



## CITIZENS' ADVISORY COMMITTEE ON MEASURE Z EXPENDITURES

(Advisory Committee will make recommendations to the Humboldt County Board of Supervisors as to expenditure of funds derived from *Measure Z*.)

### APPLICATION FOR FUNDING

RECEIVED  
MAR 20 2015  
CAO

Agency Name: Auditor-Controller  
Mailing Address: 825 Fifth Street, Room 126, Eureka, CA 95501  
Contact Person: Joseph Mellett Title: Auditor-Controller  
Telephone: (707) 476-2452 E-mail address: jmellett@co.humboldt.ca.us

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2015-16: \$ 52,414

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other

3. Please provide brief description of proposal for which you are seeking funding.

Measure Z monies flowing into the County government will require additional accounting and reporting duties from the office of the Auditor-Controller. We are proposing to meet those additional duties by upgrading an Accountant/Auditor II position to a Senior Accountant (an increase of \$6,213 per year) and create a Fiscal Assistant I position (an increase of approximately \$44,593 in pay and benefits). In addition we will need a modern computer for that Fiscal Assistant to work on, which will cost approximately \$1,608. Our total funding request is for \$52,414.

4. *Measure Z* funding is scheduled to "sunset" in 2020. How are you developing a plan for sustainability, including diversification of funding sources, in order for your proposal to carry on without reliance on future *Measure Z* funds?

If *Measure Z* sunsets in 2020, the associated additional accounting and reporting requirements would also terminate and we would most likely downsize our staffing requirements to fit the workload that exists at that point in time.

5. If this request is for the continuation, or expansion, of an existing program/service, what is the current source of funding for that program/service?

This request is for expanded capabilities due to the increased accounting and reporting workload that the inflows of Measure Z revenues will require. Currently our office is supported primarily by General Fund allocations, and, to a lesser degree, charges for services. We believe this additional capability will be required in order to establish and maintain public confidence that these Measure Z monies are being tracked and utilized appropriately.

6. If you are awarded *Measure Z* funds, how will you use them to leverage additional grants, contributions, or community support?

As this is a request for improved staffing in the County's accounting and auditing department, additional grants and contributions are unlikely. Historically the office of Auditor-Controller has not been the beneficiary of grants or contributions. The primary benefit of this proposal would be improved public confidence that the Measure Z money is being accounted for and utilized appropriately.

7. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, please describe.

No, it is not anticipated that this proposal would have that effect.

**ATTACHMENTS—Please include the following with your application**

**Proposal Narrative:** Brief description of your request for *Measure Z* funds – Please explain how it is an essential service or for public safety. (one page maximum)

**Program Budget**

The receipt of Measure Z revenues will require additional accounting and reporting responsibilities for the office of the Auditor-Controller, and our proposal is designed to meet those additional responsibilities. If the County's accounting and reporting for these revenues is weak or lacks transparency, public confidence would be damaged and a future Measure would be unlikely to succeed if an effort for renewal is made in 2020.

*I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct*

DATE: 3/20/15

SIGNATURE: M. J. Mellett

**SUBMIT THIS APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 111  
Eureka, CA 95501-1153.

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