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## CITIZENS' ADVISORY COMMITTEE ON *MEASURE Z* EXPENDITURES

(Advisory Committee will make recommendations to the Humboldt County Board of Supervisors as to expenditure of funds derived from *Measure Z*.)

### APPLICATION FOR FUNDING

Agency Name: **Redwood Acres**

Mailing Address: **3750 Harris St, Eureka, CA 95503**

Contact Person: **Cindy Bedingfield**

Title: **Director**

Telephone: **707-445-3037**

E-mail address: **redwoodacres1@gmail.com**

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2016-17: \$ **25,000**

2. ENTITY TYPE -- Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other (**State Agricultural District**)

3. Please provide brief description of proposal for which you are seeking funding.

**Requested one time allocation of funding for an Emergency Facility Use Plan (EFUP) of Redwood Acres. Funding will make it possible to scope potential use and ability of the fairgrounds accommodation during and after a regional emergency, allowing for the prioritization of emergency responder use, and updating its MOU's to current standings. In Addition, it will provide the means to better plan infrastructure improvements to accommodate for potential loads during disaster recovery events.**

4. *Measure Z* funding is scheduled to “sunset” in 2020. How are you developing a plan for sustainability, including diversification of funding sources, in order for your proposal to carry on without reliance on future *Measure Z* funds?

**Because this is a one-time allocation of funds, the deliverable will be established without a need for further funding. Once the primary plan is in place, and the need for an update arises, funds from the fairgrounds budget can be earmarked to accomplish this.**

5. If this request is for the continuation, or expansion, of an existing program/service, what is the current source of funding for that program/service?

This funding is requested solely for the stand-alone preparation of an emergency response plan. However, this effort will be made in conjunction with the development of the overall master plan, and will be incorporated with all improvements made to the facilities that have been prompted by these plans together. The Master Plan effort is already partially funded, however it does not include the scope of regional emergency preparedness plan.

6. If you are awarded *Measure Z* funds, how will you use them to leverage additional grants, contributions, or community support? In order to establish and build upon partnerships with stakeholders, and to identify and address the potential load the Fairgrounds could come under, the EFUP would provide a critical step achieved from the *Measure Z* funds. Through these means, MOU's and other agreements could then be established in order to leverage funding for other major hurdles such as infrastructure upgrades. These will also further the ability of the Fairgrounds to capture State and Federal funds in order to better address the needs of a regional response to a disaster level event.

7. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, please describe. This proposal will call upon further participation from stakeholders in the region. This would include an array of emergency first responders, municipal representatives, and utility companies. These entities had already approached Redwood Acres on their own accord in the common interest of being better prepared for a large scale emergency scenario. It is certain that continued participation will occur during the creation of the EFUP, and possible expansion of new participants through the identification of greater need could be anticipated.

**ATTACHMENTS—Please include the following with your application**

***Proposal Narrative:*** Attached

***Prior Year Results:*** This funding request is not for a continuation project

***Program Budget:*** Attached

***I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct***

DATE: 2-17-16

SIGNATURE: 

**SUBMIT THIS APPLICATION TO:**

Humboldt County Citizens' Advisory Committee on *Measure Z* Expenditures  
c/o County Administrative Office  
825 Fifth Street, Suite 111  
Eureka, CA 95501-1153.

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**Measure Z Application for:  
Redwood Acres Fairgrounds Emergency Facility Use Plan**

Redwood Acres is requesting a one-time allocation of money from Measure Z funds to prepare an Emergency Facility Use Plan (EFUP); an EFUP will be Phase I of a robust emergency preparedness and disaster relief services program at Redwood Acres Fairgrounds. The EFUP will identify current problems with facilities and infrastructure required to support emergency relief and preparedness activities; it will also identify agreements and strategies needed for successfully implementing EFUP actions. *This effort is timely because Redwood Acres is currently beginning master planning for much of its facility. It will enable Redwood Acres to appropriately prioritize uses so that agencies and emergency responders are better prepared to quickly and effectively establish emergency operational facilities and service centers.*

Options for emergency service centers, operational facilities and evacuation sites are severely limited in the Humboldt Bay area. Redwood Acres offers an ideal situation: large facility size, centralized location, site elevation and topography, and proximity to infrastructure and utilities.

Redwood Acres has been in discussions with several entities (including PG&E, County of Humboldt, Red Cross, and CA and Humboldt Offices of Emergency Services) to provide facilities that enable operational continuity and provide emergency services and shelter for those displaced by a regional level disaster. The EFUP process will establish better coordination and communication between Redwood Acres and partner entities and serve to reduce or eliminate issues with competing needs within the fairgrounds facility during a regional emergency event. It will also foster development of the most appropriate agreements to provide emergency support and avoid unnecessary delays in response or aid during a disaster. Additionally, the EFUP can be used to garner funding support from agencies, including FEMA, to execute future developments and agreements.

Redwood Acres lacks accurate information on locations and conditions of its underground infrastructure; this information is critical for providing emergency facilities. The EFUP will evaluate and document the capacity of existing infrastructure (sewer, water, power, and indoor and outdoor sheltering space) and identify repairs and upgrades needed to provide emergency services and shelter during disaster events.

As Redwood Acres considers many new development opportunities on its grounds, facility uses are being prioritized based on the degree of commitment from lessees and overall community benefit. The EFUP will guide where and how future improvements to infrastructure systems can be optimized to meet potential emergency-level loads, and enable Redwood Acres to expand its capacity to better support the community during a regional emergency.

Ideally, the EFUP should be a component of the Redwood Acres Master Plan. However, Measure Z funding is requested because Redwood Acres does not have enough funds in-hand to complete the EFUP.

**Funds requested to complete the Redwood Acres EFUP are: \$25,000.** These funds will be used to hire a local consultant; administrative costs associated with this grant will be borne by Redwood Acres and are not requested in this application. This budget amount will yield:

- Documentation and evaluation of the existing underground utilities and infrastructure (sewer, water, electrical) and preparation of "as-built" plans for the facility.
- Inventory of the indoor and outdoor sheltering spaces.
- Further development of agency partnerships and funding opportunities for EFUP implementation.
- Identification of needs and demands for fairgrounds facilities during regional disaster events.
- Assistance with developing operating agreements, contracts and MOUs with partner entities.

By providing a one-time grant to the Fairgrounds, Measure Z funds can significantly elevate emergency preparedness, enabling Redwood Acres to become a reliable facility that will serve the region during a disaster event until a complete recovery is made.

Budget  
Redwood Acres Fairgrounds

Date: 2/16/16

Descriptions	Amounts	Approved Budget	Remaining Balance
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**A. Personnel Costs**

Title: Senior Engineer (Consultant) Salary and Benefits Calculation: \$125 / hr  Develop engineering strategy and perform reviews on engineering work Duties Description: related to facilities, infrastructure and underground utilities	2,500.00		(2,500.00)
Title: Project Engineer (Consultant) Salary and Benefits Calculation: \$100 / hr  Perform infrastructure assessment, develop site and utilities plans, and Duties Description: oversee development of as-builts	6,500.00		-6500
Title: Project Planner (Consultant) Salary and Benefits Calculation: \$100 / hr  Lead agency coordination and emergency planning and development Duties Description: activities; oversee project coordinator and guide research activities	8,500.00		-8500
Title: Project Coordinator or Drafter (Consultant) Salary and Benefits Calculation: \$50 / hr Coordinator will coordinate project activities among all staff and stakeholders, support project staff and prepare reports of findings; Duties Description: Drafter will prepare CAD drawings for required plans/as-builts	7,500.00		-7500
<b>Total Personnel:</b>	<b>25,000.00</b>	<b>0.00</b>	<b>(25,000.00)</b>

**B. Operational Costs (Rent, Utilities, Phones, etc.)**

Title:  Description:			

**Total Operating Costs: 0 0 0**

**C. Consumables/Supplies (Supplies and Consumables should be separate)**

Title:  Description:			

Budget  
Redwood Acres Fairgrounds

Date: 2/16/16

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Descriptions	Amounts	Approved Budget	Remaining Balance
<b>Total Consumable/Supplies:</b>	0	0	0
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description:			
Title:			
Description:			
Title:			
Description:			
<b>Total Transportation/Travel Costs:</b>	0	0	0
<b>E. Fixed Assets</b>			
Title:			
Description:			
Title:			
Description:			
<b>Total Other Costs:</b>	0	0	0
<b>Total:</b>	25,000.00		