits \$59.50 per hour Duties Description: KFPD Fire Captain/EMT 1	178.50		-178.5
<b>Total Personnel:</b>	<b>3,315.02</b>	<b>0.00</b>	<b>(3,315.02)</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title: Description:			
Title: Description:			
<b>Total Operating Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Consumable/Supplies:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title: Description:			
Title: Description:			
Title: Description:			
<b>Total Transportation/Travel Costs:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>5. Other (Indirect Costs, Contracts, etc.)</b>			
Title: Medical Aid Response (\$450.00 per hour) Includes Pt. assessments/evaluation, vital signs, BLS, O2, spinal immobilization, assist EMS crews (does not include personnel or engines) Description:	1350		
Title: KFPD First Responde 8946 Rescue 4x4 (\$96.00 per hour) Medical, MVA Special Rescue, vegetation fire, structure fire support (270 gal. water) Description:	384		
Title: MVA Level 1 (\$435.00 per hour) Provide hazardous materials assessment, scene stabilization, pt. BLS Description: injury/care, traffic control, min. basic MVA response	1740		
Title: KFPD Fire Engine 8911 (\$70.00 per hour) Description: Pumps 1,000 gpm	210		
Title: Power Lines Down level 1 (\$330.00 per hour) Includes basic response and first responder assignment, perimeter establishment, evacuations, traffic and scene control until PG&E arrival or release of KFPD by same. Does not include engine or personnel Description: response.	990		
Title: Description:			
Title: Description:			
<b>Total Other Costs:</b>	<b>4674</b>	<b>0</b>	<b>0</b>
<b>Invoice Total:</b>	<b>7,989.02</b>		