

Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.

- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1A-1. CoC Name and Number: CA-522 - Humboldt County CoC

1A-2. Collaborative Applicant Name: Humboldt County

1A-3. CoC Designation: CA

1A-4. HMIS Lead: Humboldt County

1A-5.	New Projects	
	Complete the chart below by indicating which funding opportunity(ies) your CoC applying for projects under. A CoC may apply for funding under both set asides; however, projects funded through the rural set aside may only be used in rural areas, as defined in the Special NOFO.	
1.	Unsheltered Homelessness Set Aside	Yes
2.	Rural Homelessness Set Aside	Yes

1B. Project Capacity, Review, and Ranking–Local Competition

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1B-1.	Web Posting of Your CoC Local Competition Deadline–Advance Public Notice. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Local Competition Deadline attachment to the 4A. Attachments Screen.	
	Enter the date your CoC published the deadline for project application submission for your CoC's local competition.	07/29/2022

1B-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. (All Applicants)	
	Special NOFO Section VII.B.1.a.	
	You must upload the Local Competition Scoring Tool attachment to the 4A. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected new project applications during your CoC's local competition:	
	1. Established total points available for each project application type.	Yes
	2. At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
	3. At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes

1B-3.	Projects Rejected/Reduced–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4A. Attachments Screen.	
	1. Did your CoC reject or reduce any project application(s)?	No
	2. Did your CoC inform the applicants why their projects were rejected or reduced?	No
	3. If you selected yes, for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	10/15/2022

1B-3a.	Projects Accepted–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Accepted attachment to the 4A. Attachments Screen.	
	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	10/15/2022
1B-4.	Web Posting of the CoC-Approved Special NOFO CoC Consolidated Application. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Web Posting–Special NOFO CoC Consolidated Application attachment to the 4A. Attachments Screen.	
	Enter the date your CoC posted its Special NOFO CoC Consolidated Application on the CoC’s website or affiliate’s website–which included: 1. the CoC Application, and 2. Priority Listings.	10/20/2022

2A. System Performance

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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2A-1.	Reduction in the Number of First Time Homeless—Risk Factors.	
	Special NOFO Section VII.B.2.b.	
	Describe in the field below:	
	1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;	
	2. how your CoC addresses individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.	

(limit 2,500 characters)

1. CoC Lead, DHHS' Humboldt Housing & Homeless Coalition (HHHC), analyzes HMIS data monthly & presents findings at CoC mtgs where members ID risk factors (RFs) & discuss solutions to prevent 1st-time homelessness (Hn). RFs identified by the CoC include 1) eviction, 2) rent exceeding income, 3) unemployment, 4) medical bills, 5) DV, & 6) substance use disorder (SUD). The CoC also analyzes annual PIT data & consults with providers, persons with lived experience, & cross-sector partners to remain educated about trends & root causes of Hn. 2. The Humboldt Information & Resource Center (HIRC) is the CoC's 211 provider & main entry point to CE for persons currently & at risk (AR) of becoming homeless. The CoC advertises 211 throughout the geographic area in places where persons AR of Hn are likely to be, & then 211 screens & refers persons AR to DHHS for connections to appropriate prevention/diversion services (e.g. TANF, security deposits, first/last month's rent, employment assistance, etc.). Outreach teams also seek persons AR of Hn to assess needs & make preventive referrals. The CoC's Hn prevention efforts also involve the following cross-sector responses: A) Probation's diversion program offering housing resources for CJ-involved persons; B) CoC-funded provider RCAA's Medi-Cal treatment facility for persons AR of/experiencing Hn due to SUD; C) CoC partnerships w/School Admin & Foster/Homeless Youth Svcs to coordinate discharge planning or foster youth & to assist with ID'ing families & youth AR of Hn so that appropriate interventions can be put into place. The CoC is also implementing a focused diversion training for providers beginning in October & has obtained new State grants which it will use to provide short-term financial assistance to prevent homelessness. 3. Collab App HHHC & CES lead HIRC are responsible for overseeing the CoC's strategy to reduce/end 1st time Hn.

2A-2.	Length of Time Homeless–Strategy to Reduce. (All Applicants)	
	Special NOFO Section VII.B.2.c.	
	Describe in the field below:	
1.	your CoC's strategy to reduce the length of time individuals and persons in families remain homeless;	
2.	how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. THE COC STRIVES TO REDUCE LOTH WITH THE FOLLOWING STRATEGIES: A) An expansive CES, with multiple entry points & CoC-wide outreach, assesses, prioritizes, matches, & places individuals/families experiencing homelessness (Hn) into available housing as quickly as possible; PARTICIPANTS ARE PRIORITIZED BASED UPON FACTORS INCLUDING LONGEST LOTH. B) The CoC has leveraged new funding TO INCREASE HSING RESOURCES for CH households. The CoC was awarded \$5 million from the State to build 50 units of PSH to be accessed through CES, with 25 units set aside for CH people with SMI & 25 units for veteran households. We were recently awarded funding for another 137 units through Homekey, most of which are dedicated to CH people. The CoC is also dedicating almost \$2.2 million in new State grants to fund flexible PH subsidies & supportive svcs, including PSH. Further, through the CoC local competition, nearly all housing has transitioned TO PSH DEDICATED/PRIORITIZED FOR PERSONS EXPERIENCING CH to respond to unmet needs. The CoC also partnered with the State to provide INTENSIVE TRAINING to providers on housing 1st & serving CH & other higher-needs populations. 2. The CoC IDs households with the longest LOTH through CES assessments, analyzing HMIS data, conducting outreach, & working w/ partner agencies also serving people experiencing Hn. CE uses the VI-SPDAT 2.0 to assess & prioritize participants for referral to appropriate hsing & benefits. Participants with scores indicating the HIGHEST ACUITY (WHO ARE CH W/ LONGEST LOTH) are selected & offered PSH & any other appropriate resources quickly. The CoC also employs a Moving on Strategy to connect participants of PSH ready for less-service intensive hsing to dedicated HCVs, which increases the availability of PSH for new participants. 3. Collab App HHC & CES lead HIRC are responsible for overseeing the CoC's strategy to reduce LOTH for indiv. & fams.

2A-3.	Successful Permanent Housing Placement or Retention. (All Applicants)	
	Special NOFO Section VII.B.2.d.	
	Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:	
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and	
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.	

(limit 2,500 characters)

1. THE COC HAS INCREASED EXITS FROM ES/TH/RRH TO PERMANENT HOUSING (PH) through strategies such as dramatically increasing its RRH beds & using a CES that quickly assesses & refers from ES/TH to PH with high fidelity to hsing 1st. The CoC also increased PH resources through several State funding awards, including A) \$5 million to provide 25 PH units for people experiencing Hn; B) \$1.5 million in CESH funding for flexible PH subsidies & supportive svcs; & C) almost \$1.2 million in HEAP funding for additional PH subsidies, moving costs & security deposits. The CoC is building an add'l 25 units of low-income hsing to be prioritized for homeless households through CE. CoC providers use best practices for helping lower barriers to hsing, including help w/increasing client income, encouraging shared hsing, using motivational interviewing, & providing intensive hsing focused case management. In 2019, the CoC also partnered with the State to provide focused training to all providers on hsing 1st principles & serving the most vulnerable populations. The CoC is using new State grants to increase intensive case management & wrap around svcs to support PSH participants in retaining PH, including dedicated funds for financial assistance to prevent eviction. The CoC is also dedicating new funding to incentivize LLs to retain PSH tenants, including paying for apartment repairs. The CoC will continue A) connecting clients to mainstream resources to stabilize them in hsing & develop community supports; B) promote client choice by facilitating transfers (including Emergency Transfer requests from DV survivor participants); & C) discourage terminations & prevent evictions through continued tenant education, LL engagement & referrals to legal services partners.

2A-4.	Returns to Homelessness—CoC’s Strategy to Reduce Rate. (All Applicants)	
	Special NOFO Section VII.B.2.e.	

Describe in the field below:

	1. how your CoC identifies individuals and families who return to homelessness;
	2. your CoC’s strategy to reduce the rate of additional returns to homelessness; and
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the rate individuals and persons in families return to homelessness.

(limit 2,500 characters)

1. The CoC uses SPM, PIT data & the CES to ID households returning to homelessness (Hn) as they touch back into the system (e.g., entries in HMIS via 2-1-1, ES, & outreach) after exiting to a PH Destination. The CoC uses this information to conduct outreach to these households & prioritize them for hsing & svcs. During case conferencing, CoC-funded providers identify the risk factors that contributed to housing loss for these participants in order to prevent future instability. Common factors include struggles with on-going Substance Use Disorder (SUD) & Serious Mental Illness (SMI). 2. THE COC IS INCREASING RESOURCES FOR HN PREVENTION & DIVERSION, including dedicating new funding to increase intensive case management that allows for more landlord engagement, tenant education, & follow-up on connections to mainstream resources that stabilize households & increase income (e.g. employment & training, public benefits, childcare, transportation, etc.). The CoC is also dedicating new funds to create a job skills training program for CoC participants to help increase their income & will increase financial assistance to prevent evictions & help with moving costs when relocation is necessary. On a systems level, the CoC ANALYZES AGGREGATE DATA to determine why participants return to Hn & providers use this data & PARTICIPANT FEEDBACK to inform project design to better respond to risk factors; for example, in response to client feedback & data demonstrating that participants struggling with SMI/SUD remain more stably housed in single vs. shared-housing, Arcata House Partnership committed to re-configuring project SVK house into separate units to better support the needs of participants in recovery. 3. The Collab App, Humboldt DHHS, is responsible for overseeing the CoC's strategy to reduce the rate individuals & families returns to Hn.

2A-5.	Increasing Employment Cash Income–Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	

Describe in the field below:	
1.	the strategy your CoC has implemented to increase employment cash sources;
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and
3.	provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase income from employment.

(limit 2,500 characters)

1. The CoC trains providers on best practices for connecting clients to employ'm't & prioritizes CoC funding for projects that are successful. The Collab App's (DHHS) Employment & Training Division (ETD) provides CoC prog participants with employ'm't counseling, vocat'l assessments, classes (e.g. typing, Microsoft Office, & GED) job search guidance, help with resumes/cover ltrs, interview prep, & support w/job retention, including tips for commuting & adjusting to the workplace. 2. THE COC INCREASES ACCESS TO EMPLOYM'T by connecting clients w/barrier-lowering svcs such as crim rec expungement & training opps, & by encouraging volunteering and work-experience progs that could lead to employ'm't. For example, Helping Humboldt - a day-worker program that trains & job coaches individuals (50% of whom are experiencing Hn) needing significant assistance entering the workforce. The CoC utilizes the County's HumWORKS prog, which provides specialized support for people w/barriers to employ'm't such as SMI & SUD. The CoC is also establishing a participant job training prog for RRH participants using newly available State funding. 3. THE COC WORKS W/MAINSTREAM EMPLOYM'T ORGS: ETD partners with LOCAL EMPLOYM'T AGENCIES such as Sequoia Personnel & Emerald Employment through job fairs, inviting them to speak on panels, & regularly connecting them w/clients. The CoC also works with local Chambers of Commerce to familiarize employers w/CoC programs. ETD has also partnered with the local WORKFORCE DEVELOPMENT BOARD & HAS ENTERED INTO AN MOU which offers programs prioritized for persons experiencing Hn. CoC programs also link participants to home health care positions through the County's In-Home Support Svcs registry which pairs skilled individuals with job opportunities.

2A-5a.	Increasing Non-employment Cash Income—Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
	1. the strategy your CoC has implemented to increase non-employment cash income;	
	2. your CoC's strategy to increase access to non-employment cash sources; and	
	3. provide the organization name or position title that is responsible for overseeing your CoC's strategy to increase non-employment cash income.	

(limit 2,500 characters)

1. THE COC INCREASED PARTICIPANT NON-EMPLOYMENT CASH INCOME by using the following strategies: CoC-funded housing & services providers refer all eligible clients to the Collaboration App (DHHS) for connections to SSI/SSDI, TANF, General Assistance, WIC, Food Stamps, Medi-Cal, Medicare, and other cash sources. Providers follow-up on all referrals to assist with any barriers to enrollment & partner with legal services to address denials. The CoC trains providers on best practices for enhancing/streamlining connections to mainstream benefits & prioritizes CoC Competition applicants who demonstrate high performance for maintaining/increasing connections to mainstream non-cash benefits/health insurance. DHHS' Child Support Enforcement office also helps families with children increase non-employment cash income by obtaining child support, & the CoC works closely with VA partners to ensure that all veterans experiencing homelessness receive VA benefits. DHHS operates the Housing and Disability Advocacy program which combines RRH programming with SSI/SSDI benefits advocacy.

2B. Coordination and Engagement–Inclusive Structure and Participation

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2B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry. (All Applicants)	
	Special NOFO Sections VII.B.3.a.(1)	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	Yes	Yes
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Nonexistent	No	No
4.	CoC-Funded Victim Service Providers	Nonexistent	No	No
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	Yes	Yes
7.	Disability Service Organizations	Yes	Yes	Yes
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	Yes	Yes	Yes
10.	Homeless or Formerly Homeless Persons	Yes	Yes	Yes
11.	Hospital(s)	Yes	Yes	Yes
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes	Yes	Yes
13.	Law Enforcement	Yes	No	No
14.	Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Advocates	Yes	Yes	Yes
15.	LGBTQ+ Service Organizations	Yes	Yes	Yes
16.	Local Government Staff/Officials	Yes	Yes	Yes
17.	Local Jail(s)	No	No	No
18.	Mental Health Service Organizations	Yes	Yes	Yes
19.	Mental Illness Advocates	Yes	Yes	Yes

20.	Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
21.	Non-CoC-Funded Victim Service Providers	Yes	No	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	Yes
23.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	Yes
24.	Organizations led by and serving people with disabilities	Yes	Yes	Yes
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	Yes	Yes
27.	School Administrators/Homeless Liaisons	Yes	Yes	Yes
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	Yes	Yes
30.	Substance Abuse Service Organizations	Yes	Yes	Yes
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.				
34.				

By selecting "other" you must identify what "other" is.

2B-2.	Open Invitation for New Members. (All Applicants)	
	Special NOFO Section VII.B.3.a.(2), V.B.3.g.	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, other People of Color, persons with disabilities).

(limit 2,500 characters)

1, 2, 3. The COC INVITES NEW MEMBERS & ENCOURAGES REPS FROM ALL SECTORS (e.g., VSPs, Vets Service Providers, Tribes, local University/Schools, Law Enforcement, etc.) TO JOIN THE COC AT EVERY OPPORTUNITY during bi-monthly mtgs, via listserv, & by posting an annual public invitation on the CoC website, which is fully accessible to individuals with disabilities. CoC members also regularly conduct direct outreach to potential new members, persons with lived experience (LE), private sector stakeholders, & key strategic partners in ending homelessness. Faith-based org'n members also regularly outreach to solicit volunteers for the annual PIT Count, & to coordinate the provision of resources.

2B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. (All Applicants)	
	Special NOFO Section VII.B.3.a.(3)	

	Describe in the field below how your CoC:
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

THE COC SOLICITS & CONSIDERS A BREADTH OF OPINIONS from diverse stakeholders w/in the homeless system of care, including service providers (i.e. veterans, families, health/mental healthcare, DV, LGBTQ+ & youth svcs), developers, gov't agencies & leaders, faith-based orgs & community members, via online surveys & well-attended bi-monthly public general mtgs, as well as numerous special mtgs advertised on the CoC's website & open listserv (w/200+ mostly non-CoC funded stakeholders). For example, the CoC solicited feedback at these meetings on PIT Count methodology/implementation, Housing First program design, & utilizing new State Funding resources. The CoC also recruits persons w/ lived experience to serve on two County Boards that provide system feedback & inform CoC policy.

2B-4.	Public Notification for Proposals from Organizations Not Previously Funded. (All Applicants)	
	Special NOFO Section VII.B.3.a.(4)	

	Describe in the field below how your CoC notified the public:
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,500 characters)

PUBLIC NOTIFICATION FOR PROPOSALS: On 7/29/22, the CoC announced the funding opportunity via listserv which was open to all, and on our website, and announced & advertised the upcoming Technical Assistance (TA) workshop to a listserv reaching 200+ stakeholders, mostly non-CoC funded, encouraging attendance and new applications. Interested agencies, including four non-CoC funded orgs, attended the 8/16/22 TA workshop at which the NOFO, proposal submission method, application, & review process were explained in detail, with 1 hour dedicated to orienting & training new applicants. The Collab App provided TA to new project applicants before, during, & after the competition.

2C. Coordination / Engagement—with Federal, State, Local, Private, and Other Organizations

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2C-1.	Coordination with Federal, State, Local, Private, and Other Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	Nonexistent
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	Yes
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

You must select a response for elements 1 through 17 in question 2C-1.

2C-2.	CoC Consultation with ESG Program Recipients. (All Applicants)	
	Special NOFO Section VII.B.3.b.	
	Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG funds;	
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;	
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and	
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in Consolidated Plan update.	

(limit 2,500 characters)

THE COC HAS BEEN AN ESG SUBRECIPIENT SINCE 2016 & IS NOT PART OF AN ENTITLEMENT JURISDICTION. Our CoC consults with HCD, the State ESG recipient & only applicable ConPlan jurisdiction, to solicit applications from potential Balance of State- grantees & hold fair & open local competitions. The CoC lead also actively participates in HCD planning calls & advocates for policies around system performance. COC EVALUATES/REPORTS PERFORMANCE OF ESG PROGRAM RECIPIENTS & SUBRECIPIENTS: The CoC Lead announced the 2022 ESGNOFA via public listserv on 6/14/22 and instructed applicants to submit Letters of Intent (LOI) for Emergency Shelter (ES), Street Outreach, & Rapid Re-Housing (RRH) projects. The CoC used the same method used by HCD to evaluate proposals for the competitive allocation, ranking based on Experience, Ability to provide data on performance outcomes, etc. Where more than one applicant submits a proposal for ESG funds, the CoC forms a non- conflicted ESG Review & Rank Panel to evaluate proposals. Arcata House Partnership submitted proposals for its RRH project, which the CoC recommended for ESG funding at the amount requested. Once awards are made, the COC monitors performance annually by reviewing program outcomes data. The CoC used the same process to allocate ESG-CV funds, with an email sent to the listserv requesting letters of intent on 2/25/21. THE COC COMMUNICATES LOCAL HOMELESSNESS INFORMATION & ENSURES IT IS ADDRESSED IN CON PLAN UPDATES by providing the CA Statewide ConPlan jurisdiction with CoC HIC, PIT & HMIS data annually & by publicly posting information on the CoC's website. The COLLAB APPLICANT ALSO ATTENDS & PARTICIPATES IN ALL ESG-WORKSHOPS OFFERED by HCD & a CoC-member sits on the HCD Advisory Committees for CDBG & HOME. The Committees for the CDBG program meet monthly, & the committees for the HOME program meet semi-annually. Committee members review proposed changes to regulations, policies & procedures, & give input when HCD solicits feedback from the CoC.

2C-3.	Discharge Planning Coordination. (All Applicants)	
	Special NOFO Section VII.B.3.c.	

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Foster Care	Yes
2.	Health Care	Yes
3.	Mental Health Care	Yes
4.	Correctional Facilities	Yes

2C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts. (All Applicants)
	Special NOFO Section VII.B.3.d.

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	Yes
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

2C-4a.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts–Formal Partnerships. (All Applicants)
	Special NOFO Section VII.B.3.d.

Describe in the field below:

1.	how your CoC collaborates with the entities checked in Question 2C-4; and
2.	the formal partnerships your CoC has with the entities checked in Question 2C-4.

(limit 2,500 characters)

LOCAL YOUTH EDUCATION PROVIDER HEAD START & EARLY START annually trains all family providers on the process for connecting families with their services. CoC providers regularly partner with First 5 Humboldt to link participants with educational as well as childcare & other parenting resources. The CoC has an agreement w/YOUTH EDUCATION PROVIDERS HEAD START & EARLY HEAD START to provide training & outreach to all family providers on the process for accessing svcs. CoC lead agency DHHS contracts with First 5 Humboldt to provide Prevention and Early Intervention svcs, as well as health navigation and case management svcs to Substance Use Disorder impacted families. All CoC-funded family and youth providers designate staff to coordinate with LOCAL LIASIONS, TEACHERS, & SCHOOL-BASED FAMILY RESOURCE CENTERS, which meet regularly with SCHOOL DISTRICTS to ID students & families experiencing or at risk of Hn. The CoC Exec Comm Chair actively collabs w/LEAs through regular participation in LEA meetings to discuss how the CoC may better serve families experiencing Hn. The County Office of Ed's Foster/Homeless Youth Svcs Coord. is a voting CoC Exec Committee member & annually trains all family providers on the educational svcs available for students & families experiencing Hn. Trainings focus on best practices to ID & refer families who may be eligible to receive a housing &/or service intervention to Local Liaisons in schools across Humboldt County. Additionally, mobile outreach teams work closely with LEAs & SCHOOL DISTRICTS to identify students & families experiencing Hn who are least likely to seek assistance.

2C-4b.	CoC Collaboration Related to Children and Youth—Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services

(limit 2,500 characters)

THE COC HAS ADOPTED THE FOLLOWING POLICIES & PROCEDURES TO INFORM INDIVIDUALS & FAMILIES WHO BECOME HOMELESS OF THEIR ELIGIBILITY FOR EDUCATION SERVICES: Consistent with the CoC Program Interim Rule 24 CFR §578.23, ALL COC AND ESG PROGRAMS ASSISTING FAMILIES WITH CHILDREN OR UNACCOMPANIED YOUTH ARE REQUIRED TO: 1)Take the educational needs of children into account when placing families in housing and will, to the maximum extent practicable, place families with children as close as possible to their school of origin so as not to disrupt such children's education. 2)Inform families with children and unaccompanied youth of their educational rights, including providing written materials, help with enrollment, and linkage to McKinney-Vento Liaisons as part of intake procedures. 3)Not require children and unaccompanied youth to enroll in a new school as a condition of receiving services. 4)Allow parents or the youth (if unaccompanied) to make decisions about school placement. 5)Not require children and unaccompanied youth to attend after-school or educational programs that would replace/interfere with regular day school or prohibit them from staying enrolled in their original school. 6)Post notices of student's rights at each program site that serves homeless children and families in appropriate languages. 7)Designate staff that will be responsible for: 1.ensuring that homeless children and youth in their programs are in school and are receiving all educational services they are entitled to. 2.coordinating with the CoC, the Department of Social Services, the County Office of Education, the McKinney Vento Coordinator, the McKinney-Vento Educational Liaisons, and other mainstream providers as needed. In order to ensure compliance and to assist providers in meeting these requirements, the CoC will provide training on these issues annually and will include these in the funding competition review and ranking process.

2C-5.	Mainstream Resources–CoC Training of Project Staff. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Indicate in the chart below whether your CoC trains project staff annually on the following mainstream resources available for program participants within your CoC's geographic area:

	Mainstream Resource	CoC Provides Annual Training?
1.	Food Stamps	Yes
2.	SSI–Supplemental Security Income	Yes
3.	TANF–Temporary Assistance for Needy Families	Yes
4.	Substance Abuse Programs	Yes
5.	Employment Assistance Programs	Yes
6.	Other	No

2C-5a.	Mainstream Resources—CoC Collaboration with Project Staff Regarding Healthcare Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC's geographic area;
2.	works with project staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance;
3.	provides assistance to project staff with the effective use of Medicaid and other benefits; and
4.	works with projects to promote SOAR certification of program staff.

(limit 2,500 characters)

1. The CoC provides ongoing, individualized training to providers on connecting program participants to mainstream resources, publishes announcements about resources available via public listserv & the CoC website, & invites mainstream resource providers to present at CoC meetings. The CoC keeps program staff informed about benefits thru collab w/ CalWORKs for TANF & thru CalFRESH & CA Dep't of Social Services (DSS) grants to inform providers about accessing Food Stamps, SSI & SSDI. DSS also has a dedicated liaison who conducts outreach to providers about resources and benefits available to program participants and relevant updates. 2. The Collab Appl, DHHS, is the primary org enrolling clients in Medi-Cal & works directly with providers to help enroll program participants in health insurance. As participants are referred, the Eligibility Dep't & the DHHS Mental Health Case Management Dep't work together to ensure streamlined enrollment. Once a participant is connected to healthcare benefits, the CoC agency partnership with Open Door Community Health Center ensures that the client has an established primary care center. The CoC also connects participants ineligible for Medi-Cal with health insurance through Covered California, the Statewide health insurance exchange. The CoC ensures that all eligible program participants are enrolled in Medi-Cal & partners with legal services agencies to provide advocacy in the event that there are barriers to access. The CoC also provides transportation to medical appointments & connects clients to other benefits & mainstream resources to leverage Medicaid resources, such as access to healthy food through CalFRESH & connections to behavioral health services that address the issues often underlying health conditions. 3. The collaborative applicant has a staff person that is trained and certified as a local lead by the SOAR TA center that works with projects to promote SOAR certification of program staff.

3A. New Projects With Rehabilitation/New Construction Costs

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3A-1.	Rehabilitation/New Construction Costs–New Projects. (Rural Set Aside Only).	
	Special NOFO Section VII.A.	
	If the answer to the question below is yes, you must upload the CoC Letter Supporting Capital Costs attachment to the 4A. Attachments Screen.	
	Is your CoC requesting funding for any new project(s) under the Rural Set Aside for housing rehabilitation or new construction costs?	No

3B. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3B-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
--	----

3B-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	
	You must upload the Project List for Other Federal Statutes attachment to the 4A. Attachments Screen.	
	If you answered yes to question 3B-1, describe in the field below:	
	1. how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and	
	2. how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.	

(limit 2,500 characters)

4A. Attachments Screen For All Application Questions

Please read the following guidance to help you successfully upload attachments and get maximum points:

- | | | |
|--|----|---|
| | 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| | 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes' |
| | 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images and reduces file size. Many systems allow you to create PDF files as a Print Option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| | 4. | Attachments must match the questions they are associated with. |
| | 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| | 6. | If you cannot read the attachment, it is likely we cannot read it either.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
- We must be able to read everything you want us to consider in any attachment. |
| | 7. | Open attachments once uploaded to ensure they are the correct attachment for the required Document Type. |

Document Type	Required?	Document Description	Date Attached
1B-1. Local Competition Announcement	Yes	Local Competition...	10/05/2022
1B-2. Local Competition Scoring Tool	Yes	New Project Scori...	10/05/2022
1B-3. Notification of Projects Rejected-Reduced	Yes	No projects were ...	10/05/2022
1B-3a. Notification of Projects Accepted	Yes	Notification to P...	10/05/2022
1B-4. Special NOFO CoC Consolidated Application	Yes		
3A-1. CoC Letter Supporting Capital Costs	No		
3B-2. Project List for Other Federal Statutes	No		
P-1. Leveraging Housing Commitment	No	AHP Homekey-2 Sta...	10/19/2022
P-1a. PHA Commitment	No		
P-3. Healthcare Leveraging Commitment	No	Providence Homeke...	10/19/2022
P-9c. Lived Experience Support Letter	No		
Plan. CoC Plan	Yes	CoC Plan	10/19/2022

Attachment Details

Document Description: Local Competition Deadline Web Posting

Attachment Details

Document Description: New Project Scoring Tool

Attachment Details

Document Description: No projects were rejected or reduced

Attachment Details

Document Description: Notification to Project Applicants

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description:

Attachment Details

Document Description: AHP Homekey-2 Standard Agreement

Attachment Details

Document Description:

Attachment Details

Document Description: Providence Homekey Standard Agreement

Attachment Details

Document Description:

Attachment Details

Document Description: CoC Plan

Submission Summary

Ensure that the Special NOFO Project Priority List is complete prior to submitting.

Page	Last Updated
1A. CoC Identification	10/05/2022
1B. Project Review, Ranking and Selection	10/19/2022
2A. System Performance	10/05/2022
2B. Coordination and Engagement	10/05/2022
2C. Coordination and Engagement–Con't.	10/05/2022
3A. New Projects With Rehab/New Construction	No Input Required
3B. Homelessness by Other Federal Statutes	10/05/2022
4A. Attachments Screen	Please Complete
Submission Summary	No Input Required

The HHHC shares ideas, coordinates services, increases communication and helps identify service gaps within our communities. We administer the Point-in-Time Count, the Homeless Management Information System, and provides several training opportunities throughout the year.

The HHHC holds a general meeting every other month. These meetings are open to all concerned.

News and Events

The next meeting will be held online on Sept. 1, 2022 from 9-11 a.m. To join the HHHC, or to receive notifications of meetings and other information regarding housing and homelessness in Humboldt County, please email HHHC@co.humboldt.ca.us.

The HHHC is seeking project applications for the U.S. Department of Housing and Urban Development's (HUD's) Supplemental Notice of Funding Opportunity (NOFO) to Address Unsheltered and Rural Homelessness. We held a bidders' conference for interested parties on Zoom on Tuesday, Aug. 16. For a link to the recording and related materials, please send us an email. Applications must be submitted to the CoC for review and to be ranked before they can be submitted to HUD. We are eligible for up to \$849,808 through the unsheltered competition and \$1,274,712 through the rural set aside competition. Project applications must be submitted to the HHHC no later than Sept. 16, 2022.

The HHHC is also seeking project applications for HUD's 2022 Continuum of Care (CoC) Program Competition. We held a bidders' conference for interested parties on Zoom Aug. 19. To access the recording and related documents, please email the HHHC. Applications must be submitted to the CoC for review and to be ranked before they can be submitted to HUD. Project applications must be submitted no later than Aug. 30 at 5 p.m.

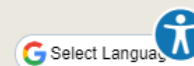
The HHHC encourages organizations that have not previously received CoC Program funding to submit proposals in response to both funding opportunities. The HHHC will accept and consider all applications received in a fair and transparent manner.

Partner Agencies

Agency Name: Arcata House Partnership

Agency Address: 1005 11th St., Arcata, CA 95521

Phone: (707) 822-1600



2022 MCKINNEY-VENTO CONTINUUM OF CARE HOMELESS ASSISTANCE GRANTS

2022 NEW PROJECT SCORING TOOL

THRESHOLD CRITERIA

(Required but not scored. If “no” for any threshold criteria, the project is ineligible.)

Item	Maximum Score
HMIS Implementation: Projects that do not participate, or have not agreed to participate, are not eligible for funding, unless it is a victim-service agency, serving survivors of domestic violence. Project has agreed to participate in the DHHS-administered HMIS. Victim-services agencies must utilize a comparable database to HMIS and be able to produce de-identified aggregate data.	N/A
Coordinated Entry: Projects that have not agreed to participate in Coordinated Entry, when it is available for the program type, are not eligible for funding. Victim-service agencies or those serving survivors of domestic violence shall participate with Coordinated Entry while protecting client data and safety to ensure fair and equal access to the coordinated entry process and housing and services opportunities.	N/A
Eligible Applicant: Applicant and subrecipient (if any) are eligible. Eligible project applicants for the CoC Program are nonprofit organizations, States, local governments, and instrumentalities of State and local governments, and tribes. Project is eligible for bonus, reallocation, or domestic violence bonus funding in the 2022 CoC NOFO.	N/A
Project Shall Meet HUD Timeliness Standards: Project has secured or will secure proof of site control, match, environmental review, and the documentation of financial feasibility within 12 months of the announcement of the award.	N/A
Target Populations: The population to be served meets CoC program eligibility requirements, and the project application must clearly establish eligibility of project applicants.	N/A
Amount of Request: The HHHC retains the right to request that new applicants adjust the amount of their requests.	N/A
Match: The agency has committed to match 25% of the grant except for leasing funds.	N/A
Ineligible Activities for New Projects: In order to best optimize the McKinney-Vento Continuum of Care funds, the HHHC has determined that new projects shall not request funds for construction, rehabilitation, or acquisition.	N/A
Equal Access and Non-Discrimination: The project ensures equal access for program participants regardless of their race, color, national origin, religion, sex, age, familial status or disability. The project complies with all federal and state civil rights and fair housing laws including the Fair Housing Act, Title IV of the Civil Rights Act and the Equal Access Rule.	N/A
Recent Financial Statement: Projects must provide an up to date (within last 21 months) audited financial statement, and single audit (if applicable).	N/A

SCORED CRITERIA

Scoring Factors		Points
1	Program Description	30
1a	<p>Service Provision and Linkages</p> <p>The agency has a clear plan to link clientele with appropriate services to support housing retention. The plan details services to be provided in-house, versus those provided via referral to partners with consideration for transportation logistics. Services described are of suitable type and scale, and locations are physically accessible. The plan also includes the ordered process by which clients are matched with services. The program description should include whether the project will be leveraging health care resources (proven by attaching written commitment from a health care organization who will provide substance use treatment or recovery services to all interested program participants who qualify OR provide services equal in value to at least 25% of funds being requested).</p>	10
1b	<p>Housing Suitability</p> <p>Housing where participants will reside is identified, accessible and appropriate to the program design proposed. The type, scale, quality, and location fit the needs of the proposed client population. Neighborhood amenities (e.g. grocery store, pharmacy) are within reach, especially with consideration for clientele’s particular needs. PSH projects who do not yet have a site identified, and Scattered Sites PSH and Rapid Rehousing Projects, must provide a plan to procure housing units.</p>	10
1c	<p>Housing First Compliance</p> <p>Program will use a “Housing First” approach, offering assistance without preconditions (such as sobriety) and rapid placement/stabilization in permanent housing. For more information on Housing First, please visit the HUD Exchange at https://www.hudexchange.info/news/coc-competition-focus-housing-first/. Projects are expected to provide narrative that addresses how the project considers the severity of barriers experienced by program participants, including those barriers to participation faced by persons of different races and ethnicities who are overrepresented in the homeless response system.</p>	10

2	Mainstream Resources	10
2a	<p>Client Mainstream Resource Connection/Access</p> <p>Program design ensures incoming clients are screened for mainstream resource eligibility. Staff are trained on available mainstream resources for which clients may qualify.</p> <p>Program design dictates that clients will be individually assisted to obtain the benefits of the mainstream health, social, and employment programs for which they are eligible. Clients will be individually assisted both to increase their incomes and foster their independence in a manner accounting for their unique needs and capabilities.</p>	10

3	Budget and Cost-Effectiveness	20
3a	<p>Budget Efficiency</p> <p>Project budget balances robust, yet cost-effective expenses to support the proposal. No line items appear unnecessary, nor unjustified by the proposal. Staffing is sufficient to the scope of the program, with consideration for the clientele’s unique needs.</p>	10
3b	<p>Housing Budget Priority</p> <p>Proposed project uses CoC funding primarily for housing (i.e. leasing, rental assistance, and operations line items; rather than supportive services line item). Housing is new leased or owned units. Housing that is currently funded through local, state, or federal funds cannot be supplanted with CoC funds, however new projects are strongly encouraged to leverage other sources of housing funding in conjunction with funds applied for here. This can be shown by using non-CoC-or-ESG funds for at least 25% of units for PSH or 25% of program participants for RRH and demonstrated by a letter of commitment or other documentation.</p>	10

4	Cultural Competency	25
4a	Client Input	
	<p>Program design includes clientele in operation of the program.</p> <p>Applicant should commit to incorporating client feedback in design and operation through strategies including, but not limited to:</p> <ul style="list-style-type: none"> o Lived-experience members of the agency's board o Regularly-scheduled Consumer Advisory Board convenings o Lived-experience staff member(s) o Regularly-scheduled consumer satisfaction surveys o Client focus groups 	10
4b	Programmatic Cultural Competency	
	<p>Program design considers cultural competency, especially with regard to service delivery. By design, program activities and literature account for participants' language, culture, and trauma experiences.</p> <p>Projects Serving Children: Program design ensures that children's educational needs will be met.</p> <p>DV Bonus Projects: Program incorporates best practices to serve survivors of domestic violence, dating violence, sexual assault, and/or stalking. Program demonstrates staff expertise on VAWA regulations, safety planning, and survivor-specific networks and services.</p>	10
4c	Client Confidentiality	
	Program design ensures client confidentiality, especially for special populations such as survivors of domestic violence.	5

5	Disability Access	15
5a	Physical Accessibility	
	Program described is physically accessible to persons with disabilities, including activities that may occur offsite.	5
5b	Communications Accessibility	
	Program described plans for accessible written and verbal communications to clients with disabilities (e.g. braille, large font, TTY).	5
5c	ADA Disclosures	
	Program describes a plan to inform participants of their rights under the ADA.	5
Total:		100

Ward, Robert

From: Ward, Robert
Sent: Wednesday, October 5, 2022 11:17 AM
To: Spoor, Darlene
Subject: CoC Notification to Project Applicants- Special NOFO

Hi,

This email serves as official notification that the CoC has accepted both of your project applications for the Special NOFO. Both applications will be ranked on the CoC Priority Listing for this NOFO.

Best,

Robert Ward, JD
Housing and Assistance Coordinator
Humboldt County Dept. of Health and Human Services
507 F Street
Eureka, CA 95501
(707) 298-3499

Ward, Robert

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Subject: CoC Notification to Project Applicants- Special NOFO

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Robert Ward, JD
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Humboldt County Dept. of Health and Human Services
507 F Street
Eureka, CA 95501
(707) 298-3499

SERVICES
STANDARD AGREEMENT

TD 213 (Rev. 04/2020)

AGREEMENT NUMBER
21-HK-17196

PURCHASING AUTHORITY NUMBER (if applicable)

This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR'S NAME
Arcata House Partnership, and City of Arcata

The term of this Agreement is:

START DATE
Upon HCD Approval

THROUGH END DATE
Fifteen (15) Years from Effective Date

The maximum amount of this Agreement is:
\$14,194,598.00

The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Authority, Purpose and Scope of Work	9
Exhibit B	Budget Detail and Payment Provisions	3
Exhibit C*	State of California General Terms and Conditions	GTC - 04/2017
Exhibit D	Homekey General Terms and Conditions	15
Exhibit E	Project-Specific Provisions and Special Terms and Conditions	6
TOTAL NUMBER OF PAGES ATTACHED		33

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

See Attached

CONTRACTOR BUSINESS ADDRESS See Attached	CITY See Attached	STATE See Attached	ZIP See Attached
PRINTED NAME OF PERSON SIGNING See Attached	TITLE		
CONTRACTOR AUTHORIZED SIGNATURE See Attached	DATE SIGNED See Attached		

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME Department of Housing and Community Development			
CONTRACTING AGENCY ADDRESS 2020 W. El Camino Ave., Suite 130	CITY Sacramento	STATE CA	ZIP 95833
PRINTED NAME OF PERSON SIGNING Shaun Singh	TITLE Contracts Manager, Business & Contract Services Branch		
CONTRACTING AGENCY AUTHORIZED SIGNATURE Shaun Singh	DATE SIGNED 5/19/22		<small>Digitally signed by Shaun Singh Date: 2022.05.19 09:05:18 -07'00'</small>

California Department of General Services Approval (or exemption, if applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 06/12/1981)

CONTRACTOR

Arcata House Partnership

a California nonprofit public benefit corporation

By: Darlene Spoor

Date: 05/18/2022

Darlene Spoor
Executive Director

Address:

1005 Eleventh Street
Arcata, CA 95521

City of Arcata

a municipal corporation

By: Karen Diemer

Date: 05/18/2022

Karen Diemer
City Manager

Address:

736 F Street
Arcata, CA 95521

Prep Date: 04/11/2022

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER 20-HK-00042	PURCHASING AUTHORITY NUMBER (If Applicable) 2240
---------------------------------	---

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTOR NAME

County of Humboldt; and Providence Health & Services -- Washington

2. The term of this Agreement is:

START DATE

Upon approval by HCD

THROUGH END DATE

5 years from the Effective Date

3. The maximum amount of this Agreement is:

\$3,795,455.00

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

Exhibits	Title	Pages
Exhibit A	Authority, Purpose and Scope of Work	5
Exhibit B	Budget Detail and Payment Provisions	3
Exhibit C *	State of California General Terms and Conditions (GTC 04/2017)	
+ -	Exhibit D Homekey General Terms and Conditions	13
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See attached Signature Page

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See attached Signature Page

CITY

See attached Signature Page

STATE

ZIP

PRINTED NAME OF PERSON SIGNING

See attached Signature Page

TITLE

See attached Signature Page

CONTRACTOR AUTHORIZED SIGNATURE

See attached Signature Page

DATE SIGNED

See attached Signature Page

SCO ID:

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 04/2020)

AGREEMENT NUMBER

20-HK-00042

PURCHASING AUTHORITY NUMBER (if Applicable)

2240

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS

2020 W. El Camino Ave, Suite 130

CITY

Sacramento

STATE

CA

ZIP

95833

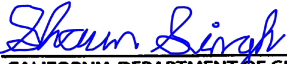
PRINTED NAME OF PERSON SIGNING

Shaun Singh

TITLE

Contracts Manager

CONTRACTING AGENCY AUTHORIZED SIGNATURE



DATE SIGNED

11/23/2020

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (if Applicable)

Exempt per: SCM Vol. 1 4.04.A.3 (DGS memo dated 6/12/1981)

EXHIBIT A

AUTHORITY, PURPOSE AND SCOPE OF WORK

1. Authority

Assembly Bill No. 83 (2019-2020 Reg. Sess.) added section 50675.1.1 and 50675.1.2 to the Multifamily Housing Program (“MHP”) (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Health and Safety Code section 50675.1.1 is the statutory basis for the Homekey Program (“Homekey” or “Program”). Health and Safety Code section 50675.1, subdivision (d) authorizes the Department of Housing and Community Development (“Department” or “HCD”) to administer MHP.

The Department issued a Notice of Funding Availability (“NOFA”) for the Homekey Program on July 16, 2020. The NOFA incorporates by reference the MHP, as well as the MHP Final Guidelines (“MHP Guidelines”), dated June 19, 2019, both as amended and in effect from time to time. In addition, the NOFA states that Homekey grant funds are derived primarily from Coronavirus Relief Fund (“CRF”) money received from the U.S. Department of the Treasury. The CRF was established by the federal Coronavirus Aid, Relief, and Economic Security (CARES) Act (Public Law No. 116-136).

This STD 213, Standard Agreement (“Agreement”) is entered under the authority and in furtherance of the Program. This Agreement is the result of an Application by the Sponsor, as defined below, for funding under the Program (the “Grant”). As such, this Agreement shall be executed by the Sponsor. Where the Sponsor comprises a Local Public Entity (as defined below) and a private entity, both entities shall execute the Standard Agreement.

This Agreement hereby incorporates by reference the Application in its entirety. This Agreement is governed by the following (collectively, the “Program Requirements”) and each of the following is incorporated hereto as if set forth in full herein:

- A. The above-referenced MHP statutory scheme;
- B. The NOFA issued on July 16, 2020, and as may be subsequently amended;
- C. The MHP Guidelines;
- D. The CARES Act and related federal guidance;
- E. The award letter issued by the Department to the Sponsor; and
- F. Any and all other applicable law.

EXHIBIT A

2. **Purpose**

The Homekey Program is intended to provide housing for individuals and families who are experiencing homelessness or who are at risk of homelessness, as defined in Part 578.3 of Title 24 of the Code of Federal Regulations, and who are impacted by the COVID-19 pandemic (“Target Population”).

Sponsor applied to the Department for the Grant in order to conduct one or more of the activities outlined in Paragraph 4 below. By entering into this Agreement and thereby accepting the award of Program Grant funds, the Sponsor agrees to comply with the Program Requirements and the terms and conditions of this Agreement.

3. **Definitions**

Any capitalized terms that are not defined below shall have the definitions set forth in the NOFA, the MHP statutes, and the MHP Guidelines. In the event of any conflict, the definitions in this Agreement and the NOFA are controlling.

- A. **“Application”** means the application for Grant funds that was submitted in response to the Department’s Homekey Program 2020 Notice of Funding Availability, issued on July 16, 2020.
- B. **“CRF Covered Period”** means the time period running from **March 1, 2020 through December 30, 2020**. All Grant expenses for CRF-funded Eligible Uses must be incurred during this time period, or they will not be reimbursed. CRF-funded Eligible Uses are those listed at Paragraph 4.A – F, below.
- C. **“CRF Expenditure Deadline”** means **December 30, 2020**. All Grant expenses for CRF-funded Eligible Uses must be incurred on or before this date, or they will not be reimbursed. CRF-funded Eligible Uses are those listed at Paragraph 4.A – F, below.
- D. **“Designated Payee”** means the Co-Sponsor that will serve as the payee of the Program Grant funds. If applicable, the Designated Payee is identified at Exhibit E of this Agreement.
- E. **“Development Sponsor”** has the same meaning as **“Sponsor”** below.
- F. **“Eligible Uses”** means the activities that may be funded by the Homekey Program Grant. Those activities are listed at Paragraph 4 of this Agreement, and at Health and Safety Code section 50675.1.1, subdivision (a).

EXHIBIT A

- G. “Interim Housing”** means any facility that is primarily intended to provide temporary shelter or lodging for the Target Population, and which does not require occupants to sign leases or occupancy agreements.
- H. “Local Public Entity”** is defined at Health and Safety Code section 50079, and means any county, city, city and county, the duly constituted governing body of an Indian reservation or rancheria, tribally designated housing entity as defined in Section 4103 of Title 25 of the United States Code and Section 50104.6.5, redevelopment agency organized pursuant to Part 1 (commencing with Section 33000) of Division 24, or housing authority organized pursuant to Part 2 (commencing with Section 34200) of Division 24, and also includes any state agency, public district, or other political subdivision of the state, and any instrumentality thereof, that is authorized to engage in or assist in the development or operation of housing for persons and families of low or moderate income. In addition, and in accord with this Health and Safety Code definition, the term **“Local Public Entity”** also includes two or more local public entities acting jointly.
- I. “Performance Milestones”** means the indicators and metrics of progress and performance that are identified as such at Exhibit E of this Agreement. Sponsor’s failure to satisfy any one of the Performance Milestones will constitute a breach of this Agreement and will entitle the Department to exercise any and all available remedies, including the recapture of disbursed Grant funds and the cancellation of this Agreement.
- J. “Permanent Housing”** means housing, dwellings, or other living accommodations where the landlord does not limit the tenant’s length of stay or restrict the tenant’s movements and where the tenant has a lease and is subject to the rights and responsibilities of tenancy.
- K. “Program Requirements”** means the legal authority and Program materials listed at Paragraph 1.A – F, above.
- L. “Project”** means a structure or set of structures with common financing, ownership, and management and which provides Permanent Housing or Interim Housing for the Target Population.
- M. “Scope of Work”** or **“Work”** means the work to be performed by the Sponsor to accomplish the Program purpose.
- N. “Sponsor”** is defined by MHP at Health and Safety Code section 50675.2, subdivision (g). (See also Health and Safety Code, section 50669, subd. (c).) **“Sponsor”** refers, both individually and collectively, to the private entity and/or the Local Public Entity

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that received a Homekey Grant after submitting an Application or a joint Application to the Department. When the Sponsor comprises two entities, each entity may be referred to as a “**Co-Sponsor.**” On the STD 213 portion of this Agreement, the Sponsor is identified as the Contractor.

- O. “**State General Fund Expenditure Deadline**” means **June 30, 2022.** Grant expenses for capitalized 24-month operating subsidies, which are funded by the State General Fund, must be incurred on or before this date, or they will not be reimbursed.
- P. “**Target Population**” means individuals and families who are experiencing homelessness or who are at risk of homelessness, as defined in Part 578.3 of Title 24 of the Code of Federal Regulations, and who are impacted by the COVID-19 pandemic.

4. Eligible Uses

Sponsor shall apply the Program Grant funds to one or more of the following uses. Sponsor’s use of the funds and scope of work (“Scope of Work” or “Work”) are specified at Exhibit E of this Agreement.

- A. Acquisition or rehabilitation of motels, hotels, or hostels.
- B. Master leasing of properties.
- C. Acquisition of other sites and assets, including purchase of apartments or homes, adult residential facilities, residential care facilities for the elderly, manufactured housing, and other buildings with existing residential uses that could be converted to permanent or interim housing.
- D. Conversion of units from nonresidential to residential in a structure with a certificate of occupancy as a motel, hotel, or hostel.
- E. The purchase of affordability covenants and restrictions for units.
- F. Relocation costs for individuals who are being displaced as a result of rehabilitation of existing units.
- G. Capitalized operating subsidies for units purchased, converted, or altered with funds provided under the Program.

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5. Performance Milestones

Sponsor shall complete each of the Performance Milestones set forth at Exhibit E of this Agreement by the date designated for such completion therein (each a "Milestone Completion Date"). Sponsor may apply to the Department for an extension of any such Milestone Completion Date. Approval of any such extension request shall be in the Department's sole and absolute discretion. In no event will the Department approve an extension request in the absence of Sponsor's demonstration of good cause for said extension, along with Sponsor's reasonable assurances that the extension will not result in Sponsor's failure to meet other Performance Milestones or any Expenditure Deadline under this Agreement.

6. Reporting Requirements

Sponsor shall comply with all reporting requirements set forth at Section 402 of the NOFA or in this Agreement, all in accordance with, without limitation, the deadline(s) set forth under Performance Milestones at Exhibit E of this Agreement.

7. Department Contract Coordinator

The Department's Contract Coordinator for this Agreement is the Deputy Director of the Division of Financial Assistance, or the Deputy Director's designee. Unless otherwise informed, Sponsor shall mail any notice, report, or other communication required under this Agreement by First-Class Mail to the Department Contract Coordinator at the following address:

California Department of Housing and Community Development
Attention: Homekey Program (Homekey)
Grant Management Section
2020 West El Camino Avenue, Suite 400, 95833
P. O. Box 952050
Sacramento, CA 94252-2050

8. Sponsor Contract Coordinator

The Sponsor Contract Coordinator for this Agreement may coordinate with the State Grant Management Section Manager for the Homekey Program. Unless otherwise informed, the Department shall mail any notice, report, or other communication required under this Agreement by First-Class Mail, or through a commercial courier, to the Sponsor Contract Coordinator at the address specified at Exhibit E of this Agreement.

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Budget Detail

Applicant has been awarded the Grant amount set forth in this Agreement.

2. Conditions of Disbursement

The Department will disburse the full amount of the Grant award to the Sponsor after this Agreement has been fully executed and after the Department receives the Sponsor's request for funds, with all required supporting documents appended thereto. The Sponsor shall append the following supporting documents to the request for funds, all in form and substance acceptable to the Department:

- A. Payee Data Record (STD 204) or Government Agency Taxpayer ID Form, as applicable;
- B. An authorizing resolution or set of authorizing resolutions that, in the Department's reasonable determination, materially comport with the Program's requirements (if the Sponsor has not already submitted same);
- C. Certification of compliance with California's prevailing wage law;
- D. Evidence of the insurance coverages required under the Program and/or a written acknowledgment of self-insured status;
- E. Documentary evidence of capacity to provide operating funds for the Project for at least five (5) years;
- F. A current title report (dated within 15 days of the request for funds);
- G. Any forms, certifications, or documentation required pursuant to Paragraph E- Additional Conditions Precedent to Disbursement of Exhibit E of this Agreement; and
- H. Any other forms, certifications, or documentation deemed necessary by the Department prior to disbursement of Grant funds.

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3. Performance

After disbursement of the funds, the Sponsor shall meet each Performance Milestone set forth at Exhibit E by the designated deadline. After satisfaction of each Performance Milestone, the Sponsor shall promptly report its progress, in writing, to the Department. Sponsor may apply to the Department for an extension of the Performance Milestone deadlines based on good cause shown and best efforts and assurances from the Recipient for timely completion of the remaining Milestones.

FAILURE TO SATISFY ANY ONE OF THE PERFORMANCE MILESTONES WILL CONSTITUTE A BREACH OF THIS AGREEMENT AND ENTITLES THE DEPARTMENT TO MANDATE THE SPONSOR TO RETURN TO THE DEPARTMENT ANY FUNDS DISBURSED; IN ANY SUCH INSTANCE, THE DEPARTMENT MAY ALSO CANCEL THIS AGREEMENT WITHOUT OWING ANY DAMAGES OR OTHER PAYMENT TO SPONSOR.

4. Fiscal Administration

- A. Sponsor shall either deposit the Grant funds with an escrow company licensed to do business in the State of California and in good standing, or deposit Grant funds in an interest-bearing checking or savings account insured by the federal or state government. All interest earned from the deposit of Grant funds shall be used for eligible Program activities.
- B. Any CRF Grant funds that have not been expended by the CRF Expenditure Deadline must be returned to the Department with accrued interest. Any State General Fund moneys that have not been expended by the State General Fund Expenditure Deadline must be returned to the Department with accrued interest. Checks shall be made payable to the Department of Housing and Community Development and shall be mailed to the Department at the address below, no later than thirty (30) calendar days after the applicable Expenditure Deadline.

Department of Housing and Community Development
Accounting Division, Suite 300
2020 W. El Camino Avenue
Sacramento, California 95833

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5. Duplication of Benefit

Homekey funding is not required to be used as funding of last resort. However, Sponsor may not use Homekey funding to cover expenditures that have already been funded through other sources. Expenses that have been or will be reimbursed under any federal program are not eligible uses of Homekey funding.

EXHIBIT D

HOMEKEY GENERAL TERMS AND CONDITIONS

1. Effective Date, Term of Agreement, Timing, and Deadlines

- A. This Agreement is effective upon the date of the Department representative's signature on the STD 213, Standard Agreement (such date, the "Effective Date").
- B. This Agreement shall terminate five (5) years after the Effective Date, as stated in Paragraph 2 of the STD 213, Standard Agreement (such date, the "Expiration Date").
- C. Sponsor will receive the disbursement of Program funds after satisfying all conditions precedent to such disbursement, as set forth under Paragraph 2 of Exhibit B. All Program funds must be disbursed by **December 30, 2020**.
- D. Grant expenses for CRF-funded Eligible Uses must be incurred from **March 1, 2020 through December 30, 2020** (the "CRF Covered Period"). **December 30, 2020** is the deadline for all such expenditures (the "CRF Expenditure Deadline" or "Expenditure Deadline"). CRF-funded Eligible Uses are those listed at Paragraph 4.A – F of Exhibit A.
- E. Grant expenses for capitalized 24-month operating subsidies (which are funded by the State General Fund) must be incurred by **June 30, 2022** (the "State General Fund Expenditure Deadline" or "Expenditure Deadline").
- F. Any expenses incurred prior to the CRF Covered Period, after the CRF Expenditure Deadline, or after the State General Fund Expenditure Deadline, respectively and as applicable, are not eligible for payment under the Program. Grant funds that have not been expended by the applicable Expenditure Deadlines shall revert to the Department.

2. Termination

The Department may terminate this Agreement for cause at any time by giving at least 14 days' advance written notice to the Sponsor. Upon such termination, Sponsor shall return any unexpended funds to the Department within thirty (30) calendar days of the date on the Department's written notice of termination, unless

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the Department has approved an alternate arrangement in advance and in writing, as provided below. Such termination will not limit any other remedies that may be available to the Department under this Agreement, at law, or in equity.

Cause shall consist of Sponsor's breach of, or failure to satisfy, any of the terms or conditions of this Agreement. Cause includes but is not limited to the following:

- A. Sponsor's failure to satisfy the conditions precedent to disbursement or to expend Program Grant funds, as specified, by **December 30, 2020**.
- B. Sponsor's failure to timely satisfy each or any of the conditions set forth in these Homekey General Terms and Conditions, the Special Conditions set forth at Exhibit E of this Agreement (including any one of the Performance Milestones), or the award letter.
- C. Sponsor's violation of any of the Program Requirements.
- D. The Department's determination of the following:
 - 1) Any material fact or representation, made or furnished to the Department by the Sponsor in connection with the Application or the award letter, shall have been untrue or misleading at the time that such fact or representation was made known to the Department, or subsequently becomes untrue or misleading; or
 - 2) Sponsor has concealed any material fact from the Department related to the Application or the Project.
- E. The Department's determination that the objectives and requirements of the Homekey Program cannot be met in accordance with applicable timeframes, as memorialized by this Agreement.

Sponsor's failure to meet any applicable Expenditure Deadline shall result in the automatic termination of this Agreement, and Sponsor shall return all disbursed Grant funds to the Department within thirty (30) calendar days of the applicable Expenditure Deadline.

In the event of any other breach, violation, or default by the Sponsor, the Department may give written notice to the Sponsor to cure the breach, violation, or

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default. If the breach, violation, or default is not cured to the Department's satisfaction within a reasonable time, as determined by the Department at its sole and absolute discretion, then the Department may declare a default under this Agreement and seek any and all remedies that are available under this Agreement, at law, or in equity.

3. **Eligible Activities**

Grant funds awarded to the Sponsor shall be applied to the eligible uses set forth at Exhibit A and described in greater detail at Exhibit E. Payment for any cost which is not authorized by this Agreement or which cannot be adequately documented shall be disallowed and must be reimbursed to the Department or its designee.

4. **Performance Milestones**

Sponsor shall timely satisfy and complete all Performance Milestones, as identified at Exhibit E of this Agreement.

5. **Article XXXIV**

Article XXXIV, section 1 of the California Constitution ("Article XXXIV") is not applicable to development involving the acquisition, rehabilitation, reconstruction, alterations work, or any combination thereof, of lodging facilities or dwelling units using moneys receiving from the CRF established by the federal CARES Act (Public Law 116-136), pursuant to Health and Safety Code section 37001, subdivision (h).

6. **Appraisals**

Sponsor shall, at the request of the Department, provide an appraisal of any real property or any interest in real property that is acquired with the Grant funds. Any such appraisal shall be prepared in a form, and by a qualified appraiser, acceptable to the Department.

7. **Compliance with California's Prevailing Wage Law**

Sponsor's Project may be subject to California's prevailing wage law (Lab. Code, § 1720 et seq.). Sponsor is urged to seek professional legal advice about the law's requirements. Prior to disbursing the Grant funds, the Department will require a certification of compliance with California's prevailing wage law. The certification must verify that prevailing wages have been or will be paid if such payment is

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required by law, and that labor records will be maintained and made available to any enforcement agency upon request. The certification must be signed by Sponsor and its general contractor.

8. **Environmental Conditions**

Sponsor shall provide a Phase I Environmental Site Assessment (“ESA”) for the Project, in conformance with ASTM Standard Practice E 1527, evaluating whether the Project is affected by any recognized environmental conditions. If the Phase I ESA discloses evidence of recognized environmental conditions and Sponsor desires to proceed with the Project, the Sponsor shall provide the Department with a Phase II report and any additional reports as required by the Department and in a form acceptable to the Department. Any remediation work shall be subject to Department approval. Sponsor shall also provide an asbestos assessment and a lead-based paint report for the Department’s approval if the Project involves rehabilitation or demolition of existing improvements.

9. **Insurance**

Sponsor shall obtain the insurance coverages identified at Article VI of the NOFA; Sponsor shall maintain such insurance coverages for either the term of this Agreement or the term of any required use restriction or affordability covenant, whichever applicable term is longer. Sponsor shall name the State of California and the Department, as well as their respective appointees, officers, agents, and employees, as additional insureds on all such policies. Such policies shall provide for notice to the Department in the event of any lapse of coverage or insurance claim thereunder. Prior to disbursement of any Grant funds, Sponsor shall provide evidence satisfactory to the Department of its compliance with these insurance requirements.

If Sponsor is a Local Public Entity and is self-insured, in whole or in part, as to any of the required types and levels of coverage, the Local Public Entity shall provide the Department with a written acknowledgment of its self-insured status prior to disbursement of any Grant funds. If the Local Public Entity abandons its self-insured status at any time after execution of this Agreement, the Local Public Entity shall immediately notify the Department, and shall promptly comply with the insurance coverage requirements under the Program.

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10. Operating Funds

Sponsor shall demonstrate its capacity to provide five (5) years of operating funds for the Project. As set forth at Exhibit B of this Agreement, Sponsor shall provide documentary evidence of such capacity prior to disbursement of any Grant funds.

11. Relocation

If there is or will be any residential or commercial displacement directly or indirectly caused by the Project, the Sponsor shall provide a relocation plan to the Department for review. The relocation plan must comply with the requirements of state law (Gov. Code, § 7260 et seq.) and the regulations adopted by the Department (Cal. Code Regs., tit. 25, § 6000 et seq.). The Project budget shall include enough funds to pay all costs of relocation benefits and assistance, as identified in the relocation plan accepted by the Department. If the Project will not cause any displacement, the Sponsor must provide corroborating documentation to the Department for approval. If there is separate federal funding of the Project, the Sponsor shall comply with federal Uniform Relocation Act requirements to the extent applicable.

12. Site Control

Unless and except as otherwise expressly approved in writing by the Department or provided at Exhibit E to this Agreement, the Sponsor shall at all times have control of the property and such control shall not be contingent on the approval of any other party. The status and nature of the Sponsor's title and interest in the property must be acceptable to the Department. Site control may be evidenced by one of the following:

- A. Fee title.
- B. A leasehold interest on the property with provisions that enable the lessee to make improvements on and encumber the property provided that the terms and conditions of any proposed lease shall permit compliance with, and satisfaction of, all program objectives and requirements, including, without limitation, those set forth in this Agreement. If the Sponsor's interest in the property is a leasehold, and the lessee and the lessor are affiliated or related parties, then the Department may require that both the lessee and the lessor must execute this Agreement.

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- C. An executed disposition and development agreement, or irrevocable offer of dedication to a public agency.
- D. A sales contract, or other enforceable agreement for the acquisition of the property. If this form of evidence was relied upon at the time of Application, the Department may impose additional Performance Milestones (e.g., presentation of additional or supplemental evidence of eventual site control closer to any projected close of escrow).
- E. A letter of intent, executed by a sufficiently authorized signatory of the Sponsor, that expressly represents to the Department, without condition or reservation, that, upon successful application, the Sponsor shall purchase or otherwise acquire a sufficient legal interest in the property to accomplish the purpose of the award. The letter of intent must also be duly acknowledged by the party selling or otherwise conveying an interest in the subject property to the Sponsor. If this form of evidence was relied upon at the time of Application, the Department may impose additional Performance Milestones (e.g., presentation of additional or supplemental evidence of eventual site control closer to any projected close of escrow).
- F. Other forms of site control that give the Department assurance (equivalent to A-E above) that the Sponsor will be able to complete the Project in a timely manner and in accordance with the Program's objectives and requirements, including, without limitation, those set forth or referenced in this Agreement.

13. Adaptability and Accessibility

The Project shall comply with all applicable federal, state and local laws regarding adaptability and accessibility in the design, construction and rehabilitation of residential projects for persons with disabilities.

14. Title Report

Sponsor shall provide a current title report for the real property on which the Project is located. If Sponsor's interest in the property is leasehold, then Sponsor shall provide a current title report for the leasehold interest and the fee interest.

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15. Title Insurance

Sponsor shall provide evidence of title insurance and an ALTA As-Built Survey that are acceptable to the Department. The condition of title, the insurer, the liability amount, the form of policy, and the endorsements shall be subject to Department approval. The policy shall insure that Sponsor holds good and marketable title (fee simple or leasehold).

16. Supportive Services Plan

Where a project features on-site supportive services, Sponsor shall submit a supportive services plan to the Department for its review and approval. Such plan shall meet the Program Requirements.

17. Non-Discrimination

During Sponsor's performance under this Agreement, Sponsor shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex (gender), sexual orientation, gender identity, gender expression, race, color, ancestry, religion, creed, national origin (including language use restriction), pregnancy, physical disability (including HIV and AIDS), mental disability, medical condition (cancer/genetic characteristics), age (over 40), genetic information, marital status, military and veteran status, and denial of medical and family care leave or pregnancy disability leave. Sponsor shall ensure that the evaluation and treatment of employees and applicants for employment are free from such discrimination and harassment. Sponsor shall comply with California's laws against discriminatory practices relating to specific groups: the California Fair Employment and Housing Act (FEHA) (Gov. Code, § 12900 et seq.); the regulations promulgated thereunder (Cal. Code Regs., tit. 2, § 11000 et seq.); and the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Gov. Code, §§ 11135 - 11139.5). Sponsor shall give written notice of its obligations under this provision to labor organizations with which it has a collective bargaining or other agreement.

18. Affirmative Fair Housing Marketing Plan and Fair Housing Compliance

Sponsor shall develop and implement an affirmative fair housing marketing plan that is satisfactory to the Department. Appropriate aspects of the initial plan shall be incorporated into the ongoing management plan to ensure positive outreach and

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informational efforts to those who are least likely to know about and apply for Interim Housing or Permanent Housing. Sponsor is encouraged to refer to the guidelines for Affirmative Fair Housing Marketing Plans issued by the U.S. Department of Housing and Urban Development (“HUD”). Sponsor shall comply with all state and federal fair housing laws.

19. Sponsor Acknowledgment of the Pet Friendly Housing Act of 2017

By executing this Agreement, Sponsor acknowledges that the Pet Friendly Housing Act of 2017 (Health & Saf. Code, § 50466) requires each housing development, if it is financed on or after January 1, 2018 pursuant to Division 31 of the Health and Safety Code, to authorize a resident of the housing development to own or otherwise maintain one or more common household pets within the resident’s dwelling unit, subject to applicable state laws and local governmental ordinances related to public health, animal control, and animal anticruelty.

20. Final Certificate of Occupancy

Sponsor shall provide a final certificate of occupancy (or an equivalent form of occupancy certification or approval) issued by the local agency having jurisdiction over such certificates.

21. Occupancy

The units shall be in decent, safe, and sanitary condition at the time of their occupancy. In addition, the Sponsor shall certify, upon occupancy, that it will employ the core components of Housing First (set forth at Welfare and Institutions Code section 8255) as part of its property management and tenant selection practices.

22. Reporting Requirements

Sponsor shall submit expenditure and program reporting to the Department by **February 1, 2021**. Such reporting shall include the data outlined at Section 402 of the NOFA.

If Sponsor has received State General Fund moneys to fund a 24-month operating subsidy, Sponsor shall submit relevant expenditure reporting to the Department on **January 31, 2021; July 31, 2021; January 31, 2022; and July 31, 2022**. Such reporting shall include the data set forth at Section 402.i – vi. of the NOFA.

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23. Use Restrictions and Affordability Covenants

Either a use restriction or an affordability covenant shall be recorded against the Project real property, depending on the Project type. For Interim Housing Projects that will not result in permanent housing, the Department shall cause a 10-year use restriction to be recorded against the Project real property. For Interim Housing Projects that will ultimately result in permanent housing, the Local Public Entity shall cause a 10-year use restriction to be recorded against the Project real property. For Permanent Housing Projects, the Local Public Entity shall cause a 55-year affordability covenant to be recorded against the Project real property.

All use restrictions and affordability covenants shall require integration of the Target Population within all entrances, common areas, and buildings that comprise the Project.

All use restrictions and affordability covenants are subject to the advance written approval of the Department, and shall be acceptable to the Department in form, substance, and priority. Project-specific requirements and deadlines are set forth at Exhibit E of this Agreement.

24. Restrictions on Sales, Transfers, and Encumbrances

Sponsor shall not, for the duration of this Agreement, sell, assign, transfer, or convey the Project, or any interest therein or portion thereof, without the express prior written approval of the Department.

25. Retention, Inspection, and Audit of Records

Sponsor is responsible for maintaining records which fully disclose the activities funded by the Grant. Sponsor shall retain all records for a period of five (5) years after the expiration of this Agreement, unless a longer retention period is stipulated. If any litigation, claim, negotiation, audit, monitoring, inspection or other action commences during this required retention period, all records must be retained until a full and final resolution of the action.

The Department, as well as its appointees, employees, agents, and delegates, shall have the right to review, obtain, and copy all records pertaining to performance under this Agreement. Sponsor shall provide any relevant information requested, and shall permit access to its premises, upon reasonable notice and during normal

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business hours, for the purpose of interviewing employees and inspecting and copying books, records, accounts, and other relevant material.

At any time during the term of this Agreement, the Department may perform or cause to be performed a financial audit of any and all phases of the Project. At the Department's request, the Sponsor shall provide, at its own expense, a financial audit prepared by a certified public accountant. The audit shall be performed by a qualified state, local, independent, or Department auditor. Where an independent auditor is engaged, the audit services agreement shall include a clause which permits the Department to have access to the independent auditor's relevant papers, records, and work product.

If there are audit findings, the Sponsor shall submit a detailed response to the Department for each audit finding. The Department will review the response. If the Department determines, in its sole and absolute discretion, that the response is satisfactory, the Department will conclude the audit process and notify the Sponsor in writing. If the Department determines, in its sole and absolute discretion, that the response is not satisfactory, the Department will contact the Sponsor, in writing, and explain the action required to cure any audit deficiencies. Such action could include the repayment of ineligible costs or other remediation.

If so directed by the Department upon the termination or expiration of this Agreement, the Sponsor shall deliver all records, accounts, documentation, and other materials that are relevant to this Agreement to the Department as depository.

26. **Site Inspection**

The Department reserves the right, upon reasonable notice, to inspect the Project to determine whether it meets the Program Requirements. If the Department reasonably determines that the site is not acceptable for the Project in accordance with the Program Requirements, the Department reserves the right to rescind the award and the Grant. Nothing in this paragraph is intended to create or imply any obligation of the Department to inspect the Project.

27. **Compliance with State and Federal Laws, Rules, Guidelines, and Regulations**

Sponsor agrees to comply with all state and federal laws, rules, guidelines, and regulations that are applicable to the Project, including those that pertain to construction, health and safety, labor, fair employment practices, and equal opportunity.

EXHIBIT D

28. Updated Information

If there is any change in the information that has been provided to the Department, Sponsor shall promptly provide the Department with updated documentation (e.g., updated sources and uses). All changes shall be subject to Department approval.

29. Survival of Obligations

The obligations of the Sponsor, as set forth in this Agreement, shall survive the termination or expiration of this Agreement.

30. Litigation

Sponsor shall notify the Department immediately of any claim or action undertaken by or against it which affects or may affect this Agreement or the Department, and shall take such action with respect to the claim or action as is consistent with the terms of this Agreement, the Program Requirements, the interests of the Department, and the objectives of the Homekey Program.

31. Severability

This Agreement constitutes the entire agreement between the Sponsor and the Department. All prior representations, statements, negotiations and undertakings with regard to the subject matter hereof are superseded hereby. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remaining terms and provisions of this Agreement, or the application of such terms or provisions to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and enforced to the fullest extent permitted by law.

32. Waivers

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The Department's failure, at any time, to enforce the provisions of this Agreement or to require the Sponsor's performance under this Agreement shall in no way be construed as a waiver of such provisions or performance, and it shall not affect the validity of this Agreement or the Department's right to enforce this Agreement.

EXHIBIT D

33. Disputes

In the event of any conflict between this Agreement and any Sponsor documents or side agreements, this Agreement and the Program Requirements shall prevail, are applicable, and shall be enforceable by the Department even if the Department provided review or approval of such documents and side agreements.

34. Consent

The parties agree that wherever the consent or approval of the Department or Sponsor is required under this Agreement, such consent or approval shall not be unreasonably withheld, conditioned, or delayed, unless the same is specified as being in that party's sole and absolute discretion, or other words of similar import.

35. Sponsor Liability

Sponsor shall remain liable to the Department for performance under this Standard Agreement and compliance with all Program Requirements regardless of any Department-approved transfer or assignment of interest, or of any designation of a third party for the undertaking of all or any part of the Scope of Work. Likewise, each Co-Sponsor shall remain jointly and severally liable to the Department for performance under this Standard Agreement and compliance with all Program Requirements regardless of any Department-approved transfer or assignment of interest; any designation of a third party for the undertaking of all or any part of the Scope of Work; or the Co-Sponsors' identification of a Designated Payee.

36. Defense and Indemnification

Sponsor agrees to defend, indemnify, and hold harmless the Department, and its appointees, agents, employees, and officers, from any losses, damages, liabilities, claims, actions, judgments, court costs and legal or other expenses (including attorneys' fees), which may arise in connection with Sponsor's use of the Grant funds and performance under this Agreement. If any attorney, including the California Attorney General, is engaged by the Department to enforce, construe, or defend any provision of this paragraph, with or without the filing of any legal action or proceeding, Sponsor shall, individually or jointly, pay to the Department, immediately upon demand, the amount of all attorneys' fees and costs incurred by the Department in connection therewith.

EXHIBIT D

37. Time Is of the Essence

Time is of the essence under this Agreement, and in the performance of every term, covenant, and obligation contained herein.

EXHIBIT E

PROJECT-SPECIFIC PROVISIONS AND SPECIAL TERMS AND CONDITIONS

Providence Eureka House 1140 4th Street Eureka, CA 95501 Humboldt County		APN: 001-196-002		
Enter the number of doors by bedroom size and income level.				
Bedroom Type	# of Doors	HK Restricted	Income Limit (% of AMI)	
1	48	48	30% AMI	
Total	48	48		

1. PROJECT-SPECIFIC PROVISIONS

A. Project Description

1. **Grant Amount:** \$3,795,455.00
2. **Payee:** Providence Health & Services – Washington.
3. **Eligible Use:** Acquisition and conversion of a motel to Permanent Housing.
4. **Project Narrative:** Providence Eureka House will convert an existing commercial motel into 48 units of supportive housing for households experiencing homelessness and chronically homeless. 42 units will serve as Permanent Housing, and six units will provide recuperative care services to the Target Population. The Project site is located within 1/3 of a mile of a public transit bus stop and tenants will have access to health and supportive amenities.

The Sponsor will record a 55-year Regulatory Agreement against the real property of all Project sites.

5. Strategies to Promote Racial Equity and Accessibility:

- a. The Sponsor shall, at the request of the Department, report back on any racial equity strategies described in the Homekey Application.
- b. The Sponsor shall ensure that the Project includes sensory accessible units and mobility accessible units in accordance with all relevant representations and descriptions in the Sponsor's Homekey Application (e.g., number of units, accessibility elements) and/or meets the minimum required accessible units as listed in the Homekey NOFA, to meet or exceed the greater of the two requirements.

B. Scope of Work

The Sponsor will acquire and convert an existing commercial motel into 48 units of Permanent Housing for households that are homeless or at risk of homelessness, and, because of that and for other reasons, are or have been impacted by the COVID-19 pandemic.

The Sponsor will ensure that a 55-year Regulatory Agreement is recorded against the real property of each Project site in accordance with and as more fully specified and set forth in the Special Conditions below.

The Sponsor will also submit documentation of its compliance with California's relocation assistance law, in form and substance satisfactory to the Department, as required by Exhibit D of this Agreement.

C. Sponsor Contract Coordinator

Authorized Representative Name:	Walter Zisette
Authorized Representative Title:	Director of Development

Entity Name:	Providence Health & Services - Washington
Address:	800 Fifth Avenue, Suite 1200 Seattle, WA 98104
Phone No.:	(206) 552-4288
E-Mail Address:	walter.zisette@providence.org

D. Budget Detail

The County of Humboldt, co-applicant, will contribute approximately \$286,000.00 as part of its commitment to provide five (5) years of operating funds for the Project. The County will further leverage Providence Health & Services – Washington funding and other state/federal funds to provide supportive services and rental subsidies.

E. Additional Conditions Precedent to Disbursement

Intentionally Omitted

F. Performance Milestones

Performance Milestones	Date
Submission of a legally acceptable authorizing resolution by Providence Health & Services - Washington in accordance with and as more fully specified and set forth in the Special Conditions below.	12/10/2020
Satisfaction of all conditions of disbursement set forth at <u>Exhibit B</u> .	12/11/2020

Performance Milestones	Date
Submit certification that the Sponsor will employ the core components of Housing First (set forth at Welfare and Institutions Code section 8255) as part of its property management and tenant selection practices.	12/11/2020
Recordation of a 55-year Regulatory Agreement by the Sponsor	12/11/2020
Submit documentation of compliance with California's relocation assistance law in accordance with and as more fully specified and set forth in the Special Conditions below.	12/15/2020
Submission of expenditure and program reporting	Feb. 1, 2021

2. SPECIAL TERMS AND CONDITIONS

The following Special Terms and Conditions are applicable to this Project and shall control notwithstanding anything to the contrary herein:

- A.** The County has identified **Providence Health & Services - Washington** as the designated payee.

- B.** The Sponsor shall cause a regulatory agreement in accordance with the NOFA and Program Requirements ("**Regulatory Agreement**") to be recorded against the real property of the Project site by the Performance Milestone date set forth herein. The Sponsor shall obtain the Department's express written approval of the Regulatory Agreement prior to the Sponsor's recordation of same. Unless otherwise authorized by the prior and express written approval of the Department, the Regulatory Agreement shall be recorded as a lien against the Project in first position and shall remain in first position over all other Project agreements, covenants or other matters of record on the real property for the period of affordability required by the Program.

- C.** Providence Health & Services - Washington shall submit a legally acceptable authorizing resolution that, in the Department's reasonable determination, materially comports with the Program's requirements, as well as with Providence Health & Services - Washington's own organizational documents. Providence Health & Services - Washington shall submit such authorizing resolution by the Performance Milestone date set forth herein.

- D.** The Designated Payee, and each of the other Co-Sponsors, hereby acknowledge that loaning Program grant funds awarded pursuant to this Agreement, including, without limitation, loaning said Program Grant funds to another Co-Sponsor, does not constitute an Eligible Use of the Program Grant funds.

CA-522 Humboldt Housing and Homeless Coalition CoC Plan for Serving Individuals and Families Experiencing Homelessness with Severe Service Needs

a. Leveraging Housing Resources

Humboldt County has been the recipient of several Homekey projects. Arcata House Partnership has received funding for a Homekey 1 and a Homekey 2 project. The combined unit totals are 78. 2 of the units are for live-in staff. 76 of the units are or will serve people who are homeless; many of whom are chronically homeless. We have attached the standard agreement for our Homekey 2 project.

(2) Landlord Recruitment.

We work closely with the Humboldt Association of Realtors and five large property managers, and affordable housing operators. When partners have openings, they will often notify us that they have vacancies. We attend meetings of faith-based groups and civic organizations such as Rotary to identify and recruit new landlords. We promote the financial benefits to landlords of a steady, reliable rent payments, and our supportive services. Landlords appreciate that they can contact our staff whenever an issue arises.

b. Leveraging Healthcare Resources.

The County of Humboldt, through its Department of Health and Human Services, which is the collaborative applicant for the CoC, partnered with Providence Health & Services to apply for funds from California's Homekey program, to convert a motel to 48 units of supportive housing that are dedicated to chronically homeless people. Providence Health Services committed to provide appropriate mental and physical health services to all of the program participants.

c. CoCs Current Strategy to Identify, Shelter, and House Individuals and Families Experiencing Unsheltered Homelessness.

(1) Current Street Outreach Strategy.

CoCs must demonstrate their current strategies to:

- ensure that outreach teams are coordinated;

Although our CoC's outreach teams operate independently, they regularly coordinate with each other in a variety of ways. At a county-wide level, most outreach teams attend monthly Crisis Intervention Team meetings along with other emergency responders to problem solve and connect with individuals and families who are making high utilization of emergency services. As the CoC's case conferencing meeting is taking shape, workers from each outreach team as well as other CES access point teams, are now meeting weekly to discuss prioritization of housing assistance and also early interventions for individuals and families enrolled on the Coordinated Entry System priority list. Outreach workers also commonly collaborate across teams to assist unsheltered individuals and families in accessing essential services and obtaining emergency shelters – often transferring participants between multiple shelter programs and agencies as necessary to keep a household stable while working on permanent housing. In hundreds of ways every day, our outreach teams work across county regions and across multiple providers to achieve a solution even just for one

individual. For example, one elderly individual with chronic medical conditions and significant mobility impairment was recently found living in a broken-down vehicle on the streets of Eureka. Multiple teams worked together to coordinate a solution: Eureka Police Department arranged for a towing service, the Eureka Uplift team coordinated vehicle repairs, and the AHP street outreach team transitioned him to the Safe Parking Program in Arcata until he can be moved to AHP's ESG-funded brick and mortar Adult Shelter Program and eventually into permanent housing.

- ensure that outreach is frequent, by describing the days and times outreach is conducted each week;

Monday - Friday: 8am - 7pm

Saturday: 9am - 5pm

Sunday: 10am - 6pm

- help people exit homelessness and unsheltered homelessness;

The CoC is providing emergency shelter, rapid rehousing, and permanent supportive housing programs to help people exit homelessness and unsheltered homelessness. The CoC is prioritizing people with the longest histories of homelessness and most severe needs for all permanent housing projects that participate in the Coordinated Entry System, recognizing that these are the people that are least likely to exit homelessness- particularly unsheltered homelessness- without assistance.

- ensure specific engagement strategies will engage individuals and families experiencing homelessness with the highest vulnerabilities and will use culturally appropriate strategies;

The CoC's written standards for street outreach require all providers to prioritize those with the highest vulnerabilities and also requires the use of culturally appropriate strategies.

The CoC's outreach teams utilize a combination of standardized vulnerability assessment tools in the field and weekly casing meetings to focus outreach efforts on households with the highest barriers to housing and most urgent and severe service needs. AHP's outreach team regularly monitors the CoC's CES priority list to search out and connect with people who have been identified as a high priority. In addition, all teams collaborate with emergency responders, hospitals, and mental health facilities in conjunction with street outreach in an effort to serve individuals and families at high risk for mortality or victimization due to vulnerability factors such as physical or mental health impairments, chronic and severe health conditions, domestic violence, sex work, and human trafficking. With an influx of domestic violence referrals since the onset of the COVID pandemic, the AHP outreach team has restructured assessment and intake processes to address the needs of people fleeing domestic violence and has assigned a designated outreach staff person to assist DV survivors in getting safe either locally or out of the area through a network of DV-providers. As Spanish-only speaking individuals and families have begun to increase in Humboldt County's unsheltered population, providers have employed Spanish fluent outreach workers to assist this otherwise underserved and underrepresented population who often lacks access to the majority of services and resources available to them in the county.

- use the outreach teams to connect individuals and families experiencing unsheltered homelessness to permanent housing;

All outreach teams are searching for unsheltered people who are least likely to apply for assistance in the absence of special outreach and are offering Coordinated Entry intake services to them wherever they may find them. The teams focus their engagement efforts on people with the most severe needs

and works with them to develop client directed case plans that are designed to help them obtain and maintain permanent housing.

- hire people with lived expertise of unsheltered homelessness to conduct outreach.

The CoC is strongly encouraging providers to hire people with lived experience of unsheltered homelessness to conduct outreach by providing technical assistance that promotes the benefits that people with such experience can provide to outreach teams, including through testimonials from staff and program participants. About half of the outreach staff across all providers have lived expertise of unsheltered homelessness.

CoCs must identify evidence-based practices used to conduct street outreach and local strategies used that are based on data and performance.

We regularly collect, analyze, and report on data and performance for all its programs in order to determine best practices, inform program design and strategies, and to develop new project priorities. For example, in street outreach projects we strive to achieve diversity of engagement by attempting to reach minority populations at a level that is at least proportionate to Humboldt County's PIT count data. With the expanded funding opportunities since COVID, we have been able to launch street outreach, emergency hotel shelter vouchers, the county's first Safe Parking Program, Project Roomkey, and four Project Homekey projects in addition to maintaining or expanding its existing shelter, Rapid-Rehousing, and Permanent Supportive Housing programs. As a result of having such a robust range of programs, we have been able to track outcomes across individuals and programs. Whereas in the past, we were often restricted to congregate shelter space and the limitations they impose upon some of the highest needs individuals and families, in recent years we have been able to serve households with significant behavioral and physical health challenges, people who are unwilling to live in congregate space, or who have multiple pets. In doing so, we have seen a remarkable increase in our ability to develop strong relationships on the street, quickly stabilize even the most challenging cases in emergency shelter, shifting them across environments as space is available or needs dictate. We are using these outcomes to inform new project priorities for street outreach efforts, expansion of non-congregate shelter options, and the development of supportive housing projects.

(2) Current Strategy to Provide Immediate Access to Low-Barrier Shelter and Temporary Housing for Individuals and Families Experiencing Unsheltered Homelessness.

CoCs must describe the current strategy and show how well it performs at providing low-barrier culturally appropriate access to temporary accommodations (e.g., emergency shelter, especially non-congregate shelter, transitional housing) to all individuals and families experiencing unsheltered homelessness. The CoC must identify any new practices it has implemented in the geographic area over the past three years and the lessons learned from implementing those practices.

All of our shelter programs are all-access ADA compliant facilities, practice Housing First, trauma-informed, and provide low-barrier access to shelter for unsheltered individuals and families. AHP does not background check and potential participants are not screened out due to severity of service needs, type of disability, nor perceived housing barriers – eligibility is based on unsheltered status, vulnerability, and severity or urgency of need; placement is made based on individual preference and available appropriate accommodations (e.g., lower bunk or single bed for people with mobility impairments, space to accommodate a large family, etc.) CoC facilities do not require sobriety nor

mental health treatment to participate. The CoC strives to develop a full spectrum of shelter options in order to accommodate the widest possible range of needs possible, including people with a PC290 and our non-congregate shelter options (emergency hotel vouchers, expanded non-congregate adult and family shelter facilities) can accommodate people who do not want to live in a congregate facility or who have multiple pets.

The CoC strives to provide access to shelter in a manner that is culturally and situationally appropriate for the populations it serves. As much as possible, CoC agencies employ staff from many backgrounds – emphasizing diversity of age, race, ethnicity, sexual identity, lived experience and language fluency – in order to best connect to the experiences of our clients. We also respond to specific needs and circumstances of its clients. For example, with an influx of domestic violence referrals since the onset of the COVID pandemic, we increased training for staff on working with people experiencing complex trauma and fleeing domestic violence, restructured assessment and intake processes to meet the greater needs for privacy and avoid re-traumatization for people fleeing violent situations, and has assigned a designated staff person to assist DV survivors in getting safe either locally or out of the area through a network of DV-providers. As Spanish-only speaking individuals and families have begun to increase in Humboldt County's unsheltered population, we have employed Spanish fluent staff to assist this otherwise underserved and underrepresented population who often lacks access to the majority of services and resources available to them in the county. With an overrepresentation of people of Native American decent in our homeless population, we have worked to partner with local tribal organizations and housing authorities to better inform our programs and staff on how to address the unique needs of this population in a way that helps them to succeed (such as understanding childrearing practices not in terms of custody agreements but as fluid and constantly changing relationships across large family networks, which forced us to change the way we define households). We operate a reentry shelter program in partnership with the Humboldt County Probation Department and has successfully transitioned as much as 80% of its clients from prison to shelter to permanent housing with stable employment and no re-offense after one year of participation. This program has experienced the highest rate of success for Humboldt County's probation department of any other placement program and is now in its third year of operation with plans for expansion.

With the expanded funding opportunities since COVID, we have been able to launch street outreach, emergency hotel shelter vouchers, the county's first Safe Parking Program, Project Roomkey, and four Project Homekey projects in addition to maintaining or expanding its existing shelter, Rapid-Rehousing, and Permanent Supportive Housing programs. As a result of having such a robust range of programs, we have been able to track outcomes across individuals and programs. Whereas in the past, we were often restricted to congregate shelter space and the limitations they impose upon some of the highest needs individuals and families, in recent years we have been able to serve households with significant behavioral and health challenges, people who are unwilling to live in congregate space or get vaccinated, or who have multiple pets. In doing so, we have seen a remarkable increase in our ability to develop strong relationships on the street, quickly stabilize even the most challenging cases in emergency shelter, shifting them across environments as space is available or needs dictate. We are using these outcomes to inform new project priorities for street outreach efforts, expansion of non-congregate shelter options, and the development of supportive housing projects.

(3) Current Strategy to Provide Immediate Access to Low Barrier Permanent Housing for Individuals and Families Experiencing Unsheltered Homelessness. (Required for Rural Set

Aside). The current strategy to rapidly house individuals and families experiencing homelessness in low-barrier permanent housing.

All of the CoC's homeless and housing assistance programs practice Housing First and offer low-barrier access to all forms of homeless assistance. The CoC's written standards of service require prioritizing individuals and families with the highest needs for housing assistance. We do not screen out households due to severity of service needs, type of disability, nor perceived housing barriers – eligibility is based on unsheltered status, length of time homeless, income below 30% AMI, vulnerability, and the severity or urgency of need; placement is made based on individual preference and available appropriate accommodations (e.g., lower bunk or single bed for people with mobility impairments in a shelter program, a wheelchair accessible apartment for someone who is wheelchair bound, or a unit large enough to accommodate a 7-person household). Our programs do not require sobriety nor mental health treatment to participate. If a household is unwilling to participate in a shelter program, CoC programs still work to house them directly from the street.

CoC programs always strive to provide access to services in a manner that is culturally and situationally appropriate for the populations it serves. CoC agencies employ staff from many backgrounds – emphasizing a diversity of age, race, ethnicity, sexual identity, lived experience and language fluency – in order to best connect to the experiences of our clients. We also respond to specific needs and circumstances of program participants. For example, with an influx of domestic violence referrals since the onset of the COVID pandemic, we increased training for staff on working with people experiencing complex trauma and fleeing domestic violence, restructured assessment and intake processes to meet the greater needs for privacy and avoid re-traumatization for people fleeing violent situations, and has assigned a designated staff person to assist DV survivors in getting safe either locally or out of the area through a network of DV-providers. As Spanish-only speaking individuals and families have begun to increase in Humboldt County's unsheltered population, we have employed Spanish fluent staff to assist this otherwise underserved and underrepresented population who have difficulty accessing services and resources available to them in the county. With an overrepresentation of people of Native American decent in our homeless population, we have worked to partner with local tribal organizations and housing authorities to better inform our programs and staff on how to address the unique needs of this population in a way that helps them to succeed (such as understanding childrearing practices not in terms of custody agreements but as fluid and constantly changing relationships across large family networks, which forced us to change the way we define households for the purposes of housing assistance and to be more flexible with visitor policies in permanent housing programs). We also operate a reentry shelter program in partnership with the Humboldt County Probation Department and have successfully transitioned as much as 80% of its clients from prison to shelter to permanent housing with stable employment and no re-offense after one year of participation. This program has experienced the highest rate of success for Humboldt County's probation department of any other placement program and is now in its third year of operation with plans for expansion.

d. Updating the CoCs Strategy to Identify, Shelter, and House Individuals Experiencing Unsheltered Homelessness with Data and Performance. Up to 8 points to CoCs applying for the Unsheltered Set-Aside that demonstrate they will continuously review data and best practices and use that information to update their strategies to reduce unsheltered homelessness.

Updating the Strategy Using Data and Performance. CoCs will provide information on how the current strategies to provide shelter and housing to individuals experiencing homelessness and to conduct street outreach will be updated and enhanced using data and performance.

CoCs must demonstrate how they will use data, that includes specific data points, performance, and best practices to expand and improve the performance of:

- Street outreach within the CoC’s geographic area. To receive full points the CoC must demonstrate street outreach is connected to coordinated entry or HMIS and how it will incorporate new partners (e.g., business owners, law enforcement, healthcare providers) into its street outreach strategies;

All CoC street outreach providers are collecting and entering data into street outreach projects in HMIS, as well as contributing data to our Coordinated Entry project in HMIS. All street outreach projects are providing Coordinated Entry intake services and are helping to keep Coordinated Entry records up to date by recording the current living situation of all Coordinated Entry clients each time they contact them. Some of our street outreach projects are highly integrated with law enforcement and healthcare providers- for example the City of Eureka’s ESG-funded outreach program works very closely with the Eureka Police Department to identify and engage unsheltered people, particularly those with the most severe needs, in order to connect them with healthcare and housing services. The Humboldt County Dept. of Health and Human Services (DHHS) is the main behavioral healthcare provider in the County for people with serious mental illness and provides street outreach services specifically to locate and engage people who qualify for those services. Outreach teams work closely with several law enforcement agencies, including the Arcata Police Department, the Humboldt County Sheriff’s Office, and the Eureka Police Department, as well as local hospitals, mobile medical clinics, EMTs and Adult Protective Services.

- Providing access to low-barrier shelter and temporary accommodations, including any new practices and activities that would be funded through an award under this NOFO;

CoC providers continue to provide access to low-barrier congregate shelter as they have for years. During the pandemic we significantly increased capacity to provide low-barrier non-congregate shelter, which has been beneficial particularly for certain people with high needs who would refuse congregate shelter for various reasons.

- Rapidly housing individuals and families who have histories of unsheltered homelessness in permanent housing.

Answer: Funds awarded under this NOFO would help support supportive housing beds that are dedicated to people experiencing chronic homelessness, nearly all of whom will have long histories of unsheltered homelessness.

Increasing the supportive onsite services at our Homekey projects would enable us to stabilize the highest care needs individuals and families more successfully and to transition our stabilized clients more quickly to other long-term solutions. For example, as the elderly homeless population with extremely high care needs has increased at the same time that availability of beds for skilled medical care facilities have decreased, we are often in the position of working to stabilize and transition individuals from independent housing with in-home supportive care to full conservatorship and then to assisted living or skilled nursing facilities. This process is extraordinarily time and staff intensive, usually requiring at least a year or more to complete. Enhanced support for onsite services would enable us to move individuals through this process more quickly and successfully, which would functionally increase our bed capacity by enabling

us to move people more quickly through the existing programs. Similarly, many people fleeing domestic violence need to be quickly housed and then transitioned out of the area for long-term safety. However, finding out-of-the-area solutions is also time and staff intensive. Increased onsite support would enable us to transition them more quickly, which in turn would enable us to open up permanent housing beds in the existing programs more quickly.

e. Identify and Prioritize Households Experiencing or with Histories of Unsheltered Homelessness. **This entire Section is required to be completed for both the Unsheltered Homelessness Set Aside and the Rural Set Aside.** Up to 12 points to CoCs that demonstrate a comprehensive method to identify and provide street outreach services to individuals experiencing unsheltered homelessness, and with histories of unsheltered homelessness and prioritize them for permanent housing.

Prioritize Households Experiencing or with Histories of Unsheltered Homelessness. How the CoC will ensure that resources funded under this Special NOFO serve individuals and families who are currently unsheltered or have histories of unsheltered homelessness and how the CoC's prioritization strategies will contribute to reducing unsheltered homelessness within the CoC's geographic area.

CoCs must describe how they will ensure the resources awarded under this Special NOFO will contribute to reducing unsheltered homelessness in their geographic area and how they will prioritize assistance for individuals and families who are currently unsheltered or have histories of unsheltered homelessness. CoCs must describe:

- The CoC's strategy for ensuring that resources provided under this NOFO will reduce unsheltered homelessness;

All of the resources we are applying for under this NOFO will support permanent supportive housing for people experiencing chronic homelessness, who will be prioritized by the Coordinated Entry System based on the extent to which they are unsheltered, along with other factors related to the severity of their needs, vulnerabilities, and barriers to housing. Nearly all of the highest priority people we have identified as being a high priority for this project and other supportive housing have long histories of unsheltered homelessness, and most of them are currently unsheltered. We have found that prioritizing people with the longest histories of unsheltered homelessness is the most effective way to reduce unsheltered homelessness.

- How the CoC will adopt program eligibility and coordinated entry processes that reduce unsheltered homelessness;

CoC's written standards require the Housing Placement Case Conference committee to identify those with the most severe needs, highest vulnerabilities and greatest housing barriers, and unsheltered homelessness is one of the factors they are required to consider when making those determinations. Unsheltered homelessness is also a factor in our standardized assessment tool.

- How the CoC will use street outreach to connect unsheltered people with housing resources;

After conducting vulnerability and basic needs assessments and developing a housing stabilization plan, the outreach teams connect unsheltered households with shelter as available and desired. If shelter is not immediately available or wanted, the outreach team works with our housing

stabilization staff to identify appropriate and available housing assistance programs and projects. As a regular practice, all street outreach program participants are assisted in submitting HCV applications to the local housing authority. Individuals and families who are eligible for homeless and housing assistance programs are also assisted in applying for all available assistance through the Coordinated Entry System as well as assistance available outside of that system.

- Additional steps the CoC is taking to ensure that people who are unsheltered or have histories of unsheltered homelessness are able to access housing and other resources in the community, including steps to increase access to identification, providing housing navigation services, and providing access to health care and other supportive services.

In an effort to increase identification of unsheltered individuals and households in need of housing assistance, we initiated two coordinated entry enrollment events in which more than 50 new enrollments were made in just two days. During these events, we also successfully coordinated 10 shelter referrals and provided information to everyone served on how to access homeless and housing assistance programs throughout the county. We plan to expand this practice to its regular outreach and walkup services with planned pop-up enrollment events. We partner with mobile medical services to assist the delivery of medical care to individuals who are unable to access it otherwise every week. We are currently developing a pilot project with Partnership HealthPlan of California, a Medicaid Managed Care Plan, to launch a team of medical case management specifically for those experiencing or who previously experienced unsheltered homelessness.

f. Involving Individuals with Lived Experience of Homelessness in Decision Making.

Earlier this year, the CoC's collaborative applicant, the Humboldt County Dept. of Health and Human Services issued a press release and posted to social media seeking people with lived experience of homelessness- particularly unsheltered homelessness- to volunteer to serve on a Lived Experience Working Group which would advise the CoC on policy matters. Street outreach teams from several providers, which include people with lived experience on staff, engaged people who are currently unsheltered and invited them to serve on the committee. The working group nominated one of their members to represent them on the CoC Board and in September the Board confirmed her as the newest voting member for a term of one year, at which point the working group will nominate a new representative or renominate her. The CoC strongly encourages providers to employ people with lived experience, including by scoring project applicants in the CoC competition on the extent to which they hire people with lived experience.

g. Supporting Underserved Communities and Supporting Equitable Community Development.

To receive full points, CoC must describe:

- Their current strategy to identify populations in the CoC's geography that have not been served by the homeless system at the same rate they are experiencing homelessness.

The CoC is using data from our Point-in-Time Counts and HMIS to identify populations in the CoC's geography that have not been served by the homeless system at the same rate they are experiencing homelessness.

- How underserved communities in their geographic area interact with the homeless system, including a description of those populations.

We observed that racial and ethnic groups appear to be accessing emergency shelters and permanent housing programs at rates that are proportional to the rate at which they are experiencing homelessness. Here is a chart from a recent racial equity analysis that used HMIS data:

	Experiencing Homelessness		Accessing Emergency Shelters		Exiting to Permanent Housing		Length of Time Homeless		Accessing Permanent Supportive Housing	
	#	%	#	%	#	%	#	%	#	%
Total	1110	100%	340	100%	258	100%	121	100%	170	100%
White	813	73%	261	77%	171	66%	130	107%	123	72%
Black	46	4%	17	5%	***	### ##	127	105%	6	4%
Native American/Alaskan	137	12%	33	10%	53	21%	106	88%	20	12%
Asian/Pacific Islander	12	1%	7	2%	***	### ##	116	96%	2	1%
Other/Multi-Racial	102	9%	22	6%	34	13%	101	83%	19	11%

The current strategy to provide outreach, engagement, and housing interventions to serve populations experiencing homelessness that have not previously been served by the homeless system at the same rate they are experiencing homelessness.

Our analysis indicates that populations experiencing homelessness are being served at about the same rate that they are experiencing homelessness.