



CITIZENS' ADVISORY COMMITTEE ON MEASURE Z

EXPENDITURES

(Advisory Committee will make recommendations to the Humboldt County Board of Supervisors as to expenditure of funds derived from Measure Z)

APPLICATION FOR FUNDING

Agency Name: **City of Rio Dell**

Mailing Address: 675 Wildwood Avenue, Rio Dell, California 95562

Contact Person: Kyle Knopp

Title: City Manager

Telephone: 707.764.3532

E-mail address: kknopp@riodellicity.com

1. AMOUNT OF MEASURE Z FUNDING REQUESTED FOR FY 2016-2017: \$73,325

2. ENTITY TYPE – Please check appropriate box.

- a. Humboldt County Department
- b. Contract Service Provider to Humboldt County
- c. Local Government Entity
- d. Private Service Provider
- e. Non-Profit Service Provider
- f. Other

3. *Please provide a brief description of the proposal for which you are seeking funding.*

Community Services Officer – The City proposes the addition of one full-time CSO position who will support the mission of our full time law enforcement officers. The CSO would primarily take over responsibility for field activities related to Code Enforcement and Animal Control, in addition to providing support for sworn personnel and the department in general. This position would lessen the time commitment sworn personnel endure when dealing with calls associated with code enforcement and animal control. When addressed early on, issues associated with animal control and code enforcement can often be stopped or mitigated before becoming larger issues that threaten public health or safety. The addition of a full-time, benefitted CSO to support the Police Department will allow for more routine follow up on complaints, enhance customer service to the community and enable our department to focus more on direct law enforcement services.

4. Measure Z funding is scheduled to "sunset" in 2020. How are you developing a plan for sustainability, including diversification of funding sources, in order for your proposal to carry on without reliance on future Measure Z funds?

The City of Rio Dell is looking to expand and diversify its tax base over the next five years. Central to this objective is the City's work to restructure its code enforcement program that is making major headway in cleaning up the town and addressing long-standing blight that is an obstacle to development. Work is underway to develop and emphasize economic development activities including micro-enterprise assistance and infrastructure related activities that enhance development potential that benefit both the City and the region as a whole. Economic development within the City is a crucial part of working towards sustainability, and public safety is the cornerstone to that development.

5. If this request is for the continuation, or expansion, of an existing program/service, what is the current source of funding for that program/service?

CSO type services are currently not provided to the Police Department in Rio Dell. Field services related to Animal Control and Code Enforcement are generally dealt with by law enforcement officers on a reactive basis, since their primary responsibility is always to direct threats to public safety.

6. If you are awarded Measure Z funds, how will you use them to leverage additional grants, contributions, or community support?

In addition to our Officer's increased ability to be proactive, the CSO will work towards strengthening ties with the community members and neighborhood watch groups, helping to organize efforts in specific neighborhoods. These resources and community involvement can then be utilized by sworn personnel to make the community safer. By and large the CSO position can help to reduce visual blight, stray animals, and other nuisances that serve to create tensions within the community, thereby directly have an effect within the community that will reduce crime and community discord.

7. Will this proposal require new or expanded activity on the part of another entity to be fully functional and effective? If so, please describe.

No, this proposal does not require any activity on the part of another entity. It is believed the additional support to our officers will ultimately lower levels of crime in the City and subsequently lower the level of activity required of allied agencies and partners.

ATTACHMENTS – Please include the following with your application

Proposal Narrative: Brief description of your request for Measure Z funds – Please explain how it is an essential service or for public safety. (One page maximum)

Program Budget: Use budget form provided (ATTACHED)

I declare under penalty of perjury under the laws of the State of California that the above statements and all attachments are true and correct.

DATE:

2/19/2016

SIGNATURE:

A handwritten signature in black ink, appearing to be "J. C. Z.", written over a horizontal line.

SUBMIT THIS APPLICATION TO:

**Humboldt County Citizens' Advisory Committee on Measure Z Expenditures
c/o County Administrative Office
825 5th Street, Suite 111
Eureka, California 95501-1153**



675 Wildwood Avenue
Rio Dell, CA 95562
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E-mail: cm@riodellcity.com

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c/o County Administrative Office
825 5th Street, Suite 111
Eureka, California 95501-1153

Dear Members of the Advisory Committee,

The City of Rio Dell respectfully submits this proposal narrative for your consideration for Measure Z funding. The two (2) proposals are connected to two very important objectives for the City of Rio Dell: Enhanced public safety services and economic development. We believe that public safety and economic development go hand in hand in building and maintaining a safe, healthy, and an economically sound community.

Public safety has already been greatly enhanced with the addition of an administrative support staff person in the Police Department through Measure Z funding for FY 2015-2016. Moreover, a Community Services Officer is a complementary addition to our Police Department because the goal of making our streets safer becomes more realistic when sworn officers are relieved of the duties related to animal control, code enforcement, and administrative-type tasks. If funding is granted for these two positions officers will be able to focus on the duties that their positions are intended: public safety and lessening the deleterious effects of crime. Furthermore, the addition of a CSO provides a strong resource in working towards the City's long-term goal of becoming an economically sustainable through continued perseverance of our vision of building a safe, healthy, and economically viable City.

The City needs your help in solidifying the vision of creating a safer community and building economic sustainability. These objectives are the sole purpose for the City's proposals that are as follows:

1. \$33,649 for a part-time Police Records Specialist I that will free up the valuable time of the City's five sworn officers
2. \$73,325 for a full-time, benefitted Community Services Officer that will free up time that sworn officers spend on animal control, code enforcement activities, and administrative-type tasks.

We believe these two requests (\$106,974 combined) to be measured and responsible. These two positions to our Police Department is in direct line with the overall goals that Measure Z was built: "To provide the funds necessary for expanding patrols, maintaining emergency response times, and making sure calls about violent or property crimes are responded to promptly." Additionally, the proposals have an added value of economic sustainability that can serve as a means to continue to support these two positions when Measure Z sunsets in 2020.

We appreciate your support on these requests, and believe them to be in line with the vision being set for Humboldt County through the use of Measure Z funds.

Sincerely,

Kyle Knopp
City Manager, City of Rio Dell

Budget
CITY OF RIO DELL POLICE DEPARTMENT

Date: 2/19/18

Descriptions	Amounts	Approved Budget	Remaining Balance	
A. Personnel Costs				
Title: Community Services Officer Salary and Benefits Calculation: (2,080 hours x \$23.03) + \$17,428 annual benefits Performs routine supportive police duties such as animal control, code enforcement, minor reports, administrative tasks, and other related work as required within assigned department Duties Description:	65,328.40		(65,328.40)	
Title: Salary and Benefits Calculation: Duties Description:			0.00	
Title: Salary and Benefits Calculation: Duties Description:			0	
Title: Salary and Benefits Calculation: Duties Description:			0	
Total Personnel:		65,328.40	0.00	(65,328.40)
B. Operational Costs (Rent, Utilities, Phones, etc.)				
Title: Operational costs Variable operations services and supplies related to the addition of a Description: full-time, benefited Community Services Officer	3,265.00		(3,265.00)	
Title: Description:			0.00	
Title: Description:				
Title: Description:				
Total Operating Costs:		3,265.00	0	(3,265.00)
C. Consumables/Supplies (Supplies and Consumables should be separate)				
Title: Description:				
Title: Description:				
Title: Description:				
Title: Police Records Technician Description:				

Budget
CITY OF RIO DELL POLICE DEPARTMENT

Date: 2/19/16

Descriptions	Amounts	Approved Budget	Remaining Balance
Total Consumable/Supplies:	0	0	0
D. Transportation/Travel (Local and Out-of-County should be separate)			
Title: Out of County Travel for training			
Description: Travel costs related to training for Community Services Director	4,732.00		(4,732.00)
Title:			
Description:			0.00
Title:			
Description:			
Total Transportation/Travel Costs:	4,732.00	0	(4,732.00)
E. Fixed Assets			
Title:			
Description:			
Title:			
Description:			
Total Other Costs:	0	0	0
Total:	73,325.40		