

HUMBOLDT COUNTY
PURCHASING



COUNTY ADMINISTRATIVE OFFICE
PURCHASING & DISPOSITION TEAM
COUNTY OF HUMBOLDT
825 5th Street, Room 112, Eureka, CA 95501-1153
Telephone (707) 268-2544 Fax (707) 445-7299
purchasing@co.humboldt.ca.us

Goods purchased and services used by Humboldt County include but are not limited to:

- Office Furniture
- Copy paper
- Janitorial products
- Food i.e. meat, dairy and canned goods
- Catering
- Gift cards i.e. gas, clothing and food
- Copiers
- Office equipment and repair
- Vehicles
- Potable water
- Auto-body repair
- Upholstery
- Car Parts
- Lawn and garden supplies
- General hardware
- Video services
- Cameras
- Boats
- Fuel
- Contractors
- Electricians
- Plumbers
- Appliances
- Security alarms
- Fencing
- Rental of equipment, storage and office space
- Safety equipment
- Mobile radios
- Extermination and pest services
- Carpet cleaning
- Window washing
- Minor repainting and other maintenance

Professional Services used by Humboldt County include but are not limited to:

- Financial
- Economic
- Accounting
- Engineering
- Legal Medical
- Therapeutic
- Administrative
- Airport or building security
- Laundry or linen services
- Architectural
- Landscaping architectural
- Environmental
- Land Surveying
- Construction Project
- Management

BID OPPORTUNITIES:

If you would like to be notified of upcoming bid opportunities visit our website at <http://humboldt.gov/>. Once on the County website

- Choose the Business heading
- Under Working with the County choose Bids & Requests for Proposals.
- Click sign up to receive a text message or email
- Enter your email address and click Sign In
- Select you preference for notification (email or text messages)
- Under Notify Me scroll down to Bid Opportunities and select your area of interest

VENDOR LIST:

Humboldt County Purchasing maintains a vendor list. The vendor list is used when searching for a vendor to provide a specific product or service.

To register on Humboldt County Purchasing's vendor list you will need to complete a Vendor Registration Form and return it Humboldt County Purchasing.

Vendor Registration forms are available at <http://humboldt.gov/280/Purchasing-Disposition> under Helpful Forms.

LOCAL VENDOR PREFERENCE:

Humboldt County has a Local Business Preference Policy. Locally operated businesses can receive a preference credit of five percent (5%) not to exceed five thousand dollars (\$5,000) when evaluating formal bids for supplies, equipment and materials not part of a Public Works project. For more information about Local Business Preference go to <http://humboldt.gov/280/Purchasing-Disposition> under Helpful Forms.

The Purchasing Team strives to promote the County's reputation of courtesy, fairness, impartiality, integrity, service, progressiveness, economy and government by law.