

QUARTERLY AND FINAL SUMMARY REPORT

Due dates:

Quarterly reports are due one month after the end of each quarter. Quarterly reports will be based on COUNTY fiscal year quarters. The below table below shows each fiscal year quarter and the report due dates. Each agency must submit a quarterly report for each quarter in which the contract is active. The Final Summary Report is due one month after completion of the contract term.

Quarter	Dates Included	Date Report Due to County
1	July 1 through September 30	October 31
2	October 1 through December 31	January 31
3	January 1 through March31	April 30
4	April 1 through June 30	July 31
Final Summary Report	Based on contract term	One month after term end

Submission of reports:

All reports should be sent to **the County Administrative Office** at the following addresses:

cao@co.humboldt.ca.us

Or by mail to: County of Humboldt
County Administrative Office, Room 112
825 Fifth Street
Eureka, CA 95501

**ATTACHMENT 1
QUARTERLY AND FINAL SUMMARY REPORT**



**COUNTY OF HUMBOLDT – MEASURE Z
Report Form**

Organization Name: Ferndale PD **Report Date:** January 31, 2017

Contact Name: Bret A. Smith **Phone:** 707-786-4025

Please attach a narrative report addressing the items outlined in section I below. Feel free to attach any other relevant materials or reports.

I. QUARTERLY NARRATIVE (please attach a maximum of 1 page, exclusive of attachments)

A. Results/Outcomes

- 1. Please describe the Measure Z activities completed and/or total numbers served or reached.
- 2. What difference did Measure Z funding make in our community and for the population you are serving? Please discuss evidence of effect (e.g., community indicators, outcomes, etc.). *If you have evaluation materials that document outcomes and impacts of your work, feel free to attach them in lieu of answering this or other questions.*
- 3. Describe any unanticipated impacts of receiving Measure Z funding, positive or negative, not already described above.

II. FINAL SUMMARY REPORT (please attach a maximum of 2 pages, exclusive of attachments)

A. Lessons Learned

- 1. Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, changes you will make based on your results/outcomes.
- 2. What overall public safety improvements has your organization seen as a result of receiving Measure Z funding?

EXHIBIT C
QUARTERLY REPORT

QUARTERLY NARRATIVE:

A. Results/Outcomes

1. The first phase of the radio repeater upgrade was completed and invoiced on September 20, 2016. This phase included the installation of five (5) mobile radio repeaters in five Ferndale police patrol vehicles. The second phase of the project involves a radio repeater upgrade for the linking of Ferndale, Rio Dell and Fortuna Police Departments. According to the vendor (RWS Services) this phase is on track to be completed the first or second week of February 2017. Accordingly, there are no invoices for this quarterly report.
2. With the installation of the mobile repeaters, first responders (police officers) have already noticed much improved radio transmission reception. This enhanced mobile radio communication between officers and dispatch and other allied agencies has enhanced officer safety and improved response to public safety calls for service.
3. NA

