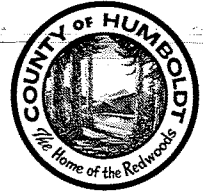


**ATTACHMENT 1  
QUARTERLY AND FINAL SUMMARY REPORT**

**COUNTY OF HUMBOLDT – MEASURE Z  
Report Form**



**Organization Name:** \_\_\_\_\_ **City of Ferndale Police Department** \_\_\_\_\_ **Report Date:** \_\_\_\_\_ **10/31/2017** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Bret A. Smith** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **707-786-4025** \_\_\_\_\_

Please attach a narrative report addressing the items outlined in section I below. Feel free to attach any other relevant materials or reports.

**I. QUARTERLY NARRATIVE** (please attach a maximum of 1 page, exclusive of attachments)

**A. Results/Outcomes**

- 1. Please describe the Measure Z activities completed and/or total numbers served or reached.  
**See Attached**
  
- 2. What difference did Measure Z funding make in our community and for the population you are serving? Please discuss evidence of effect (e.g., community indicators, outcomes, etc.). *If you have evaluation materials that document outcomes and impacts of your work, feel free to attach them in lieu of answering this or other questions.*  
**See Attached**
  
- 3. Describe any unanticipated impacts of receiving Measure Z funding, positive or negative, not already described above.  
**See Attached**

**II. FINAL SUMMARY REPORT** (please attach a maximum of 2 pages, exclusive of attachments)

**A. Lessons Learned**

- 1. Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, changes you will make based on your results/outcomes.
  
- 2. What overall public safety improvements has your organization seen as a result of receiving Measure Z funding?

**EXHIBIT C -  
QUARTERLY REPORT**

**QUARTERLY NARRATIVE:**

**A. Results/Outcomes**

1. Requests for proposals were received for a pick-up truck as proposed. Harper Motors' (Ford dealership in Eureka) proposal/quote was accepted for \$32,827.25. The pick-up truck has been ordered and will be invoiced when received.

Superior Installs (emergency equipment installer) has provided an invoice for the emergency equipment (sans installation costs) for the pick-up truck (see attached invoice).

2. NA – Have not received equipment yet.
  
3. NA

# ATTACHMENT II - EXHIBIT E

## Measure Z - Invoice

**City of Ferndale Police Department**  
**Chief Bret A. Smith**  
**PO Box 1096, Ferndale, CA 95536**  
**(707) 786-4025**

Invoice Date: 9/18/2017

Invoice # MZ- 1210

Invoice Period: July-October 2017

| Description  | Cost       | Total Amount Due  |
|--|------------|-------------------|
| Personnel Costs (Wages and Benefits)   | \$0.00     |                   |
| Operational Costs (Rent, Utilities, Phones, etc.)  | \$0.00     |                   |
| Consumables/Supplies (Supplies and Consumables should be separate)                                 | \$5,901.96 |                   |
| Emergency equipment for installation in Ford F-150 Patrol Vehicle<br>See attached itemized invoice |            |                   |
| Transportation/Travel (Local and out of county should be separate)                                 | \$0.00     |                   |
| Other (Indirect Costs, Contracts, etc.)  | \$0.00     |                   |
|  |            | <b>\$5,901.96</b> |

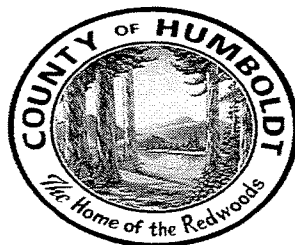
I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date:  5-Oct-15

Print Name and Title: Bret A. Smith, Chief of Police

Send invoice to:

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



\_\_\_\_\_ Date

\_\_\_\_\_ Date

(707) 445-7266

Superior Installs

1465 Sandy Prairie Crt #D  
 Fortuna, CA 95540  
 (707)496-1919  
 (707)725-1939 fax

# Invoice

|           |           |
|-----------|-----------|
| Date      | Invoice # |
| 9/18/2017 | 1210      |

|                            |
|----------------------------|
| Bill To                    |
| Ferndale Police Department |

|                 |
|-----------------|
| Ship To/Contact |
|                 |

|             |       |           |         |           |
|-------------|-------|-----------|---------|-----------|
| P.O. Number | Terms | Ship      | Payment | Vehicle # |
|             |       | 9/18/2017 |         |           |

| Quantity     | Item Code        | Description   | Price Each | Amount     |
|--------------|------------------|---|------------|------------|
| 1            | BIT44A           | 49" Torrent Light Bar   | 1,265.00   | 1,265.00T  |
| 1            | TPCCWBBP20-FS    | Wide Body Console   | 642.60     | 642.60T    |
| 1            | SOETSS100N       | Speaker with bracket  | 153.41     | 153.41T    |
| 1            | SOELUCTSO10R     | Hideaway LED Red  | 88.32      | 88.32T     |
| 1            | SOELUCTSO10B     | Hideaway LED Blue   | 88.32      | 88.32T     |
| 1            | SE1K0574FDT15... | 1/2 Cage  | 1,059.46   | 1,059.46T  |
| 1            | SEGF1092FDT15... | Free Standing T-Rail  | 187.96     | 187.96T    |
| 1            | SEGK10301S1US... | Dual Weapon Mount   | 429.45     | 429.45T    |
| 1            | TPACF15015MNT    | Floor Plate   | 0.00       | 0.00T      |
| 1            | TPACFHDFB        | Custom File Box   | 309.40     | 309.40T    |
| 1            | TPACFHDPAD       | PAD   | 104.72     | 104.72T    |
| 1            | TPFP-AP123       | 2" FP with 3 Holes  | 0.00       | 0.00T      |
| 3            | TPL3-AP1SET      | DC Outlet Plug  | 11.42333   | 34.27T     |
| 1            | TPACINBHG        | 4 Int Beverage Holder   | 47.60      | 47.60T     |
| 2            | SOEMPS2SMS2R     | Surface Mount Grill Light   | 80.50      | 161.00T    |
| 1            | 2359V            | Miscellaneous Hardware with Power Distribution                            | 375.00     | 375.00T    |
| 1            | Shipping         | Shipping  | 450.00     | 450.00     |
| 1            | Labor            | Labor to be paid upon completion. 2,040.00 This invoice is for parts only | 85.00      | 85.00      |
|              |                  | 8.5% tax rate   | 8.50%      | 420.45     |
| <b>Total</b> |                  |   |            | \$5,901.96 |

## QUARTERLY AND FINAL SUMMARY REPORT

### Due dates:

Quarterly reports are due one month after the end of each quarter. Quarterly reports will be based on COUNTY fiscal year quarters. The below table below shows each fiscal year quarter and the report due dates. Each agency must submit a quarterly report for each quarter in which the contract is active. The Final Summary Report is due one month after completion of the contract term.

| Quarter              | Dates Included                | Date Report Due to County |
|----------------------|-------------------------------|---------------------------|
| 1                    | July 1 through September 30   | October 31                |
| 2                    | October 1 through December 31 | January 31                |
| 3                    | January 1 through March31     | April 30                  |
| 4                    | April 1 through June 30       | July 31                   |
| Final Summary Report | Based on contract term        | One month after term end  |

### Submission of reports:

All reports should be sent to **the County Administrative Office** at the following addresses:

[cao@co.humboldt.ca.us](mailto:cao@co.humboldt.ca.us)

Or by mail to: County of Humboldt  
County Administrative Office, Room 112  
825 Fifth Street  
Eureka, CA 95501