

**ATTACHMENT 1  
QUARTERLY AND FINAL SUMMARY REPORT**



**COUNTY OF HUMBOLDT – MEASURE Z  
Report Form**

**Organization Name:** Humboldt County Fire Chief's Association **Report Date:** 10-16-2015

**Contact Name:** Bill Gillespie **Phone:** 441-4000

Please attach a narrative report addressing the items outlined in section I below. Feel free to attach any other relevant materials or reports.

**I. QUARTERLY NARRATIVE** (please attach a maximum of 1 page, exclusive of attachments)

**A. Results/Outcomes**

- 1. Please describe the Measure Z activities completed and/or total numbers served or reached.
- 2. What difference did Measure Z funding make in our community and for the population you are serving? Please discuss evidence of effect (e.g., community indicators, outcomes, etc.). *If you have evaluation materials that document outcomes and impacts of your work, feel free to attach them in lieu of answering this or other questions.*
- 3. Describe any unanticipated impacts of receiving Measure Z funding, positive or negative, not already described above.

**II. FINAL SUMMARY REPORT** (please attach a maximum of 2 pages, exclusive of attachments)

**A. Lessons Learned**

- 1. Describe what you learned based on the results/outcomes you reported in Section A above and what, if any, changes you will make based on your results/outcomes.
- 2. What overall public safety improvements has your organization seen as a result of receiving Measure Z funding?

1. During the first quarter of fiscal 2015/16, the Humboldt County Fire Chief's Association (HCFCA) representatives signed an MOU agreement with the County of Humboldt for the funding and purchase of self contained breathing apparatus (SCBA), structural and wildland personal protective equipment (PPE), radios, dispatch fees, and county planning assistance costs. The Measure Z funding total was \$2,234,735.

During July, HCFCA determined the need to build interchangeability into the SCBA's, and with Scott brand SCBA's already in service with a number of departments, determined the purchase would be Scott. Two vendors who sold Scott SCBA's were solicited for pricing proposals, and a bid award to supply SCBA's, spare bottles, masks, and support services was awarded to Allstar Fire Equipment. The total price of the purchase was \$1,395,500.08 for 221 SCBA's, spare bottles, faces masks, and biannual inspection over the next five years. The SCBA's were ordered on August 19, 2015 by the County of Humboldt Purchasing Division. The SCBA's were delivered to Fortuna Fire Department on September 25, 2015. The SCBA's were inspected and checked for operation by representatives of Allstar Fire Equipment and Scott on September 30, 2015. The SCBA's will be distributed to the recipient departments during the second quarter. Training on the new SCBA's and facefit testing will also occur during the second quarter.

A request for proposal process was initiated for structural and wildland PPE during the first quarter. Evaluation of sample garments and bid packages was in process at the close of the first quarter, with a bid selection award and purchasing anticipated early in the second quarter.

2. As the Measure Z financed equipment and services have not yet been disbursed to the recipient departments, HCFCA does not have information to report regarding impacts and improvements to communities or community members during the first quarter.
3. At the close of the first quarter, there were no unanticipated impacts from receiving Measure Z funding, either positive or negative. With that said, HCFCA wishes to acknowledge and thank the Humboldt County Board of Supervisors and the County of Humboldt for their support of the Humboldt County fire service. This support through Measure Z funding has provided the opportunity to address safety issues and ensure that rural recipient fire departments are able to increase the safety and of their personnel by providing modern, compliant SCBA's, structural and wildland PPE, radios and assistance with associated dispatch costs, and County Planning assistance. Through this effort, these departments will be better equipped to provide emergency service in their communities, neighboring communities, and to the residents of Humboldt County.

Measure Z - Invoice

**Humboldt County Fire Chief's Association**  
**Contact - Bill Gillespie**  
**533 C Street, Eureka CA 95501**  
**707-441-4000**

Invoice Date: 10/31/2015

Invoice # MZ- \_\_\_\_\_ 0

Invoice Period: July - Sept. 2015

Description	Cost	Total Amount Due
Personnel Costs (Wages and Benefits)	\$0.00	
Operational Costs (Rent, Utilities, Phones, etc.)	\$0.00	
Consumables/Supplies (Supplies and Consumables should be separate)	\$0.00	
Transportation/Travel (Local and out of county should be separate)	\$0.00	
Other (Indirect Costs, Contracts, etc.)		
Self Contained Breathing Apparatus, Scott Brand, Allstar Fire Equipment	\$1,395,500.08	
		<b>\$1,395,500.08</b>

I certify that the information provided above is, to the best of my knowledge, complete and accurate; the expenditures are in accordance with the approved Agreement cited for services provided under the provision of that agreement. Full justification and backup records for the expenditures are maintained in our office at the address indicated.

Signature and date: Bill Gillespie 10-16-2015

Print Name and Title: Bill Gillespie, Vice President, Humboldt County Fire Chief's Association

Send invoice to:

**COUNTY OF HUMBOLDT**  
 County Administrative Office  
 825 Fifth Street, Room 112  
 Eureka Ca 95501



\_\_\_\_\_ Date

\_\_\_\_\_ Date

(707) 445-7266

Budget  
Humboldt County Fire Chief's Association

Invoice Date: 10/31/15

Invoice # MZ- \_\_\_\_\_

Invoice Period: July - Sept. 2015

Descriptions	Amounts	Approved Budget	Remaining Balance
<b>A. Personnel Costs</b>			
Title: Salary and Benefits Calculation:  Duties Description:			0.00
Title: Salary and Benefits Calculation:  Duties Description:			0
Title: Salary and Benefits Calculation:  Duties Description:			0
Title: Salary and Benefits Calculation:  Duties Description:			0
<b>Total Personnel:</b>		<b>0.00</b>	<b>0.00</b>
<b>B. Operational Costs (Rent, Utilities, Phones, etc.)</b>			
Title:  Description:			
Title:  Description:			
Title:  Description:			
Title:  Description:			
<b>Total Operating Costs:</b>		<b>0</b>	<b>0</b>
<b>C. Consumables/Supplies (Supplies and Consumables should be separate)</b>			
Title:  Description:			
Title:  Description:			
Title:  Description:			
Title:  Description:			
<b>Total Consumable/Supplies:</b>		<b>0</b>	<b>0</b>

Budget  
Humboldt County Fire Chief's Association

Invoice Date: 10/31/15

Invoice # MZ- \_\_\_\_\_

Invoice Period: July - Sept. 2015

Descriptions	Amounts	Approved Budget	Remaining Balance	
<b>D. Transportation/Travel (Local and Out-of-County should be separate)</b>				
Title:				
Description:				
Title:				
Description:				
Title:				
Description:				
<b>Total Transportation/Travel Costs:</b>		<b>0</b>	<b>0</b>	<b>0</b>
<b>E. Fixed Assets</b>				
Title: Self Contained Breathing Apparatus	1395500.08			
Description: Scott Brand SCBA, Allstar Fire Equipment. SCBA's, spare bottles, etc				
Title:				
Description:				
<b>Total Other Costs:</b>		<b>1395500.08</b>	<b>2234735</b>	<b>839234.92</b>
<b>Invoice Total:</b>		<b>1,395,500.08</b>		