

INMATE ORIENTATION HANDBOOK



HUMBOLDT COUNTY CORRECTIONAL FACILITY

William Honsal, Sheriff

(Revised September 9, 2024)

TABLE OF CONTENTS

| | |
|---|----------|
| Introduction | |
| Living Areas | A |
| Clothing and Linen | B |
| Personal Hygiene | C |
| Personal Property | D |
| Security/Counts/Inspections | E |
| Movement | F |
| Wristbands | G |
| Meals | H |
| Telephones | I |
| Visiting | J |
| Attorney & Confidential Visits | K |
| Commissary | L |
| Medical/Mental Health Services | M |
| Inmate Correspondence | N |
| Day Rooms | O |
| Recreation | P |
| Release of Property | Q |
| Acceptance of Property and Money | R |
| Inmate Requests | S |
| Inmate Grievances | T |
| Inmate Programs and Services | U |
| Disciplinary Process | V |
| Rules of Conduct | W |

INTRODUCTION

This handbook has been prepared for your information and guidance regarding rules and disciplinary measures during your confinement and should be read regularly. These rules will be strictly enforced to ensure the smooth operation of the facility, emphasizing safety for you and our staff while ensuring your availability to utilize and benefit from our services.

While you are in our facility you are required to obey all rules and directives from officers and to act in a courteous manner toward all staff and your fellow inmates. Some regulations may seem restrictive to you, however, they are necessary to maintain a safe, secure and humane environment. If you have any questions about the rules and regulations, ask any member of the Corrections staff.

Our facility is designed and managed as a “Direct Supervision” detention facility. This means that you are under supervision at all times while in this facility. The privileges you get and the programs you are allowed to enroll in are determined by how you behave. Positive and rational behavior will preserve your privileges. Negative and irrational behavior will result in disciplinary action and/or criminal charges.

This facility has a Zero Tolerance policy against sexual abuse and harassment. Please report any suspected acts of sexual abuse/harassment to a staff member.

Duane Christian, Captain
Humboldt County Sheriff's Office

GENERAL INFORMATION

A. Living Areas

Your assigned living area will be inspected prior to your arrival and prior to your departure for any damages. Your cell/dormitory must be kept clean and orderly. Your bed shall be made when not in use. Nothing may be placed on the walls, ceiling, doors, bunks, air vents, windows, or lights, in your cell/dormitory. Doing so will result in disciplinary action.

B. Clothing and Linen

You will receive a standard issue of clean jail clothing and linen at the time of intake. You will be held responsible for these items during your time here. The clothing and linen issued to you are the property of the Humboldt County Correctional Facility and shall not be sold, traded, altered, or damaged in any way. Clothing shall not be worn other than for the purpose intended (i.e., headband, rags, low riding).

1. Authorized Possession: Clothing & Linen

| | |
|------------------------|---|
| Blankets | 3 |
| Towel | 1 |
| Jumpsuit | 1 |
| Sweatshirt | 1 |
| Sweatpants | 1 |
| Socks (pair) | 1 |
| Sandals / shoes (pair) | 1 |
| Undershirt | 1 |
| Undershorts (Male) | 1 |
| Panties (Female) | 2 |
| Brassiere (Female) | 1 |

2. Clothing and Linen

Clothing exchange takes place on a weekly basis. Underclothes will be exchanged two times a week and outer clothing will be exchanged once a week. Blanket exchange will be completed every other week alternating between the camel blanket and the wool blanket.

Properly Kept Bunk area



3. Appropriate Dress

Inmates shall wear their issued jumpsuit up in a position that covers their entire upper torso. This is to be done between the hours of 6:00am-23:30pm, except when they are in the recreation yard or the assigned cell/quad area. Inmates in a recreation yard or cell/quad area may wear their jumpsuits down at their waists, but must wear an undershirt. Inmates traveling from their quad to the recreation yard may wear their sweatpants and a T-shirt or sweatshirt. Inmates housed in areas that do not have an attached recreation yard may carry their jumpsuit with them to the recreation yard but must have it in their possession in case they are called to move around the facility. Jail issued shoes or shower shoes purchased by the inmate off of commissary must be worn at all times while out of bed in the housing unit. Socks and undershirts should be emphasized in the housing unit, but are not mandatory. Jail issued shoes and socks shall be worn while out of the housing unit. (See pictures below)

Appropriately Dressed Inmate



Female

Male

C. Personal Hygiene

Showers will be available to you during your day room periods and you are encouraged to use them regularly. Showers should not be an excessive length of time as other inmates in the housing unit need to have an opportunity to shower. You are required to be fully dressed when going to and from the shower.

If assigned as an inmate worker, you are expected to maintain good personal hygiene and should shower daily.

A Hygiene Kit will be given to you at the time of booking. Each kit contains a SPORK, tooth brush, tooth paste, soap, comb, pencil, 8 sheets of paper, and 4 pre-stamped envelopes. This kit will be charged against your account.

If you are assigned to Administrative Segregation, Disciplinary Isolation, A Celled Housing Unit, or the Medical Housing Unit, you will be permitted access to showers and a razor during your scheduled time out of your cell.

Haircuts will be available to you during day room periods at the discretion of the housing officer.

D. Personal Property

Personal property must be maintained in a neat and orderly fashion in your drawer, plastic container, and/or shelf area, or organized under your bunk. Empty bunks should not be used as a storage area.

E. Security/Counts/Inspections

During the normal course of a day you will be required to “Lock Down” in your cell or to your assigned bunk area for the following events:

1. Counts (minimum of four per day)
2. End of day room or other scheduled activities
3. Emergencies
4. Meals
5. Medication distribution

Upon being advised to “Lock Down” you will be expected to **immediately** return directly to your cell and wait quietly for your door to be opened or to go directly to your assigned bunk and quietly sit. You will remain in “Lock Down” until advised by staff that “Lock Down” is over.

In addition to the daily scheduled inspections the staff may find it necessary to conduct unscheduled inspections of your cell and housing unit. Any contraband items found will be confiscated. You are required to cooperate with staff conducting the inspection and you do not have the right to be present during the inspection.

Failure to “Lock Down” as told will not be tolerated and will result in disciplinary action including relocation to a more secure housing area.

F. Movement

During the booking process you were given an inmate movement card. Any time you leave your housing unit and move within the facility, your housing officer will issue you your movement card. You will have your card at all times while outside of your housing unit unless it is collected by a staff member. Failure to have your card may result in disciplinary action.

When you leave your cell or housing unit to go into the day room, recreation yard, visiting area or other areas of the facility for any purpose, you are required to be fully dressed in the clothing issued to you.

You will be subjected to pat down searches and/or clothing searches upon entering or departing various areas of the Correctional Facility.

G. Wristbands

You must wear your wristband at all times. Intentional destruction or removal of your issued identification wristband is prohibited and may result in disciplinary action.

You are responsible for requesting a new wristband if yours is damaged. You are not eligible to receive commissary, medications, tablets, or any other facility incentive without a facility issued identification wristband.

H. Meals

Three (3) nutritionally balanced meals will be served each day. Meal times occur during the following approximate times:

- | | | |
|----|-----------|------------|
| 1. | Breakfast | 6:00 A.M. |
| 2. | Lunch | 11:00 A.M. |
| 3. | Dinner | 4:30 P.M. |

Meals will be eaten in your cell or at the tables in each day room only. No food is to be saved and stored in your cell or housing unit other than commissary food, unless authorized by medical in written form.

A SPORK was issued as part of the Hygiene Kit. It is your responsibility to maintain and clean this eating utensil. If you lose or break your SPORK, you can buy another one from the Programs Coordinator by sending in an Inmate Request form. You may possess up to 3 SPORK at any time. Being in possession of more than 3 SPORKS, or altering it (see definition of Contraband) may result in disciplinary action.

Dietician approved vegetarian or vegan meals may be requested by sending an inmate request slip to the kitchen staff. Once you have started to receive a vegetarian or vegan diet you will only be allowed to return to regular meals once. Once you have requested to be removed from vegetarian or vegan meals you will remain on regular meals for the duration of your incarceration.

Inmates who require a special diet for medical purposes should contact the facility health care staff by submitting an inmate request slip detailing the circumstances.

Special diets for religious reasons may be requested. This may be done by submitting an Inmate Request Form to Classification stating the type of diet, religious faith, religious organization's name, organization's contact person and phone number. Classification and Kitchen staff will verify the information and analyze the impact of providing the diet. Administration shall review the information and determine if the diet will be provided and notify the requestor in writing of the decision.

I. Telephones

The telephones are located in each housing area of the facility. Telephones will be accessible to you during your scheduled day room periods only. All calls made will be collect, or if available by pin debit calling, and shall extend no longer than thirty (30) minutes. Abuse of the telephones may result in loss of your telephone privileges. KEEP IN MIND that when talking on facility telephones that other than calls made to your attorney, you have **NO** right to an expectation of privacy and that facility staff may be

monitoring your telephone conversations. Inappropriate use of the phones **will** result in disciplinary action.

Setting up an account must be done before you can make telephone calls from the correctional facility. Allowing another inmate to use your phone account may result in a loss of phone privileges. Important phone numbers will be posted in each housing unit to be called free of charge. You will set up an account in processing prior to being housed.

J. Visiting

You will be allowed a minimum of two 30 minute visits per week. Your behavior while in custody, your classification, and your housing assignment will determine how many visits you receive per week. All visits will be non-contact and are subject to monitoring.

Visiting registration takes place between 8:00 A.M. and 9:20 P.M. (Visits end at 10:00 P.M.). Each visit is limited to two (2) adult visitors or one (1) adult visitor and one (1) minor visitor. Minors must be accompanied by a parent or legal guardian.

All visitors are subject to search. Visitors will not be allowed to bring anything to the visiting areas except one baby bottle or legal papers. Visitors are responsible for the conduct of their children. Any visit may be terminated due to uncontrolled disruptive behavior.

Visits will be permitted on a scheduled basis Sunday through Saturday, except during “Lock Down” times. Visiting schedules are posted in the housing units. The times are as follows:

- | | | |
|----|-----------|-------------------------|
| 1. | Morning | 8:30 A.M. to 11:00 A.M. |
| 2. | Afternoon | 12:30 P.M. to 4:00 P.M. |
| 3. | Evening | 7:00 P.M. to 10:00 P.M. |

You will have access to video visitation kiosks in your housing unit that may be used during tier time. Any misuse of the video visitation kiosks may result in suspension of your account or disciplinary action. Examples of misuse are but not limited to: nudity and sharing accounts.

K. Attorney & Confidential Visits

You may receive confidential visits during established visiting times with your attorney, probation/parole officer, medical or mental health doctors, pastors or other religious counselors (on a scheduled basis).

If you wish to visit an attorney other than the attorney of record as listed on court documents, you must make contact with the attorney and then complete an Inmate Request Slip listing the attorney’s name. If the Inmate Request Slip is not on file in Processing, the attorney will not be allowed to visit you.

L. Commissary

You will receive a personal hygiene kit during the intake/booking process. You will be charged for the cost of the hygiene kit. Any cash you were arrested with which was not subject to seizure as evidence will be placed in your trust account.

Commissary is delivered once a week. For most of the housing units, orders are done on the tablets or phones located in the housing unit. Orders must be entered by 9:00 AM Monday. If there are issues with the phones or tablets, paper order forms will be provided. A request slip must be attached to the order form indicating why you were unable to use the phone/tablet to order. Orders will be delivered after 5:00 P.M. on Thursdays (unless Thursday falls on a holiday, then you will be notified of a change by program staff). Facility issued wristbands are required for you to receive commissary. The wristbands must be intact, on your wrist and legible. Money must be deposited to your account by 5:00 PM on Sunday to ensure your

order is placed.

You may buy up to two hundred twenty five dollars (\$225.00) worth of commissary items per week. You will not be allowed to make orders for other inmates or transfer funds to another inmates account. **If you are assigned Disciplinary you may not be allowed to order and/or receive commissary with the exception of hygiene items.**

You may order hygiene items even if your account trust balance is zero or has a negative balance, but your account will be charged for those items. Any funds received will be used to rectify a negative balance.

Family or friends can order a pre-made commissary package for you via the internet @ www.humboldtcountypackages.com . These packages will be delivered on Thursdays with the other commissary orders.

You should always inventory your commissary items with your housing deputy upon receiving your order. If you choose not to inventory your items and you later discover you did not receive an item you are not eligible for a refund of the missing item.

Once you sign for your commissary, HCCF staff is not responsible for lost or stolen items.

If released prior to receiving your commissary, you have five business days from the day of delivery (typically Thursdays) to pick up your items from the reception window.

M. Medical/Mental Health Services

You will receive a health examination by Health Services staff within the first fourteen (14) days of your incarceration. If you choose to refuse this free medical examination you will be required to refuse in writing on a form provided by Health Services staff.

When you need medical or mental health attention, fill out a request for medical/dental/mental health services indicating your medical/mental health need and place it in the Medical mailbox located in your housing unit. Medical requests will be prioritized by Health Services Staff who will then attempt to contact you within 24 hours of your request. If you are feelings severely depressed or have thoughts of harming yourself you are encouraged to contact your housing officer immediately.

Sick call will be provided to you Monday through Friday in case you become ill, injured or require medication. **Medical staff is available 24 hours a day for emergencies.** Dental care will be provided to you by requesting to see the dentist on a request for medical/dental/mental health services form.

All medication given to you must be taken in the presence of medical and correctional staff. You must show your identification wristband to the nurse when receiving medication. You must comply with directions given to you by HCCF staff to show that you properly took your medication.

Medical staff will not hand out Tylenol without a prescription. Tylenol can be ordered through commissary. You may purchase up to 4 doses of Tylenol a week. Indigent inmates will not be denied the purchase of Tylenol.

Upon release, **if you have been receiving medical and/or psychiatric care, you should follow up with your medical provider, hospital, clinic, mental health program, and/or public health care provider.**

To provide continuity of care, the facility medical staff will forward any pertinent information, including your medical records, if you so authorize, to your health care provider.

If you have been taking essential medications, for instance you have high blood pressure, diabetes or a seizure disorder, and you wish to continue this medication, then call (707) 441-5111 within two days of your release. Leave your name, date of birth and your pharmacy's name and within two business days. A one week supply will be called in to that pharmacy. This does not apply to Mental Health medications. If

you are on essential medication and know when your release date will be, please put in a sick call slip to medical to have them put the prescription in your property so you have it upon your release.

Listed below are the names, locations, and telephone numbers of local community health care programs you can contact for care upon release from custody;

Providence St. Joseph's
Hospital 2700 Dolbeer
Street
Eureka, Ca 95501
445-8121

Humboldt County Mental Health 720
Wood Street
Eureka, Ca 95501
445-7710

Humboldt County Public Health 529
I Street
Eureka, Ca 95501
445-6200

N. Inmate Correspondence

Outgoing mail: Letters to attorneys, courts, elected officials, the Sheriff or Facility Manager are considered legal mail and may be sealed by you in the presence of an officer.

All other mail is considered personal correspondence and is not to be sealed. Personnel correspondence will be scanned by officers. Letters within letters or "Piggy Backing" is not allowed.

After inspection, officers will seal the letters and process them for mailing. ALL outgoing mail must include the full name you are booked in under, your current housing unit location, and should look like the following envelope:



Properly Completed Envelope

Incoming Mail: All incoming mail must include the following information on the envelope before it can be delivered to you:

1. A name and return address
2. Your name under which you were booked

Envelopes and/or letters with foreign matter or material on them will **NOT** be accepted. This may include,

but is not limited to lipstick, perfume, glue, glitter, stickers, or any discoloration of the envelope. Bubble Wrap envelopes will not be accepted.

For the safety and security of the facility and in order to reduce/prevent the introduction of contraband to the facility, only mail written on white paper (plain or lined, not cardstock) will be accepted.

The HCCF will not accept greeting cards, postcards, mail written on colored paper or colored envelopes.

Confidential legal mail will be opened and inspected for contraband in your presence. Legal mail will not be read by correctional staff.

All personal letters will be inspected, scanned, and may be read by officers for security reasons. If items of contraband are enclosed in the letter, they will be confiscated.

Incoming mail which contains money orders will have the money credited to your account and you will be sent a receipt. Envelopes containing personal checks will be returned to sender. Inappropriate photos will be returned to sender.

New books, magazines, and newspapers must be mailed directly from the **publisher or one of the following** (Amazon, Walden Books, Barnes & Noble). Any books, magazines, or newspapers received from someone other than those listed above will be returned to sender and HCCF is not responsible for any costs. Inmates are only allowed to have 5 books and 10 magazines at one time in their personal storage area.

Any material that appears to be obscene, pornographic, gang related, tends to incite murder, arson, riot, racism, or creates a hostile living/work environment or otherwise compromises the security and safety of the facility will not be accepted. The following items are unacceptable and will be returned to sender:

1. Stationary and/or stamps
2. Polaroid pictures
3. Photographs larger than 5"x 7"
4. More than 10 pictures
5. Stickers on envelopes or inside of an envelope or on the letter
6. Hard bound books
7. Tobacco Products
8. Greeting Cards and Post Cards
9. Letters written on card stock or colored paper

O. Day Rooms

Depending on your classification and housing area, day rooms will be available to you at least one half (1/2) hour per day. When day room access is available inmates will be allowed to exit or return to their cells or quad areas at the direction of the housing officer.

Each day room is equipped with televisions. Normal viewing hours will occur between 7:30 A.M. and 11:00 P.M except during lock down times. and may be extended on weekends and holidays if approved by the shift supervisor.

P. Recreation

Recreation (indoor/outdoor) for each housing area is scheduled to provide a minimum of three (3) hours per a seven (7) day period. Depending on your classification and housing area you may receive more recreation time.

Q. Release of Property

Property is normally released on an all or nothing basis. You may not release individual items out of your property. Only one property release is allowed per inmate.

Inmates who have been sentenced to state prison are encouraged to release all personal property and clothing which is not essential for the transport. If you have money, the prisons will allow you to send your property home at your expense. If you do not have money, your property will be disposed of by prison officials.

To release personal property contact a trusted friend or family member and have him/her contact the facility receptionist in person. No property will be released without your prior approval. This is done by completing an inmate request form. **Money and property held as evidence will not be released.**

Money may be released for such reasons as; to pay bills, pay rent, etc. Money may be released by completing an Inmate Request Form. Money releases must be done within the first 7 days of incarceration. After 7 days all money releases must be approved by the Shift Supervisor. Picture identification must be presented before any money is released. All money will be released in the form of a check. Money released to someone cannot be placed into another inmates account.

Property being stored by the Humboldt County Sheriff's Office Patrol Division will be held for 60 days. If you cannot retrieve your property before then, it is your responsibility to contact the Property Department to make other arrangements. The Property Department will make at least one attempt to contact you before disposing of your property.

R. Acceptance of Property and Money

Clothing will only be accepted into the facility with the supervisor's approval in cases where the clothing you were wearing at the time of your arrest was taken as evidence, you were booked without clothing, or the clothing you wore in no longer fits you.

Inmates who require clothing for a jury trial may have them delivered by their attorney. Jury clothing **will not** be accepted from anyone else.

Money may be put on your account using the public lobby kiosk or the web based service at www.inmatedeposits.com. Cash should not be sent in the mail. Cashier's checks, money orders, and certified checks must be made out to you. **Personal checks will not be accepted** and will be returned to the sender. Inmate to inmate transfers of money are not allowed.

S. Inmate Requests

Inmate request forms are located in each housing area. The forms are used to make requests of staff for inmate services, forms, etc. After you fill out the form, hand deliver it to your housing officer. The officer will sign and return the yellow copy to you.

T. Inmate Grievances

Any complaints you have should be politely directed to your housing officer. If the officer cannot resolve the problem to your satisfaction you may request an inmate grievance form and file a completed form, detailing the circumstances, with your housing officer. The housing officer will read, sign, date and return the receipt copy of the form to you.

You may not file a grievance for decisions handed down by the court or inmate disciplinary hearing results.

There are three (3) levels at which an inmate grievance can be resolved. All attempts will be made to resolve grievances at the lowest level possible. Inmates can only grieve something that has occurred within the previous two weeks. Appeals to the next level must be made within two weeks from the date of the previous level's answer. Each grievance level shall be responded to within the following time frames:

| | |
|-----------|--|
| Level I | Within five (5) days after receipt. |
| Level II | Within five (5) days after receipt. Excluding holidays and weekends. |
| Level III | Within five (5) days after receipt. Excluding holidays and weekends. |

Grievances that are filed by inmates for non-productive purposes, excessive grievances filed on the same issue, grievances that use profanity and/or insulting language, or grievances filed with the intent to undermine or interfere with the grievance process, that over burden staff with repetitive frivolous complaints will be rejected and may result in disciplinary action.

U. Inmate Programs and Services

There are a number of programs and services available to you that may assist you in gaining your sobriety, getting your high school diploma, furthering your education, and/or make your stay go by faster.

1. Education and Life Skills programs
2. Substance abuse treatment
3. Library services
4. Legal Information Assistance
5. Religious programs
6. Alternatives to incarceration (SWAP)
7. Inmate work crew

Services such as helping find addresses/phone numbers for other court or law enforcement jurisdictions, assisting in finding treatment programs, looking into possible errors with your trust account, providing notary services, assisting with marriages, assisting in obtaining vital records, assisting in preparing you for your re-entry into society, assistance with registering to vote and voting by providing all the necessary materials, and making copies are just some of the services that the Inmate Programs Coordinator may be able to provide while you are in custody. Copies will be charged to your account at 25 cents per copy and 50 cents for color. All of the above listed services may be obtained by completing an Inmate Resource Request Form and forward it to the Programs Coordinator.

V. Discipline Process

Housing officers have the responsibility of maintaining order within the housing units and therefore have the authority to restrict activities and control movement in the housing units.

Contraband is defined as: Any item or article inside the facility which is not issued, purchased through commissary, or approved by the Facility Manager. Authorized items may also be considered contraband if found altered or in excessive quantity.

Inmates violating minor rules may be subject to verbal reprimand, written reprimand, lock down in your cell or quad for a period of time not to exceed twenty four (24) hours, or any other in-house discipline assigned by correctional staff.

Inmates violating major rules may be subject to disciplinary sanctions. Inmates will receive a copy of the

disciplinary notice and be given an opportunity to state their case before an impartial committee who shall determine what, if any, disciplinary actions should be imposed.

Inmates violating a criminal offense may have criminal charges filed against them in addition to receiving facility disciplinary sanctions.

Any inmate who receives three (3) documented, minor rule violations within a six (6) week period may receive a major violation.

Sanctions for **Major Violations** may include, but are not limited to:

- Loss of commissary privileges excluding hygiene and legal materials
- Loss of visiting privileges
- Loss of video visitation privileges
- Loss of out of cell time (Title 15 showers)
- Loss of correspondence privileges where the inmate has violated correspondence regulations in which case correspondence may be suspended for no more than seventy-two (72) hours without the review and approval of the Facility Manager or their designee, excluding legal correspondence.
- Removal from a jail program
- Removal from work detail
- Loss of telephone use, excluding legal telephone use
- Loss of tablet access
- Forfeiture of good and/or work time credits earned under PC-4019
- Short term lockdown, not to exceed twenty-four (24) hours
- Non-sentenced inmates may receive loss of future good and/or work time credits earned
- Disciplinary Separation for not more than ten (10) days without finding of new charges unless the alleged offense is deemed egregious, in which case an inmate may receive disciplinary separation for no more than (30) days without finding of new charges.
- Loss of TV privileges

You may appeal any disciplinary decision by completing an Inmate Appeal Form and addressing it to the Staff Lieutenant within 72 hours of the hearing. Disciplinary appeals will be answered in writing within 72 hours from the time they were received (excluding weekends and holidays).

W. Rules of Conduct

Minor Violations:

- Failure to remain appropriately clothed or lying under blankets without your head visible to the deputy.
- Failure to follow program rules or procedures
- Minor disobedience or disrespectful behavior including profanity or derogatory remarks
- Moving/changing cell or bed location without authorization
- Petty contraband
- Hanging photos, poster, clippings or other items on walls, bunks, or cell doors
- Minor gambling activity
- Misuse of telephones, including 3-way calls
- Work performance violations
- Covering lights, vents or drains
- Failure to wear proper clothing and food handling garb when assigned to kitchen duty
- Failure to keep cell, day room and recreation areas neat and clean at all times
- Deliberately touching property belonging to another inmate without permission
- Being in an unauthorized area, including blue tiled areas
- Littering

- Possession of excess clothing, bedding, etc.
- Unauthorized contact or communications with other inmates or the public
- Loitering in or around work areas
- Passing articles from one cell or dorm to another
- Climbing on bars or railings
- Hanging clothing or linen to obstruct view of staff
- Wearing jewelry
- Possession of food items other than those sold on commissary and/or saving food from meals
- Inappropriate use of clothing
- Failure to comply with inmate count procedure
- Having in excess of twenty (20) stamped envelopes at any one time
- Having in excess of six (6) cubic feet of property (what will fit into the drawer beneath your bunk or container provided to you) at any one time. Not including Pro Per inmates.

Major Violations:

- Any criminal act/violation committed in the facility or while under the direct supervision of Correctional, Program, or Volunteer staff
- Tattooing
- Any act involving serious threats of violence to others
- Advocacy of violence verbally or in writing
- Possession of contraband
- Late or failure to return from a jail issued pass
- Serious acts of disobedience, disrespect or insubordination
- Intoxication or unauthorized use of stimulants or sedatives
- Refusal to perform regular work assignment
- Refusal to house
- Destruction of county property
- Failure to identify oneself or falsely identifying oneself
- Tampering, defacing, altering or removing identification wristband
- Extortion
- Politicking
- Fighting, assault, or aggressive behavior towards another inmate
- Any aggressive, resistive, or assaultive behavior towards staff
- Interfering with count
- Any attempt to exit cell, housing unit, or assigned work area without authorization
- Making sexual proposals, threats, or comments to others
- Engaging in any sexual or physical relationship with an other inmate
- Tampering with smoke/fire alarms, sprinkler system, fire equipment or any other jail equipment.
- Possession of incinerating or explosive device
- Unwillingness to obey an order from an officer, jail staff or volunteer
- Smoking
- Possession of any altered, damaged, tampered with or destroyed county property issued by the facility
- Refusal to submit to an alcohol or drug test
- Violation of the visiting rules
- Committing three (3) different minor rule violations within a six (6) week period or three (3) violations of the same minor rule in a thirty (30) day period
- Writing or having possession of any gang symbols, slogans, number or signs
- Failure to commit to programs or jail
- Medication misuse: Hiding, refusing to immediately swallow or pretending to swallow medications (Cheeking)

- Falsifying medical emergencies
- Conceal and/or interfere with a deputy's ability to notice a medical emergency
- Making a false report to staff
- Interfering with an officer in the course of their duties
- Misuse of the inmate communications system
- Misuse of any kiosk/tablet or any other provided electronic items
- Passing contraband of a serious nature from cell or dormitory
- Cause or participate in any facility disturbance
- Touching or removing items from a designated staff area
- Any contact with Sheriff's Office K9 (both verbal and physical)
- Possession of any material that appears to be obscene, pornographic, gang related, tends to incite murder, arson, riot, racism, or creates a hostile living/work environment