



CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

(Advisory Committee will make recommendations to the Humboldt County Board of Supervisors as to expenditure of funds derived from *Measure Z*.)

APPLICATION FOR FUNDING

Agency Name: City of Rio Dell

Mailing Address: 675 Wildwood Avenue, Rio Dell, California 95562

Contact Person: Kyle Knopp

Title: City Manager

Telephone: 707-764-3532

E-mail address: knoppk@cityofriodell.ca.gov

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2017-18: \$ 76,741

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other

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3. Please provide brief description of proposal for which you are seeking funding.

Code Compliance/Animal Control Officer – The City proposes the addition of one full-time Code Compliance/Animal Control Officer position who will support the mission of our full-time law enforcement officers. The Code Compliance/Animal Control Officer would primarily take over responsibility for field activities related to Code Enforcement and Animal Control, in addition to providing administrative support for sworn personnel and the department in general. This position would lessen the time commitment sworn personnel endure when dealing with calls associated with code enforcement and animal control. In 2016 officer's handled more than 100 animal control calls and more than 75 code enforcement calls, in addition to 690 Incident reports for typical law enforcement types of calls for service. Code enforcement, Animal control, crime reports, and other types of calls for service totaled more than 1800 for a department of five sworn personnel. The addition of a full-time, benefitted Code Compliance/Animal Control Officer to support the Police Department will allow for more routine follow up on complaints, enhance customer service to the community and enable our sworn officers to focus more on direct law enforcement services and safety issues.

Code compliance specifically will have a positive impact on community safety as many of the code enforcement issues in the community have a direct relationship to criminal activity. By tackling these issues bilaterally through criminal complaints and code enforcement we believe we will be more effective and enhance the safety of community members. Additionally, this position will be of critical importance to civil code compliance associated with the passage of Proposition 64 which legalizes non-medical use of marijuana.

4. *Measure Z* funding is scheduled to "sunset" in 2020. How are you developing a plan for sustainability, including diversification of funding sources, in order for your proposal to carry on without reliance on future *Measure Z* funds?

The City of Rio Dell is looking to expand and diversify its tax base over the next five years. Central to this objective is the City's work to restructure its code enforcement program that is making major headway in cleaning up the town and addressing long-standing blight that is an obstacle to development. Work is underway to develop and emphasize economic development activities including micro-enterprise assistance and infrastructure related activities that enhance development potential that benefit both the City and the region as a whole. During 2016-2017 significant progress was made to facilitate commercial development at the north end of the community which we anticipate will enhance the communities tax base. Economic development within the City is a crucial part of working towards sustainability, and public safety is the cornerstone to that development.

5. If this request is for the continuation, or expansion, of an existing program/service, what is the current source of funding for that program/service?

Code Compliance/Animal Control Officer type services are currently provided by the Police Department in Rio Dell. Field services related to Animal Control and Code Enforcement are dealt with by sworn law enforcement officers on a reactive basis, since their primary responsibility is always to direct threats to public safety. General law enforcement services in Rio Dell are primarily funded through Rio Dell's General Fund, and partially by restricted grant funding (1 officer position through the COPPS Program).

6. If you are awarded *Measure Z* funds, how will you use them to leverage additional grants, contributions, or community support?

In addition to our Officer's increased ability to be proactive, the Code Compliance/Animal Control Officer will work towards strengthening ties with the community members and neighborhood watch groups, helping to organize efforts in specific neighborhoods. These resources and community involvement can then be utilized by sworn personnel to make the community safer. By and large the Code Compliance/Animal Control Officer position can help to reduce visual blight, stray animals, and other nuisances that serve to create tensions within the community, thereby directly have an effect within the community that will reduce crime and community discord.

7. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, please describe.

No, this proposal does not require any activity on the part of another entity. It is believed the additional support to our officers will have a positive impact on the safety of the community and will ultimately reduce the amount of time our police department utilizes allied agencies to assist with dangerous persons and complex arrests that require specialized units (i.e., SWAT, Humboldt County Drug Task Force, Humboldt County Department of Health and Human Services, etc.).

ATTACHMENTS—Please include the following with your application

Proposal Narrative: Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or for public safety. (one page maximum)

Prior Year Results: If your request is a continuation of a program funded with *Measure Z* in prior fiscal years, please provide the results of implementation. (one page maximum) *N/A*

Program Budget

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct

DATE: 2/16/2017

SIGNATURE: 

SUBMIT THIS APPLICATION TO:

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures
c/o County Administrative Office
825 Fifth Street, Suite 111
Eureka, CA 95501-1153.



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Rio Dell, CA 95562
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Humboldt County Citizens' Advisory Committee on Measure Z Expenditures
c/o County Administrative Office
825 5th Street, Suite 111
Eureka, California 95501-1153

Dear Members of the Advisory Committee,

The City of Rio Dell respectfully submits this proposal narrative for your consideration for Measure Z funding. The two (2) proposals are connected to two very important objectives for the City of Rio Dell: Enhanced public safety services and economic development. We believe that public safety and economic development go hand in hand.

Public safety has already been greatly enhanced with the addition of an administrative support staff person in the Police Department through Measure Z funding for FY 2016-2017. While the administrative support staff has enhanced our code enforcement efforts and made a significant positive impact at our front counter, we believe the addition of a Code Compliance/Animal Control Officer would make an even greater, positive impact on the community. Moreover, this addition would complement the Police Department because the goal of making our streets safer becomes more realistic when sworn officers can remain on patrol in the street. If funding is granted for these two positions officers will be able to focus on the duties that their positions are intended: public safety and lessening the deleterious effects of crime. Furthermore, the addition of a Code Compliance/Animal Control Officer provides a strong resource in working towards the City's long-term goal of becoming an economically sustainable position through continued perseverance of our vision of building a safe, healthy, and economically viable City. We believe this also has a positive impact on the county as a whole given our position along the US 101 corridor as a "gateway" to northern Humboldt as people travel from the south.

The City needs your help in solidifying the vision of creating a safer community and building economic sustainability. These objectives are the sole purpose for the City's proposals that are as follows:

1. \$34,101 for a part-time Police Records Specialist I that will free up the valuable time of the City's five sworn officers
2. \$76,741 for a full-time, benefitted Code Compliance/Animal Control Officer that will free up time that sworn officers spend on animal control, code enforcement activities, and administrative-type tasks.

These two positions to our Police Department is in direct line with the overall goals that Measure Z was built: "To provide the funds necessary for expanding patrols, maintaining emergency response times, and making sure calls about violent or property crimes are responded to promptly." Additionally, the proposals have an added value of economic sustainability that can serve as a means to continue to support these two positions when Measure Z sunsets in 2020.

Sincerely,



Kyle Knopp
City Manager, City of Rio Dell

Budget
City of Rio Dell Police Department

Date: 2/15/17

Descriptions	Amounts	Approved Budget	Remaining Balance
A. Personnel Costs			
Title: Code Compliance/Animal Control Officer 2,080 hours x (\$20.15 max hourly wage + 5.74 add'l payroll costs) plus Salary and Benefits benefits totaling 17,894.52 and occasional overtime estimated at 48 Calculation: hours x 38.84 Duties Description: Educate citizens & administer the City's Municipal Code Enforcement Program relating to violations, marijuana, nuisance abatement and other related issues; administer & enforce animal control	73,610.04		(73,610.04)
Title: Salary and Benefits Calculation: Duties Description:			0.00
Title: Salary and Benefits Calculation: Duties Description:			0
Title: Salary and Benefits Calculation: Duties Description:			0
Total Personnel:		73,610.04	0.00
B. Operational Costs (Rent, Utilities, Phones, etc.)			
Title: Operational costs Description: Variable operations services and supplies related to the addition of a full-time Code Compliance/Animal Control Officer	1,633.00		(1,633.00)
Title: Description:			
Title: Description:			
Title: Description:			
Total Operating Costs:		1,633.00	0
C. Consumables/Supplies (Supplies and Consumables should be separate)			
Title: Description:			

Budget
City of Rio Dell Police Department

Date: 2/15/17

Descriptions	Amounts	Approved Budget	Remaining Balance
Total Consumable/Supplies:	0	0	0
D. Transportation/Travel (Local and Out-of-County should be separate)			
Title: Out of County Travel for training			
Travel costs related to training for Code Compliance/Animal Control			
Description: Officer	1,498.00		(1,498.00)
Title:			
Description:			
Title:			
Description:			
Total Transportation/Travel Costs:	1,498.00	0	(1,498.00)
E. Fixed Assets			
Title:			
Description:			
Title:			
Description:			
Total Other Costs:	0	0	0
Total:	76,741.04		