

OVER THE COUNTER - BUILDING APPLICATION FORM

Humboldt County Building Department

Building Inspection Division 3015 H Street Eureka, CA 95501-4484

Phone (707) 445-7245

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SECTION I

OWNER(S) OF RECORD

Business Name: _____

Owner's Name: _____

Mailing Address: _____

City, St, Zip: _____

Telephone: _____ Alt. Tel: _____

Email: _____

CONTRACTOR

Business Name: _____

Contact Person: _____

Mailing Address: _____

City, St, Zip: _____

Telephone: _____ Lic. #: _____

Email: _____

LOCATION OF PROJECT

Site Address: _____

Community Area: _____

GENERAL INFO

Proposed Square Footage: _____

Assessor's Parcel No(s): _____

Commercial

Residential

TYPE OF OVER THE COUNTER PERMIT

Roof - Contract Price _____

Siding - Contract Price _____

Water Heater

Furnace/Heating System

Wood/Pellet Stove

Gas Service

Electric Service

Other _____

SECTION II

PROJECT DESCRIPTION

Describe all proposed development.

Funded By:

Private

Public

Both

OWNER'S AUTHORIZATION & ACKNOWLEDGEMENT

Applicant/Owner Signature

Date

SECTION III

CREATE AN ACCELA RECORD

1. Navigate to <https://aca.accela.com/humboldt/Default.aspx>.
2. Create an account to view permit status and download documents.