

Humboldt County Office of Elections  
Uniformed and Overseas Civilians Absentee Voting Act  
**BALLOT RETURN INSTRUCTIONS**

## **DEADLINE TO RETURN BALLOT: JUNE 7, 2022**

Ballots that are mailed must be postmarked by [E-Day – June 7, 2022] and received by our office no later than [E+7 – June 14, 2022]. Ballots that are not mailed must be received by the Humboldt County Office of Elections no later than 8 pm Pacific Standard Time on [E-Day – June 7, 2022].

**BALLOTS RETURNED BY EMAIL CANNOT BE COUNTED.**

## **HOW TO CONTACT US**

If you have questions, you can contact us by phone, email, mail, and in person.

Phone: 707-445-7481

Email: [humboldt\\_elections@co.humboldt.ca.us](mailto:humboldt_elections@co.humboldt.ca.us)

In Person or Mail: 2426 6<sup>th</sup> Street, Eureka, CA 95501

Business Hours: 8:30 am – 12 (noon) and 1-5 pm, PST

## **HOW TO RETURN YOUR BALLOT**

After marking and printing your ballot, you may return your ballot materials by fax, mail, or in person.

### **RETURN BY FACSIMILE (FAX)**

1. Print your marked ballot.
2. Print the return envelope page.
3. Sign your name on the envelope page in the box next to “SIGN HERE” and arrow.
4. Print your name, the date you signed the envelope, and your residential address on the envelope page below your signature where indicated. If you are unable to sign your name on the envelope, you may use your “mark” and a signature of a witness. **This is important!** In order to count your ballot, your signature on the envelope must match the signature on your voter registration card.
5. Print the Fax Voted Ballot Form.
6. Fill out the Fax Voted Ballot Form.
7. Sign your name on the Fax Voted Ballot Form on the line above “SIGN HERE”. If you are unable to sign the Fax Voted Ballot Form, you may use your “mark” and a signature of a witness. Your voted ballot cannot be counted unless the Fax Voted Ballot Form is completed, signed, and faxed with the ballot. **This is important!** In order to count your ballot, your signature on the Fax Voted Ballot Form must match the signature on your voter registration card.
8. Fax the Fax Voted Ballot Form, signed envelope page, and marked ballot to 707-445-7204.

### **RETURN BY MAIL USING YOUR OWN ENVELOPE**

1. Print your marked ballot.
2. Print the Oath of Voter and return envelope paper label.
3. Sign your name on the Oath of Voter on the line above “Signature of Voter”. If you are unable to sign the Oath of Voter, you may use your “mark” and a signature of a witness. Your voted ballot – if you send it in your own envelope – cannot be counted unless the Oath of Voter is completed, signed, and sent with the ballot. The Oath of Voter allows us to locate your voter registration card. **This is important!** In order to count your ballot, your signature on the Oath of Voter must match the signature on your voter registration card.
4. Place the Oath of Voter and your marked ballot into your envelope.
5. Seal the envelope.

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6. Tape or paste the “BUSINESS REPLY” return envelope paper label to the front of your envelope. The label should be three inches high and six inches wide.
7. Mail the envelope to:  
Humboldt County Office of Elections  
2426 6<sup>th</sup> Street  
Eureka, CA 95501

**RETURN BY MAIL USING A HUMBOLDT COUNTY RETURN ENVELOPE**

1. Print your marked ballot.
2. Place your marked ballot into the Humboldt County return envelope that you received in the mail.
3. Sign your name on the envelope in the box next to “SIGN HERE” and arrow.
4. Print your name, the date you signed the envelope, and your residential address on the envelope below your signature where indicated. If you are unable to sign your name on the envelope, you may use your “mark” and a signature of a witness. **This is important!** In order to count your ballot, your signature on the envelope must match the signature on your voter registration card.
5. Seal the envelope.
6. Mail the postage-paid envelope.

**RETURN IN PERSON**

1. Print your marked ballot.
2. Place your marked ballot into the Humboldt County return envelope that you received in the mail.
3. Sign your name on the envelope in the box next to “SIGN HERE” and arrow.
4. Print your name, the date you signed the envelope, and your residential address below your signature where indicated.
5. If you are unable to sign your name on the envelope, you may use your “mark” and a signature of a witness. **This is important!** In order to count your ballot, your signature on the envelope must match the signature on your voter registration card.
6. Seal the envelope.
7. Deliver the envelope to:
  - a. Humboldt County Office of Elections  
2426 6<sup>th</sup> Street, in Eureka, CA  
Business Hours: 8:30 am – 12 (noon) and 1 – 5 pm, PST
  - b. Official Office of Elections ballot drop box location. A list of drop box locations is available on our website: <https://humboldtgov.org/2944/38189/Statewide-Special-Election-Governor-Reca>.
  - c. Any polling place on Election Day. A list of drop box locations is available on our website: <https://humboldtgov.org/2944/38189/Statewide-Special-Election-Governor-Reca>.

**HOW TO GET A REPLACEMENT ENVELOPE**

If you need a replacement for your Humboldt County return envelope, you can contact us by phone, email, or in person.

Phone: 707-445-7481

Email: [humboldt\\_elections@co.humboldt.ca.us](mailto:humboldt_elections@co.humboldt.ca.us)

In Person or Mail: 2426 6<sup>th</sup> Street, Eureka, CA 95501

Business Hours: 8:30 am – 12 (noon) and 1-5 pm, PST