

Measure Z - Invoice

**Area 1 Agency on Aging**  
**Russell Shorey**  
**434 7th. St., Eureka, CA 95501**  
**(707) 442-3763**

Invoice Date: 1/31/2015

Invoice # MZ- \_\_\_\_\_ 0

Invoice Period: Oct - Dec 2015

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)		
	\$1,634.28	
Operational Costs (Rent, Utilites, Phones, etc.)	\$638.13	
Consumables/Supplies (Supplies and Consumables should be separate)	\$306.52	
Transportation/Travel (Local and out of county should be separate)	\$22.07	
Other (Indirect Costs, Contracts, etc.)	\$0.00	
		<b>\$2,601.00</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date: *Russell Shorey*

Print Name and Title: Russell Shorey, Director of Finance

Send invoice to:

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



1/31/16

Date

Date

(707) 445-7266

Budget  
Agency Name

Invoice Date: 10/31/15

Invoice # MZ- \_\_\_\_\_

Invoice Period: Oct - Dec 2015

Descriptions	Amounts	Approved Budget	Remaining Balance	
<b>A. Personnel Costs</b>				
Title: Ombudsman Manager				
Salary and Benefits				
Calculation:	1,634.28		(1,634.28)	
Duties Description: Manage Ombudsman Operations				
Title:				
Salary and Benefits				
Calculation:			0	
Duties Description:				
Title:				
Salary and Benefits				
Calculation:			0	
Duties Description:				
Title:				
Salary and Benefits				
Calculation:			0	
Duties Description:				
<b>Total Personnel:</b>		1,634.28	0.00	(1,634.28)
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>				
Title:				
Description: Building Rent	203.59		-203.59	
Title:				
Description: Cleaning & Maintenance	18.51		-18.51	
Title:				
Description: Utilities	57.03		-57.03	
Title:				
Description: Overhead	359		-359	
<b>Total Operating Costs:</b>		638.13	0	-638.13
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>				
Title:				
Description: Office Supplies	115.54		-115.54	
Title:				
Description: Postage & Copier costs1	2.57		-2.57	
Title:				
Description: Volunteer Recognition	180.65		-180.65	
Title:				
Description: Advertising	7.76		-7.76	
<b>Total Consumable/Supplies:</b>		306.52	0	-306.52

Budget  
Agency Name

Invoice Date: 10/31/15

Invoice # MZ- \_\_\_\_\_

Invoice Period: Oct - Dec 2015

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>			
Title:			
Description: Travel - Volunteers	22.07		-22.07
Title:			
Description:			0
Title:			
Description:			0
<b>Total Transportation/Travel Costs:</b>		<b>22.07</b>	<b>0</b>
<b>E. Fixed Assets</b>			
Title:			
Description:			0
Title:			
Description:			0
<b>Total Other Costs:</b>		<b>0</b>	<b>0</b>
<b>Invoice Total:</b>		<b>2,601.00</b>	