

HUMBOLDT COUNTY
OFFICE OF ELECTIONS

Candidate Guide

STATEWIDE DIRECT PRIMARY ELECTION – JUNE 7, 2022

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Statewide Direct Primary Election
June 7, 2022

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Introduction

This candidate guide is intended to be a general-purpose resource for those seeking county, state, and federal offices in the **Statewide Direct Primary Election** on June 7, 2022. We have tried to make it as useful and accurate as possible, but it should not be relied upon in place of the Elections and/or Government Codes for statutory guidance.

The term **E-DATE** stands for **Election Day**. E-Dates have been used throughout this guide to indicate important dates and deadlines. These dates are the number of days prior to or after an election date. Example: E-88 means E minus 88 days and would be 88 days prior to an election, and E+28 means E plus 28 days and would be 28 days after an election. This type of date is often used in Elections Code to avoid any variance from one election to the next. Refer to the election calendar for guidance as to what actual date the indicated E-Date falls on.

Online Resources

Candidates and others interested in the process of running for office should make use of online resources from the Secretary of State, Fair Political Practices Commission (FPPC), and Federal Elections Commission (FEC):

Secretary of State: <https://www.sos.ca.gov>

The California Secretary of State's website is an excellent reference for candidates.

[Secretary of State 2022 Election Guide](#)
[Primary Election Calendar](#)

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Creating a campaign committee requires forms and some familiarity with the California Political Reform Act. The FPPC is the ultimate source for information, materials, and training resources for campaigns and committees.

The FPPC encourages candidates to contact them with questions relating to forms, timelines, and reporting requirements.

Email: advice@fppc.ca.gov

Phone: 916-322-5660

Hours: Monday - Thursday, 9:00-11:30 am (PST)

Federal Elections Commission: <https://www.fec.gov/>

The Federal Elections Commission's website is an excellent reference for US Congressional candidates.

Legislative Information: <http://leginfo.legislature.ca.gov>

California Codes can be accessed on the Secretary of State's legislative information website.

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Important Dates

<i>ACTIVITY</i>	<i>FILING PERIOD</i>	<i>ELECTION CODE SECTIONS</i>
<i>SIGNATURES IN LIEU OF FILING FEE US CONGRESS, STATE LEGISLATURE, JUDICIAL, AND COUNTY</i>	Jan 3, 2022 – Feb 9, 2022	8061, 8105, 8106
<i>SIGNATURES IN LIEU OF FILING FEE BOARD OF SUPERVISORS</i>	Jan 4, 2022 – Feb 9, 2022	8061, 8105, 8106, 21501
<i>DECLARATION OF INTENTION JUDICIAL</i>	Jan 31, 2022 – Feb 9, 2022	333, 8020, 8041, 8061, 8062, 8100, 8105, 8106, 8201, 10407, 13107.3
<i>EXTENSION OF DECLARATION OF INTENTION PERIOD JUDICIAL</i>	Feb 10, 2022 – Feb 14, 2022	8022, 8024, 8204
<i>CANDIDACY FILING AND NOMINATION PERIOD</i>	Feb 14, 2022 – Mar 11, 2022	333, 8020, 8041, 8061, 8062, 8100, 8105, 8106, 8201, 10407, 13107.3
<i>EXTENSION OF CANDIDACY/NOMINATION PERIOD</i>	Mar 12, 2022 – Mar 16, 2022	8022, 8024, 8204
<i>WRITE-IN CANDIDACY & NOMINATION PERIOD</i>	Apr 11, 2022 – May 24, 2022	8601
<i>VOTE BY MAIL BALLOTS MAILED OUT</i>	May 9, 2022	3001, 3003
<i>ELECTION DAY</i>	June 7, 2022	1000, 14212

Offices on June 7, 2022 Ballot

State Offices

<i>OFFICE</i>	<i>INCUMBENT</i>	<i>JURISDICTION</i>	<i>TERM (YEARS)</i>
<i>US SENATE</i>	Alex Padilla	Statewide	6
<i>US REPRESENTATIVE, CONGRESS</i>	Jared Huffman	2 nd District	2
<i>STATE SENATE</i>	Mike McGuire	2 nd District	4
<i>STATE ASSEMBLY</i>	Jim Wood	2 nd District	2
<i>GOVERNOR</i>	Gavin Newsom	Statewide	4
<i>LIEUTENANT GOVERNOR</i>	Eleni Kounalakis	Statewide	4
<i>SECRETARY OF STATE</i>	Shirley Weber	Statewide	4
<i>CONTROLLER</i>	Betty T. Yee	Statewide	4
<i>TREASURER</i>	Fiona Ma	Statewide	4
<i>ATTORNEY GENERAL</i>	Rob Bonta	Statewide	4
<i>INSURANCE COMMISSIONER</i>	Ricardo Lara	Statewide	4
<i>BOARD OF EQUALIZATION</i>	Malia Cohen	2 nd District	4
<i>SUPERINTENDENT, PUBLIC INSTRUCTION</i>	Tony Thurmond	Statewide	4

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County and Municipal Offices

<i>OFFICE</i>	<i>INCUMBENT</i>	<i>JURISDICTION</i>	<i>TERM (YEARS)</i>
<i>ASSESSOR</i>	Mari Wilson	Countywide	4
<i>AUDITOR-CONTROLLER</i>	Karen Paz Dominguez	Countywide	4
<i>CLERK/RECORDER/REGISTRAR</i>	Kelly Sanders	Countywide	4
<i>DISTRICT ATTORNEY</i>	Maggie Fleming	Countywide	4
<i>SHERIFF/CORONER</i>	William F. Honsal, III	Countywide	4
<i>SUPERINTENDENT OF SCHOOLS</i>	Michael Davies-Hughes	Countywide	4
<i>TREASURER-TAX COLLECTOR</i>	John Bartholomew	Countywide	4
<i>COUNTY SUPERVISOR</i>	Virginia Bass	District 4	4
<i>COUNTY SUPERVISOR</i>	Steve Madrone	District 5	4
<i>SUPERIOR COURT JUDGE</i>	Christopher Wilson	Department 5	6
<i>ARCATA CITY COUNCIL</i>	Vacant	Citywide	*
<i>BRICELAND COMMUNITY SERVICES DISTRICT BOARD MEMBER</i>	Vacant	Districtwide	*

*The term of this office is the remainder of the term ending on the first Friday of December 2024.

Candidacy & Nomination

Candidacy

During the candidacy filing and nomination period from February 14 – March 11 eligible candidates may file candidacy documents with the Humboldt County Office of Elections.

Candidates are responsible for ensuring all filing requirements and deadlines are met. Candidates are encouraged to file documents early to avoid long lines for filing and to avoid confusion or misunderstandings. The Office of Elections recommends candidates file candidacy documents in-person.

Appointments are available from February 14, 2022 to March 4, 2022.

Mandatory and optional forms within the candidacy packet are summarized in the Candidate Filing List.

Declaration of Intention (Judicial only)

During the Declaration of Intention period from January 31 – February 9 candidates seeking judicial offices are required to file a declaration of intention prior to filing candidacy and nomination documents. The Declaration of Intention must be filed with the county elections official in the county in which the candidate is a resident.

Filing fees for judicial offices are payable at the time the Declaration of Intention is filed. Candidates may submit a signatures-in-lieu petition to offset all or part of the filing fee for the office they seek. Signature values vary by office. See page 14 for signature values and in lieu signatures required for each office.

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Candidate Filing List

Listed below is a description of the various mandatory and optional forms to be filed for candidacy in the June 7, 2022 Election. It is the obligation of the candidate to ensure that all filing requirements and deadlines have been met. All candidates are urged to file the required documents as early as possible to avoid a last-minute rush, confusion, or misunderstanding. Additionally, it is recommended that the candidate file all documents personally.

√	Document	Applies to	Filing Period
	Candidate Intention Statement Form 501	State Offices County Offices	Form must be filed at Office of Elections before soliciting or receiving any contributions.
	Statement of Organization Form 410	State Offices County Offices	Form must be filed at Office of Elections and Secretary of State's office within 10 days of receiving more than \$2000 in contributions.
	Signatures-in-Lieu Petition	Board of Supervisors	OPTIONAL Jan 4, 2022 – Feb 9, 2022 Pickup and file at Office of Elections. (E-172 – E-118)
	Signatures-in-Lieu Petition	US Congress Judicial State Offices County Offices	OPTIONAL Jan 3, 2022 – Feb 9, 2022 Pickup and file at Office of Elections. (E-173 – E-118)
	Declaration of Intention	Judicial Offices	Jan 31, 2022 – Feb 9, 2022 Complete and file at Office of Elections. (E-127 – E-118)
	Extension of Declaration of Intention Period	Judicial Offices	Feb 10, 2022 – Feb 14, 2022 Complete and file at Office of Elections. (E-117 – E-113)
	Candidacy Filing and Nomination Period	US Congress State Offices County Offices	Feb 14, 2022 – Mar 11, 2022 Complete and file at Office of Elections. (E-113 – E-88)
	Extension of Candidacy Filing and Nomination Period	US Congress State Offices County Offices	Mar 12, 2022 – Mar 16, 2022 Complete and file at Office of Elections. (E-87 – E-83)
	Candidate's Statement of Qualifications	US Congress State Offices County Offices	OPTIONAL Payment in full required at time of Declaration of Candidacy filing.
	Code of Fair Campaign Practices	State Offices County Offices	OPTIONAL At time of Declaration of Candidacy filing.

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Candidate Filing Documents

All candidate filing documents are public at the time they are filed, except for Candidates' Statements of Qualifications which shall remain confidential until the expiration of the filing deadline. Dates marked with an asterisk (*) indicate that it falls on a weekend or holiday so the activity is moved to the next business day

Signatures-In-Lieu of Filing Fee Petition

A candidate may submit a petition containing signatures of registered voters in-lieu of paying the filing fee in order to run for office. The signatures submitted may cover all or a portion of the filing fee.

Signers shall be voters in the district or political subdivision in which the candidate is to be voted on. Signers do not need to be registered voters who disclosed a preference for any party when signing candidacy papers for a candidate seeking nomination to a voter-nominated office.

Signatures-In-Lieu of filing fee petitions may be submitted to the elections official on an on-going basis. (Administrative Code Sec.20533)

Public access to Signature-In-Lieu petitions shall be limited to viewing the documents only. The public may not copy or distribute copies of the petitions that contain signatures of voters. (Elections Code Sec.17100c)

The petitions must be filed with the county elections official in the county where circulated:

- no later than 5pm on February 9 (for judicial candidates) and prior to filing a Declaration of Intention, or
- no later than 5pm on February 9 (for all other candidates).

No additional signatures may be filed after February 9. The elections official shall notify the candidate of the number of valid signatures within 10 days of filing.

If a petition is submitted containing duplicate signatures-in-lieu, those signatures will be disqualified and credit toward the filing fee will not be given to them.

That portion of the filing fee not covered by the signatures must be paid in full before the Declaration of Intention or Declaration of Candidacy and Nomination Petition may be filed.

If forms are issued as Signatures-In-Lieu Petitions, they must be returned by the deadlines listed above. DO NOT use the Signatures-In-Lieu Petitions for collecting nomination signatures during the Nomination signature gathering period. Candidates must obtain a Nomination Paper during that period in order to collect any nomination signatures that may be needed.

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(Signatures -In-Lieu of Filing Fee Petition Continued)	
The names and addresses of candidates requesting Signature-In-Lieu Petitions is considered public information.	
Who Files	Optional for all candidates
Deadline	February 9, 2022 – Judicial, Legislative, Congressional and Local candidates
Elections Code Section	8061, 8105, 8106, 21501

Signatures-In-Lieu Toward Nomination Signatures	
<p>If a candidate submits a Signatures-In-Lieu Petition, the county elections official shall also count those valid signatures appearing on the petition toward the number of voter signatures required for the candidate's Nomination Paper.</p> <p>If the Signatures-In-Lieu Petition does not contain the requisite number of valid signatures required for the Nomination Paper, the candidate must circulate and file a separate Nomination Paper to be signed by qualified registered voters during the nomination period.</p> <p>The Signatures-In-Lieu Petitions and/or the Nomination Paper must be delivered to the county elections official of the county in which the signers of the petition reside. Therefore, all signers on a petition section must reside in the same county.</p>	
Who Files	All candidates who file Signature-In-Lieu Petitions
Deadline	February 9, 2022 – Judicial, Legislative, Congressional and Local candidates
Elections Code Section	8061-8063, 8105-8106, 21501

Declaration of Intention – Judges ONLY	
<p>Candidates for judicial offices are required to file a Declaration of Intention to become a candidate prior to filing their Nomination Documents consisting of a Declaration of Candidacy and a Nomination Paper with the requisite number of signatures.</p> <p>Candidates are required to pay the NONREFUNDABLE filing fee or submit in-lieu signatures for all or a portion of the filing fee at the time of filing the Declaration of Intention.</p> <p>The Declaration of Intention must be obtained from and filed with the county elections official of the county in which the candidate is a resident.</p>	
Who Files	Judicial candidates
Deadline	February 9, 2022 Extended to February 14, 2022 if the incumbent does not file.
Elections Code Section	8023, 8105

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Declaration of Candidacy

The Declaration of Candidacy is the official nomination document, wherein the candidate indicates how his/her name and ballot designation is to appear on the ballot. Additionally, the candidate declares that he/she meets the statutory and/or constitutional qualifications for the office sought, and that if nominated, the candidate will accept the nomination and not withdraw.

The Oath of Office on the Declaration of Candidacy form must be taken and signed by the candidate before a person authorized to administer oaths. The election officials and notaries public are so authorized.

A candidate for a voter-nominated office may indicate his/her party preference, or lack of party preference, as disclosed upon the candidate's most recent statement of registration, upon his/her declaration of candidacy. If a candidate indicates his/her party preference on his or her declaration of candidacy, it shall appear on the primary and general election ballot in conjunction with his/her name. The candidate's designated party preference on the ballot shall not be changed between the primary and general election. A candidate for voter-nominated office may also choose not to have the party preference disclosed upon the candidate's most recent affidavit of registration indicated upon the ballot.

The candidate is required to execute the Declaration of Candidacy in the office of the elections official, unless a written statement is signed and dated by the candidate designating a person to receive the Declaration of Candidacy form from the elections official and deliver it to the candidate. The written statement from the candidate shall include language indicating that the candidate is aware that the Declaration of Candidacy must be properly executed and delivered to the elections official in the county of the candidate's residence by the 88th day prior to the primary election.

Who Files	All candidates
Deadline	March 11, 2022, Extended to March 16, 2022 if the incumbent does not file.
Elections Code Section	8002, 8020, 8028, 8101

Nomination Paper (Petition)

The Nomination Paper must contain anywhere from 20 to 65 valid signatures depending on the office sought. The petition may be obtained and filed prior to filing the Declaration of Candidacy.

The Nomination Paper shall be delivered to the elections official of the county in which the signer resides and is a voter.

No more signers shall be secured for any candidate than the maximum required. If, however, through miscalculation or otherwise, more signers are secured than the maximum number, the officer with whom the nomination papers are filed shall, with the written consent of the candidate, withdraw the excess number.

Signers shall be voters in the district or political subdivision in which the candidate is to be voted on. Signers need not be registered voters who disclosed a preference for any party

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(Nomination Paper Petition Continued)

when signing candidacy papers for a candidate seeking nomination to a voter-nominated office.

No signer shall, at the time of signing a nomination petition, have his/her name signed to any other nomination petition for any other candidate for the same office or, in case there are several places to be filled in the same office, signed to more nomination papers for candidates for that office than there are places to be filled. The elections official shall transmit to the Secretary of State the nomination document for each candidate for state office, United States Senator, Representative in Congress, and Member of the State Senate or Assembly.

The filing fees for all candidates shall be paid at the time the candidates obtain their nomination forms from the county elections official.

Public access to nomination petitions shall be limited to viewing the documents only. The public may not copy or distribute copies of the petitions that contain signatures of voters.

Who Files	All candidates
Deadline	March 11, 2022, Extended to March 16, 2022 if the incumbent does not file.
Elections Code Section	8020, 8041, 8062-8070, 8081, 8105, 17100

Candidate's Statement of Qualifications

This statement by the candidate describing his/her education and qualifications is printed in the county Voter Information Guide. The statement must be paid for at the time of filing the Declaration of Candidacy unless the district has agreed to pay for the statement.

Candidates running for Congress and State Legislature may file their Candidate's Statement of Qualifications with counties outside their home county by 5pm Friday, March 11, 2022. The statement must be filed with their home county at the time they file their Declaration of Candidacy.

Who Files	Optional for Congressional, Judicial, County, and Board of Supervisor candidates. Statement is printed in the county Voter Information Guide. Candidates for Legislative Office who agree to adhere to the spending limitations of Prop. 34 may file a statement for printing in the county Voter Information Guide.
Deadline	March 11, 2022, Extended to March 16, 2022 if the incumbent does not file.
Elections Code Section	13307, 13307.5 Gov. Code 85601c

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Candidate Intention & Campaign Disclosure Forms	
Periodic statements disclosing contributions made to and expenditures made by the candidate or committee. Must be filed at least once and possibly several times during an election cycle if more than \$2,000 is being raised or spent.	
Who Files	All candidates EXCEPT Congress
Deadline	See Campaign Finance Filing Schedule on Page 31
Government Code Section	84200, 84200.5, 84200.8, 84218

Code of Fair Campaign Practices	
May be voluntarily subscribed to by candidates for public office.	
Who Files	Optional for all candidates
Deadline	March 11, 2022, Extended to March 16, 2022 if the incumbent does not file.
Elections Code Section	Elections Code Sec.20400-20444

Statement of Economic Interests	
When candidates file their Declaration of Candidacy for the June primary, they must also file statements of economic interests disclosing their investments, interests in real property, and any income received during the preceding 12 months. The statement is not required if the candidate has filed such a statement within the past 60 days for the same jurisdiction.	
Who Files	All candidates EXCEPT Congress
Deadline	March 11, 2022, Extended to March 16, 2022 if the incumbent does not file.
Government Code Section	87200, 87201, 87500

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Filing Fees

Amount of Filing Fee - Filing fees are shown in the table beginning on page 14. The filing fee is a percentage of the annual salary for the office. No filing fee is required of offices with no fixed compensation or annual salary of \$2,500 or less. Write-in candidates are not required to pay filing fees. (Elections Code 8604)

When Filing Fee is Paid

Candidates for Judicial offices must pay the filing fee at the time they file their Declaration of Intention.

Candidates for all other offices must pay the filing fee at the time they pick up their Declaration of Candidacy and Nomination Papers.

Elections Code Section 8105

Where Filing Fee is Paid and To Whom it is Payable

US Congress/State Legislature/Statewide Offices/State Board of Equalization: Checks are made payable to the "Secretary of State." Counties will forward the fee to the Secretary of State.

Superior Court Judge/Board of Supervisors/County Offices: Checks are made payable to the "Humboldt County Elections."

Filing fees may be paid in cash if the candidate is using personal funds and will not be reimbursed through the campaign committee.

Otherwise, campaign disclosure laws require that expenditures of \$100 or more be made by written instrument containing the names of both the payee and payer.

Government Code Sections 85200, 84300

Elections Code Sections 8103-8105

Filing Fees Paid in Money

The filing fee is not refundable. If, for any reason, the candidate fails to qualify, the filing fee is forfeited.

Returned Checks – If the filing fee is paid with a personal check that is returned without payment, the County Elections Department will notify the candidate by telephone. The candidate must make payment by money order or cashier's check by 5 p.m. on the next business day. Failure to do so will invalidate the individual's candidacy, and the candidate's name will not appear on the ballot.

Elections Code Sections 8103-8105, 8604

Signatures In-Lieu of Filing Fee

The Petition Alternative –The law provides an alternative to paying the filing fee in money. Candidates may collect signatures of voters to cover the entire cost of the filing fee or some

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(Signatures In-Lieu of Filing Fee Continued)

portion thereof. See the tables on the following pages for the number of signatures and the value of each. In addition, read the “Guidelines to Gathering Signatures,” in this manual prior to obtaining a signature.

If the petition is found to contain fewer valid signatures than the face number, the candidate must make up the deficiency before the close of the nomination period by paying the balance of the filing fees in money.

Obtaining the Petition Form – A two-page master petition form will be available from the Elections Department beginning January 3, 2022 for Congressional, State, and Countywide Candidates, and January 4, 2022 for Board of Supervisor Candidates. The form will be issued directly to the candidate or to someone bearing written authorization from the candidate. There is no charge for the master form; however, the candidate will be responsible for duplicating as many copies as he/she needs. The two pages should be duplicated front to back to prohibit the two pages from being separated.

The Elections Department will maintain a list of persons who have applied for Signatures-In-Lieu petitions. This will be considered public information in the event of inquiries from the media or others.

Elections Code Section 8106, 21501

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Amount of Filing Fee & Signatures Required

All candidates except write-in candidates.

Candidates for State Office

Office	Salary ¹	Filing Fee ¹ (% of salary)	# of In-Lieu Signatures	Value/Sig	Nomination Signatures
US SENATE	\$174,000	\$3,480.00 (2%)	4,750	0.732631	65-100
US REPRESENTATIVE, CONGRESS	\$174,000	\$1,740.00 (1%)	1,358	1.281296	40-60
STATE SENATE	\$119,702	\$1,197.02 (1%)	1,358	0.881458	40-60
STATE ASSEMBLY	\$119,702	\$1,197.02 (1%)	679	1.762916	40-60
GOVERNOR	\$218,556	\$4,371.12 (2%)	4,750	0.920235	65-100
LIEUTENANT GOVERNOR	\$163,917	\$3,278.34 (2%)	4,750	0.690176	65-100
SECRETARY OF STATE	\$163,917	\$3,278.34 (2%)	4,750	0.690176	65-100
CONTROLLER	\$174,843	\$3,496.86 (2%)	4,750	0.736181	65-100
TREASURER	\$174,843	\$3,496.86 (2%)	4,750	0.736181	65-100
ATTORNEY GENERAL	\$189,841	\$3,796.82 (2%)	4,750	0.799330	65-100
INSURANCE COMMISSIONER	\$174,843	\$3,496.86 (2%)	4,750	0.736181	65-100
BOARD OF EQUALIZATION	\$163,917	\$1,639.17 (1%)	4,750	0.491063	40-60
SUP. OF PUBLIC INSTRUCTION	\$189,841	\$3,796.82 (2%)	4,750	0.799330	65-100

Candidates for County and Municipal Offices

Office	Salary	Filing Fee (1% of salary)	# of In-Lieu Signatures	Value/Sig	Nomination Signatures
ASSESSOR	\$132,808.00	\$1,328.08	2,704	0.491228	20-40
AUDITOR-CONTROLLER	\$132,808.00	\$1,328.08	2,704	0.491228	20-40
CLERK/RECORDER/REGISTRAR	\$132,808.00	\$1,328.08	2,704	0.491228	20-40
DISTRICT ATTORNEY	\$185,120.00	\$1,851.20	3,769	0.491228	20-40
SHERIFF/CORONER	\$192,108.80	\$1,921.09	3,911	0.491228	20-40
SUPERINTENDENT OF SCHOOLS	\$192,320.00	\$1,923.20	3,915	0.491228	20-40
TREASURER-TAX COLLECTOR	\$139,380.80	\$1,393.81	2,837	0.491228	20-40
COUNTY SUPERVISOR DISTRICT 4	\$97,023.29	\$970.23	713	1.361585	20-40
COUNTY SUPERVISOR DISTRICT 5	\$97,023.29	\$970.23	815	1.189765	20-40
SUPERIOR COURT JUDGE	\$225,074.00	\$2,250.74	4,044	0.556496	20-40
BRICELAND COMMUNITY SERVICES DISTRICT BOARD MEMBER	\$0	\$0	0	0	0

For Arcata City Council contact:

City of Arcata

Phone: 707-822-5953

Email: BDory@CityofArcata.org

¹ Salaries and Filing fees are based on salaries which will be in effect in December of 2021

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Guidelines for Gathering Signatures

Circulators (whether the candidate or another person) perform the important duty of obtaining signatures of properly registered voters for the In-Lieu Petition and/or Nomination Petition. If the signatures are not obtained properly and in accordance with the law, the candidate's right to be placed on the ballot could be questioned. All candidates should try to obtain the required number of signatures as soon as possible for their nomination papers to be returned to the Office of Elections for examination and filing or certification to the Secretary of State, as the case may be.

Petition Circulator Information

A person shall not circulate a state or local initiative, referendum, or recall petition or nominating petition unless the person is 18 years of age or older.

A candidate for any office may obtain signatures to and sign his/her own Nomination Petition or Signatures-In-Lieu Petition. His/her signature will be given the same effect as that of any other qualified signer. The candidate may circulate the petitions throughout the jurisdiction regardless of his/her county of residence.

Affidavit of Circulator - All petition circulators must complete, in his/her own hand:

- 1) The printed name of the circulator
- 2) The residence address of the circulator, giving street and number, or if no street or number exists, adequate designation of residence so that the location may be readily ascertained.
- 3) The dates between which all the signatures to the petition or paper were obtained.

Each declaration submitted pursuant to this section shall also set forth the following:

- 1) That the circulator circulated that section and witnessed the appended signatures being written.
- 2) That according to the best information and belief of the circulator, each signature is the genuine signature of the person whose name it purports to be.
- 3) That the circulator is 18 years of age or older.

The circulator shall certify to the content of the declaration as to its truth and correctness, under penalty of perjury under the laws of the State of California, with the signature of his or her name. The circulator shall state the date and the place of execution on the declaration immediately preceding his or her signature.

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Qualified Signers

Only a person who is an eligible registered voter at the time he/she signs the Nomination Petition or Signatures In-Lieu Petition is entitled to sign it. Each voter shall, at the time of signing the petition or paper, personally affix his or her signature, printed name and place of residence, giving street and number, and if no street or number exists, then a designation of the place of residence which will enable the location to be readily ascertained.

Nomination Petition: Signers shall be voters in the district or political subdivision in which the candidate is to be voted on. With respect to any candidacy for partisan office, signers shall be voters who disclosed a preference, pursuant to Section 2151, for the party, if any, in which the nomination is proposed. Signers need not be registered voters who disclosed a preference for any party when signing candidacy papers for a candidate seeking nomination to a voter-nominated office.

Signature-In-Lieu Petition: Any registered voter may sign an In-Lieu petition for any candidate for whom he or she is eligible to vote.

Applying Signatures-In-Lieu Toward Nomination Signature Requirement

If a candidate submits a Signatures-In-Lieu Petition, the county elections official shall also count those valid signatures appearing on the petition toward the number of voter signatures required for the candidate's Nomination Petition.

Circulating Within 100 Feet of a Polling Place

Signatures to a Nomination Petition or any other petition shall not be obtained within 100 feet of any election booth or polling place.

Voters May Sign Only One Petition: Exceptions

No signer shall, at the time of signing the petition, have his or her name signed to any other Nomination Petition for any other candidate for the same office. Or, in case there are several places to be filled in the same office, signed to more Nomination Petitions for candidates for that office than there are places to be filled.

Elections Code Sections 100, 102, 104, 106, 2020-2035, 8066, 8068, 8069, 18370

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Name & Ballot Designation

Name on Ballot

The candidate states on the Declaration of Candidacy how his/her name should appear on the ballot. This should be recognizable as the name under which the candidate is registered, though the two need not be identical. Example: A candidate registered as Margaret Ann Smith may use such variations as Margaret A. Smith, Maggie Smith, Meg Smith, or Annie Smith. Nicknames may be designed by parentheses or quotation marks.

If a candidate changes his or her name within one year of any election, the new name shall not appear upon the ballot unless the change was made by either of the following: (a) marriage; or (b) decree of any court of competent jurisdiction.

Elections Code Section 13104

Ballot Designation - Legislative Requirements

The ballot designation is the word or group of words that will appear on the ballot under the candidate's name, designating the principal profession, vocation, or occupation of the candidate. All candidates who want a ballot designation printed under their name must complete a Ballot Designation Worksheet justifying the selected designation and providing alternatives.

Elections Code Section 13107

For all candidates, except for judges, the following options are available:

- 1) **Elective Office:** Words designating the elective city, county, district, state, or federal office which the candidate holds at the time of filing the nomination documents to which he or she was elected by a vote of the people.
- 2) **Incumbent:** The word "incumbent" if the candidate is a candidate for the same office which he or she holds at the time of filing the nomination papers and was elected to that office by a vote of the people.
- 3) **3-word Profession/Occupation/Vocation:** No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.
- 4) **Appointed Incumbent:** The phrase "appointed incumbent" may be used if:
 - a. the candidate holds an office by virtue of appointment, and the candidate is a candidate for the election to the same office, or,
 - b. if the candidate is a candidate for election to the same office or to some other office, the word "appointed" and the title of the office.

In either instance, the candidate may not use the unmodified word "incumbent" or any words designating the office unmodified by the word "appointed." However, the phrase "appointed incumbent" shall not be required of a candidate who seeks reelection to an office which he or she holds and to which he or she was appointed, as a nominated candidate, in lieu of an election

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Candidates for judicial office may choose from the following options:

- 1) **Office title:** Words designating the city, county, district, state, or federal office held by the candidate at the time of filing the nomination documents.
- 2) **Incumbent:** The word “incumbent” if the candidate is a candidate for the same office that he or she holds at the time of filing the nomination papers.
- 3) **3-word Profession/Occupation/Vocation:** No more than three words designating either the current principal professions, vocations, or occupations of the candidate, or the principal professions, vocations, or occupations of the candidate during the calendar year immediately preceding the filing of nomination documents.
- 4) **Job title:** For a candidate for judicial office who is an active member of the State Bar employed by a city, county, district, state, or by the United States, the designation shall appear as one of the following:
 - c. Words designating the actual job title, as defined by statute, charter, or other governing instrument.
 - d. One of the following ballot designations: “Attorney,” “Attorney at Law,” “Lawyer,” or “Counselor at Law.” The designations “Attorney” and “Lawyer” may be used in combination with one other current principal profession, vocation, or occupation of the candidate, or the principal profession, vocation, or occupation of the candidate during the calendar year immediately preceding the filing of nomination documents.

For options 1 and 4 above, the candidate ballot designation shall also contain relevant qualifiers, as follows:

- a. If the candidate is an official or employee of a city, the name of the city shall appear preceded by the words “City of.”
- b. If the candidate is an official or employee of a county, the name of the county shall appear preceded by the words “County of.”
- c. If the candidate is an official or employee of a city and county, the name of the city and county shall appear preceded by the words “City and County.”
- d. If the candidate performs quasi-judicial functions for a governmental agency, the full name of the agency shall be included.

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Geographical Name Word Count

For ballot designations, all California geographical names shall be counted as one word. Hyphenated words that appear in any generally available standard reference dictionary, published in the United States at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.

Community Volunteer: A candidate's ballot designation as "community volunteer" shall constitute a valid principal vocation or occupation for purposes of subdivision (a) of Section 13107, if not otherwise in violation of any of the restrictions set forth in that section, and subject to the following conditions:

- 1) A candidate's community volunteer activities constitute his or her principal profession, vocation, or occupation.
- 2) A candidate is not engaged concurrently in another principal profession, vocation, or occupation.
- 3) A candidate may not use the designation of "community volunteer" in combination with any other principal profession, vocation, or occupation designation.

The Secretary of State shall by regulation define what constitutes a community volunteer for purposes of this section.

Elections Code Section 13107.5

Titles or Degrees Prohibited

No title or degree shall appear on the same line on a ballot as a candidate's name, either before or after the candidate's name, in the case of any election to any office.

Elections Code Section 13106

Unacceptable Designations

Pursuant to Elections Code Sec.13107(e), the Secretary of State and any other election official shall not accept a designation of which any of the following would be true:

- 1) It would mislead the voter.
- 2) It would suggest an evaluation of a candidate, such as outstanding, leading, expert, virtuous, or eminent.
- 3) It abbreviates the word "retired" or places it following any word or words which it modifies.
- 4) It uses a word or prefix, such as "former" or "ex", which means a prior status. The only exception is the use of the word "retired".
- 5) It uses the name of any political party, whether or not it has qualified for the ballot.
- 6) It uses a word or words referring to a racial, religious, or ethnic group.
- 7) It refers to any activity that is prohibited by law.

Rejected Ballot Designations

If, upon checking the nomination documents and the ballot designation worksheet described in Section 13107.3, the elections official finds the designation to be in violation of any of the restrictions set forth in this section, the elections official shall notify the candidate by registered or certified mail return receipt requested, addressed to the mailing address provided on the candidate's ballot designation worksheet.

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(Rejected Ballot Designations Continued)

The candidate shall, within three days, excluding Saturday, Sunday, and state holidays, from the date he or she receives notice by registered or certified mail, or from the date the candidate receives actual notice of the violation, whichever occurs first, appear before the elections official or, in the case of the Secretary of State, notify the Secretary of State by telephone, and provide a designation that complies with subdivision (a) or (b).

If a candidate fails to provide a designation that complies with subdivision (a) or (b) within the three-day period specified in paragraph (1), no designation shall appear after the candidate's name.

Elections Code Section 13107.3(c)

Ballot Designation May Not be Changed After Filing

A ballot designation given by a candidate shall not be changed by the candidate after the final date for filing nomination papers, except as specifically requested by the election official.

Elections Code Section 13107(g)

Ballot Designation in Both Primary and General Elections

The designation shall remain the same for all purposes of both primary and general elections, unless the candidate, at least 98 days prior to the general election, requests in writing a different designation which the candidate is entitled to use at the time of the request.

Elections Code Section 13107(h)

No Ballot Designation

A candidate who does not want a ballot designation should indicate this in the space provided for ballot designation on the Declaration of Candidacy, or the space may be left blank. If no designation is given, it will be assumed that none is desired.

Ballot Designation Worksheet

A ballot designation worksheet must be completed at the time of filing. Elections Code Sec. 13107.3 states:

- a) A candidate who submits a ballot designation pursuant to subdivision (a) of Section 13107 shall file a ballot designation worksheet that supports the use of that ballot designation by the candidate, in a format prescribed by the Secretary of State.
- b) The ballot designation worksheet shall be filed with the elections official at the same time that the candidate files his or her declaration of candidacy.
- c) In the event that a candidate fails to file a ballot designation worksheet in accordance with subdivision (a), no designation shall appear under the candidate's name on the ballot.
(Amended by Stats. 2009, Ch. 547, Sec. 3. Effective January 1, 2010.)

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Residence and Domicile

In order to qualify for most offices, a candidate must be a registered voter of the district or division thereof.

Elections Code Sections 349, 2020-2035

Incompatibility of Offices

The Political Reform Act does not prohibit any office holder from holding multiple public offices or seeking more than one elective office. For example, a deputy district attorney can hold the office of city council member, or a water board director may also be elected to a park and recreation district. There are, however, instances of holding more than one office that are considered incompatible.

There is no single statute that defines “incompatibility of offices”. The common law doctrine of incompatibility of offices, however, prevents an elected official from holding two offices simultaneously ***if the offices have overlapping and conflicting public duties***. The courts have defined this concept as follows: “One individual may not simultaneously hold two public offices where the functions of the offices concerned are inherently inconsistent, as where there are conflicting interests, or where the nature of the duties of the two offices is such as to render it improper due to considerations of public policy for one person to retain both.” The State of California Attorney General’s Office has issued many opinions of particular compatibility questions.

Here are some examples of incompatible offices:

1. The offices of city councilman and school district board member where the city and the school district have territory in common;
2. fire chief of a county fire protection district and member of the board of supervisors of the same county;
3. high school district trustee and trustee of an elementary school district which is wholly within the geographic boundaries of the high school district;
4. water district director and a city council member;
5. county board of supervisors member and community college board member;
6. water district director and a school district trustee having territory in common;
7. deputy sheriff and county supervisor; and
8. county planning commissioner and county water district director.

If you have a question about whether two public offices which you hold or seek to hold would be considered incompatible, contact the Attorney General’s office at (916) 324-5437 or visit their website, <https://www.oag.ca.gov/>. For further information about conflict of interest or incompatibility of offices, contact the Fair Political Practices Commission’s website at <http://www.fppc.ca.gov/>, or phone toll free 1-866-275-3772

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Write-in Candidacy

Persons who did not file a Declaration of Candidacy and fulfill their nomination requirements to place their name on the ballot may run for office as a write-in candidate. Required forms, including Nomination Papers (Petition), for write-in candidates will be available on April 11, 2022, and must be filed with the Office of Elections no later than 5 pm on May 24, 2022. Write-in votes will be counted and certified in the statement of vote only for qualified write-in candidates who file the required forms with the Office of Elections no later than 14 days prior to Election Day.

Signers of nomination papers for write-in candidates shall be voters in the district or political subdivision in which the candidate is to be voted on.

No filing fee or charge shall be required of a write-in candidate.

Write-in candidates are subject to the same requirements as other candidates regarding disclosure of economic interests and campaign disclosure.

The Office of Elections will provide polling places (sometimes called voting assistance centers) with a list of qualified write-in candidates.

Government Code Section 82007
Elections Code Sections 305, 8600-8601

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Qualifications

The following general qualifications are required in addition to those specific to the office a candidate seeks.

- A person is incapable of holding a civil office if at the time of his/her election or appointment he/she is not 18 years of age and a citizen of the state. Gov. Code Section 1020
- A person is not eligible to a county or district office, unless he/she is a registered voter of the county or district in which the duties of the office are to be exercised at the time that nomination papers are issued to the person or at the time of the appointment of the person. Gov. Code Section 24001
- Unless otherwise specifically provided, no person is eligible to be elected or appointed to an elective office unless that person is a registered voter and otherwise qualified to vote for that office at the time that nomination papers are issued to the person or at the time of the person's appointment. Elec. Code Section 201
- Not have been convicted of a felony involving accepting or giving, or offering to give, any bribe, the embezzlement of public money, extortion or theft of public money, perjury, or conspiracy to commit any of those crimes. Elec. Code Section 20
- A person is disqualified from holding any office upon conviction of designated crimes as specified in the Constitution and laws of the State. Gov. Code Section 1021

Candidates for State Office

Office	Qualifications
US SENATE	At least 30 years old, registered voter, U.S. citizen for at least 9 years, resident of the state when elected. U.S. Const., Art. I, Sec. 1, 3
US REPRESENTATIVE, CONGRESS	At least 25 years old, registered voter, U.S. citizen for at least 7 years, resident of the state when elected. U.S. Const., Art. I, Sec. 2
STATE SENATE	U.S. citizen, registered voter in the district at the time Nomination Papers are issued. Elec. Code Sec. 201, Art. IV, Sec. 2 CA Const.
STATE ASSEMBLY	U.S. citizen, registered voter in the district at the time Nomination Papers are issued. Elec. Code Sec. 201, Art. IV, Sec. 2 CA Const.
GOVERNOR	U. S. Citizen; A registered voter at the time nomination papers are issued. 2-term limit. Elec. Code Sec. 20, 201; Art. V. Sec. 2, 9, & 11 CA Const.
LIEUTENANT GOVERNOR	U. S. Citizen; A registered voter at the time nomination papers are issued. 2-term limit. Elec. Code Sec. 20, 201; Art. V. Sec. 2, 9, & 11 CA Const.
SECRETARY OF STATE	U. S. Citizen; A registered voter at the time nomination papers are issued. 2-term limit. Elec. Code Sec. 20, 201; Art. V. Sec. 2 & 11 CA Const.
CONTROLLER	U. S. Citizen; A registered voter at the time nomination papers are issued. 2-term limit. Elec. Code Sec. 20, 201; Art. V. Sec. 2 & 11 CA Const.
TREASURER	U. S. Citizen; A registered voter at the time nomination papers are issued. 2-term limit. Elec. Code Sec. 20, 201; Art. V. Sec. 2 & 11 CA Const.
ATTORNEY GENERAL	U. S. Citizen; A registered voter at the time nomination papers are issued. Shall have been admitted to practice before the Supreme Court of the state for at least 5 years immediately preceding the election. 2 term limit. Elec. Code Sec. 20, 201; Art. V. Sec. 2 & 11 CA Const.; Gov. Code Sec.1097, 12503

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(Candidates for State Office Continued)	
INSURANCE COMMISSIONER	U. S. Citizen; A registered voter at the time nomination papers are issued. During tenure in office, may not be an officer, agent or employee of an insurer or directly or indirectly interested in any insurer or licensee under the Calif. Insurance Code, except as a policyholder or by virtue of relationship by blood or marriage to any person interested in any insurer or licensee. 2 term limit. Elec. Code Sec. 20, 201; Ins. Code Sec. 12900, 12901; Gov. Code 1097
BOARD OF EQUALIZATION	U. S. Citizen; A Registered voter at the time Nomination Papers are issued. 2 term limit. Elec. Code Sec.201, Art. XIII, Sec.17 CA Const.
SUP. OF PUBLIC INSTRUCTION	U.S. citizen, registered voter in the district at the time Nomination Papers are issued. 1 2 term limit. Art. IX, Sec. 2 CA Const.

Candidates for County Offices

Office	
ASSESSOR	<p>A registered voter of the county in which the duties of the office are to be exercised at the time Nomination Papers are issued.</p> <p>(a) A person may not exercise the powers and duties of the office of assessor unless he or she holds a valid appraiser's certificate issued by the State Board of Equalization pursuant to Article 8 (commencing with Section 670) of Chapter 3 of Part 2 of Division 1 of the Revenue and Taxation Code.</p> <p>(b) Notwithstanding subdivision (a), a duly elected or appointed person may exercise the powers and duties of assessor, for a period not to exceed one year, if he or she acquires a temporary appraiser's certificate from the State Board of Equalization no later than 30 days after taking office</p> <p>(c) This section does not apply to any person holding the office of assessor on January 1, 1997. Elec. Code Sec.13; Gov. Code Sec.24001, 24002.5</p>
AUDITOR-CONTROLLER	<p>A registered voter of the county in which the duties of the office are to be exercised at the time Nomination Papers are issued. Must meet at least one of the following criteria:</p> <p>(a) The person possesses a valid certificate issued by the California Board of Accountancy under Chapter 1 (commencing with Section 5000) of Division 3 of the Business and Professions Code showing the person to be, and a permit authorizing the person to practice as, a certified public accountant or as a public accountant.</p> <p>(b) The person possesses a baccalaureate degree from an accredited university, college, or other four-year institution, with a major in accounting or its equivalent, as described in subdivision (a) of Section 5081.1 of the Business and Professions Code, and has served within the last five years in a senior fiscal management position in a county, city, or other public agency, a private firm, or a nonprofit organization, dealing with similar fiscal responsibilities, for a continuous period of not less than three years.</p> <p>(c) The person possesses a certificate issued by the Institute of Internal Auditors showing the person to be a designated professional internal auditor, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.</p> <p>(d) The person has served as county auditor, chief deputy county auditor, or chief assistant county auditor for a continuous period of not less than three years. These qualifications are in effect only if the Board of Supervisors, by unanimous vote, enacts an ordinance adopting these provisions. Ordinance may be repealed at any time. Continuing education required if elected. Elec. Code Sec.13, 13.5; Gov. Code Sec. 24001, 26945, 26946</p>
CLERK/RECORDER/REGISTRAR	A registered voter of the county in which the duties of the office are to be exercised at the time Nomination Papers are issued. Elec. Code Sec.13, 13.5; GC 24001

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(Candidates for County Office Continued)	
DISTRICT ATTORNEY	<p>A registered voter of the county in which the duties of the office are to be exercised at the time Nomination Papers are issued. Must be admitted to practice in the State Supreme Court. Elec. Code Sec.13, 13.5; Gov. Code Sec.24001, 24002</p>
SHERIFF/CORONER	<p>A registered voter of the county in which the duties of the office are to be exercised at the time Nomination Papers are issued. Must meet one of the following criteria:</p> <p>(1) An active or inactive advanced certificate issued by the Commission on Peace Officer Standards and Training.</p> <p>(2) One year of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses a master's degree from an accredited college or university.</p> <p>(3) Two years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses a bachelor's degree from an accredited college or university.</p> <p>(4) Three years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses an associate in arts or associate in science degree, or the equivalent, from an accredited college.</p> <p>(5) Four years of full-time, salaried law enforcement experience within the provisions of Section 830.1 or 830.2 of the Penal Code at least a portion of which shall have been accomplished within five years prior to the date of filing, and possesses a high school diploma or the equivalent.</p> <p>All persons holding the office of sheriff on January 1, 1989, shall be deemed to have met all qualifications required for candidates seeking election or appointment to the office of sheriff. Elec. Code Sec.13, 13.5; Gov. Code Sec.24001, 24004.3, 24200</p>
SUPERINTENDENT OF SCHOOLS	<p>A registered voter of the county in which the duties of the office are to be exercised at the time Nomination Papers are issued. Must also possess a valid credential from the State Board of Education and possess a valid certification document authorizing him or her to perform general administrative services. Elec. Code Sec.13, 13.5; Gov. Code Sec.24001; Ed. Code Sec.1205-1208.</p>
TREASURER-TAX COLLECTOR	<p>A registered voter of the county in which the duties of the office are to be exercised at the time Nomination Papers are issued. Must meet at least one of the following criteria:</p> <p>(1) The person has served in a senior financial management position in a county, city, or other public agency dealing with similar financial responsibilities for a continuous period of not less than three years, including, but not limited to, treasurer, tax collector, auditor, auditor-controller, or the chief deputy or an assistant in those offices.</p> <p>(2) The person possesses a valid baccalaureate, masters, or doctoral degree from an accredited college or university in any of the following major fields of study: business administration, public administration, economics, finance, accounting, or a related field, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.</p> <p>(3) The person possesses a valid certificate issued by the California Board of Accountancy pursuant to Chapter 1 (commencing with Section 5000) of Division 3 of the Business and Professions Code, showing that person to be, and a permit authorizing that person to practice as, a certified public accountant.</p> <p>(4) The person possesses a valid charter issued by the Institute of Chartered</p>

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	<p>(Treasurer-Tax Collector Qualifications Continued)</p> <p>Financial Analysts showing the person to be designated a Chartered Financial Analyst, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.</p> <p>(5) The person possesses a valid certificate issued by the Treasury Management Association showing the person to be designated a Certified Cash Manager, with a minimum of 16 college semester units, or their equivalent, in accounting, auditing, or finance.</p> <p>This section shall only apply to any person duly elected or appointed as a county treasurer, county tax collector, or county treasurer-tax collector on or after January 1, 1998. Elec. Code Sec.13, 13.5; 201, 20; Gov. Code Sec. 1020, 1021, 24001, 27000.6, 27000.7</p>
COUNTY SUPERVISOR	<p>U.S. citizen, registered voter of the district which the candidate seeks to represent for at least 30 days preceding the deadline for filing nomination documents for the office. Must reside in the district during incumbency. Gov. Code Sec. 24001, 24200, 25040, 25041</p>
SUPERIOR COURT JUDGE	<p>U.S. citizen, registered voter of the state, member of the State Bar or served as a judge of a California court of record for 10 years immediately preceding the election. Elec. Code Sec.13, 13.5, 201; Art. VI, Sec.15 & 16 CA Const.</p>

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Candidate Statement of Qualifications

Candidates may file a statement of qualifications to be printed in the county Voter Information Guide. Payment in full for statements of qualifications must be submitted with a candidate's declaration of candidacy.

Candidate statements must be filed with the Office of Elections by the close of the nomination period on March 11, 2022 at 5 pm. The statement may be withdrawn, but not changed, during the nomination period and until 5 pm of the next working day after the close of the nomination period.

If an incumbent fails to file a declaration of candidacy for that race, the deadline is extended until March 16, 2022 at 5 pm. The statement may be withdrawn by 5 pm on the first business day following the filing deadline.

Candidate Statement Guidelines

Candidate statements must be on the appropriate template provided by the Office of Elections. The statement may include the name, age and occupation of the candidate and a brief description of the candidate's education and qualifications. Word limits vary by office sought. See Page 29 for specific office word limits and filing fees.

Candidate statements **shall not** include any of the following:

- Reference to other candidates seeking office or to another candidate's qualifications.
- Typographical accents, such as:

Underlining
Bold Lettering

ALL CAPS
Italics

- Bullets

The candidate statement must be typed in the format provided by the Office of Elections. Handwritten statements will not be accepted for publication. A hard copy statement must be submitted. Candidates who additionally submit their candidate statement electronically in Microsoft Word format via compact disc (CD) or email will receive a \$50 discount. The Office of Elections will not accept candidate statements on a USB flash drive. Electronic and hard copies must match. If the electronic and hard copies do not match, the Office of Elections will choose which version to use.

Candidates requesting Spanish and/or Hmong translation of their Candidate Statement will be charged an additional \$75 fee per language.

Proofread your statement carefully before submitting it. Statements will be printed as submitted. Errors in spelling, punctuation, grammar, or intent will not be corrected by the Office of Elections.

Candidate statements remain confidential until the expiration of the filing deadline. Once the filing deadline has passed, there will be a ten-day public examination period of all candidate

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(Candidate Statement Guidelines Continued)

statements prior to submittal for printing in the county Voter Information Guide. During this period, the elections official, or any voter of the jurisdiction in which the election is being held, may seek a writ of mandate or an injunction requiring any or all of the material in the candidate statements to be amended or deleted.

Elections Code Sections 13311, 13313

Cost Breakdown

The Office of Elections estimates the total cost of printing and handling the candidate statement, and requires each candidate filing a statement to pay at the time of submission. If more than one candidate files a candidate's statement for the same office, the cost will be shared among the candidates.

Candidates have the option of placing a statement of qualifications in the county Voter Information Guide, which is made available to all registered voters. Filing a candidate statement is optional. Candidates **will be charged** a fee to file candidate statements. Candidate statement filing fees vary by district and number of candidates filing candidate statements. See Page 29 for specific fees.

Candidates may pay for candidate statements in one of two ways:

- (1) Pay the full amount by check and receive any refund within 30 days of the financial reconciliation of the election, OR
- (2) Summit a check with "do not exceed" the maximum fee **written in the notes section** of the check. When the candidacy period is complete, the Office of Elections will calculate fees and provide candidates with total fees charged. Fees are summarized below.

Service	Cost
Filing Candidate Statement	varies by office
Language Translation – Spanish or Hmong	\$75 per language

NOTE: Candidates who additionally submit their candidate statement electronically will receive a \$50 discount.

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Candidate Statement Costs

Candidates for State Office

Office	Word Limit	Candidates			
		One	Two	Three	Four
US REPRESENTATIVE, CONGRESS	250	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
STATE SENATE	250	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
STATE ASSEMBLY	250	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276

Candidates who additionally submit their candidate statement electronically will receive a \$50 discount. Add \$75 per language translation. Translation languages available: Spanish and Hmong.

Candidates for Municipal Office

Office	Word Limit	Candidates			
		One	Two	Three	Four
ASSESSOR	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
AUDITOR-CONTROLLER	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
CLERK/RECORDER/REGISTRAR	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
DISTRICT ATTORNEY	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
SHERIFF/CORONER	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
SUPERINTENDENT OF SCHOOLS	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
TREASURER-TAX COLLECTOR	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
COUNTY SUPERVISOR DISTRICT 4	200	\$ 958	\$ 542	\$ 403	\$ 334
COUNTY SUPERVISOR DISTRICT 5	200	\$ 1,079	\$ 602	\$ 444	\$ 364
SUPERIOR COURT JUDGE	200	\$ 4,726	\$ 2,426	\$ 1,659	\$ 1,276
BRICELAND COMMUNITY SERVICES DISTRICT BOARD MEMBER	200	\$ 128	\$ 127	\$ 127	\$ 126

Candidates who additionally submit their candidate statement electronically will receive a \$50 discount. Add \$75 per language translation. Translation languages available: Spanish and Hmong.

For Arcata City Council contact:
City of Arcata
Phone: 707-822-5953
Email: BDory@CityofArcata.org

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Candidate Statement of Qualifications Form

Elections Code, Sections 13307-13314

Required Format

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Candidates who additionally submit their candidate statement electronically in Microsoft Word format via compact disc (CD) or email (humboldt_elections@co.humboldt.ca.us) will receive a \$50 discount. Please use the template below for your statement.

CANDIDATE'S NAME:

AGE (optional):

OCCUPATION (optional):

QUALIFICATIONS: *Insert candidate statement of qualifications here.*

SIGNATURE OF CANDIDATE: _____

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Campaign Financial Filing Requirements

Filing Deadlines

All persons seeking a local elective office must file campaign financial forms. Forms, reporting period, and filing deadlines are provided below.

<i>STATEMENT</i>	<i>FORM NO.</i>	<i>REPORTING PERIOD</i>	<i>FILING DEADLINE</i>
SEMI-ANNUAL STATEMENT	460	* - 12/31/2021	Jan 31, 2022
1 ST PRE-ELECTION	460 / 470	01/01/2022 – 04/23/2022	April 28, 2022
2 ND PRE-ELECTION	460	04/24/2022 – 05/21/2022	May 26, 2022
SEMI-ANNUAL	460	05/22/2022 – 06/30/2022	Aug 1, 2022
LATE CONTRIBUTION / INDEPENDENT EXPENDITURE	496 / 497	03/09/2022 – 06/07/2022	Within 24 Hours

***Period Covered:** The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

Filing Officer

The Humboldt County Office of Elections is the local filing officer for state and county candidate and campaign financial filings under the Fair Political Practices Commission (FPPC), pursuant to the Political Reform Act. At the time of filing candidate papers, candidates must additionally file certain campaign and financial filings. Required filings vary by office and are summarized below.

NOTE: Once originals are submitted, they will not be returned to candidates for corrections. Please review your forms and make necessary copies prior to submitting.

Humboldt County Office of Elections
2426 6th Street, Eureka, CA 95501
www.humboldt.gov/elections
humboldt_elections@co.humboldt.ca.us
707-445-7481

Secretary of State
Political Reform Division
1500 11th Street, Rm 495
Sacramento, CA 95814
(916) 653-6224

Federal Elections Commission
Information Division
(800) 424-9530
(202) 694-1100
<https://www.fec.gov/>

US Congressional candidates should visit the Federal Elections Commission (FEC) website (<https://www.fec.gov/>) for information on federal campaign financial filing requirements.

FEC
999 E St NW
Washington, DC 20463
(800) 424-9530 (select option 6) / (202) 694-1100
info@fec.gov

Statewide Direct Primary Election

June 7, 2022

Available Resources

The Fair Political Practices Commission (FPPC) makes available to candidates a campaign financial forms manual explaining the various filing obligations. Manuals can be obtained at the FPPC website: <http://www.fppc.ca.gov/> or advice@fppc.ca.gov, and at the following location:

FPPC

1102 Q Street, Suite 3000
Sacramento, 95811
(866) 275-3772 (advice)

US Congressional candidates should visit the Federal Elections Commission (FEC) website (<https://www.fec.gov/>) for information on federal campaign financial filing requirements.

FEC

999 E St NW
Washington, DC 20463
(800) 424-9530 (select option 6) / (202) 694-1100
info@fec.gov

Statewide Direct Primary Election

June 7, 2022

Summary of Financial Forms

Required form for state and county campaigns are summarized below. US Congressional candidates should visit the Federal Elections Commission (FEC) website (<https://www.fec.gov/>) for information on federal campaign financial filing requirements.

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Sacramento, 95811
(866) 275-3772 (advice)

Candidate Intention (Form 501)

A candidate for state or local office must file this form for each election, including reelection to the same office.

File Form 501 before soliciting or receiving any contributions or before making expenditures from personal funds on behalf of a committee. Form 501 is considered filed the date it is postmarked, or hand delivered to the filing officer.

A separate campaign bank account must be established including campaigns that are self-funded by the candidate. **EXCEPTION:** A bank account is not required if a candidate will not receive contributions or make personal expenditures of less than \$2,000. **NOTE:** Filing and statement of qualification fees are not included in calculating the \$2,000.

Statement of Organization (Form 410)

File Form 410 within 10 days of receiving \$2,000 in contributions. Include a \$50 payment made payable to the Secretary of State. Thereafter, the \$50 fee is due annually no later than January 15. In addition to the \$50 fee, a penalty of \$150 may be assessed if payment is late.

For early submissions, mark the “not yet qualified” box. The \$50 fee is requested at this time but is not legally required until the group qualifies as a committee.

File the original and one copy with the Secretary of State's Political Reform Division and one copy with the local filing official with whom you file the originals of your campaign disclosure statements.

The committee's FPPC identification number will be posted at <https://www.sos.ca.gov/>. Read instructions carefully as a Form 410 will be rejected if any applicable sections are incomplete.

NOTE: All committees must disclose the financial institution and bank account number used by the committee.

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Recipient Committee Campaign Statement (Form 460)

For use by all recipient committees, including candidates, officeholders, and their controlled committees who raise or spend \$2,000 or more during the calendar year at the behest of the officeholder or candidate. Form 460 is used for the pre-election and semi-annual disclosure statements, among other things.

Candidate and Officeholder Campaign Statement – Short (Form 470)

Form 470 must be filed by candidates and officeholders who spend less than \$2,000 for the calendar year. If Form 470 is filed with the declaration of candidacy, or before the first pre-election filing deadline, no additional campaign statement needs to be filed in connection with the election so long as total receipts and expenditures remain less than \$2,000.

Independent Expenditure Report (Form 496)

Independent expenditures that total in the aggregate \$1,000 or more to support or oppose a single candidate for elective local office or a single local ballot measure must be reported as 24-hour independent expenditures using Form 496 during the 90 days immediately preceding the election in which the candidate or measure will be voted on. **NOTE:** If a committee primarily formed to support or oppose a candidate or measure, file Form 496 within 24 hours of making the independent expenditure(s) with the filing officer(s) who would receive the committee's campaign statements. File Form 496 by fax, guaranteed overnight delivery, or personal delivery. **NOTE:** Regular mail may not be used. A local ordinance also may require this form to be filed electronically. An "independent expenditure" is an expenditure made in connection with a communication (e.g., a billboard, advertisement, or mailing) that expressly advocates the nomination, election, or defeat of a clearly identified candidate or the qualification, passage, or defeat of a clearly identified measure. An independent expenditure is a payment that is not made to—or at the behest of—the affected candidate or committee.

Candidates: Form 496 is not required for expenditures supporting your election that are made from your committee, including expenditures opposing an opponent. In addition, campaign funds of a candidate or officeholder may not be used to make independent expenditures to support or oppose candidates in other elections.

Late Contribution Report (Form 497)

File Form 497 for late contributions. Late contributions are monetary or non-monetary contributions, including loans totaling \$1,000 or more from a single source that is made to or received by a candidate, a controlled committee, or ballot measure committee during the 90 days before the election. Form 497 must be filed by personal delivery, guaranteed overnight mail, fax or telegram within 24 hours. **Note:** Regular mail may not be used.

Statement of Economic Interests (Form 700)

At the time of filing a declaration of candidacy, all candidates are required to file a Candidate Form 700 Conflict of Interest with the local filing officer. The form 700 must be filed with the filing officer by the final filing date for the Declaration of Candidacy. The candidate 700 form is part of the candidacy packet and will be available with the local filing office. Additional instructions for filling out form 700 can be found online at <http://www.fppc.ca.gov/>.

Statewide Direct Primary Election
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Code of Fair Campaign Practices Form



California Secretary of State
CODE OF FAIR CAMPAIGN PRACTICES
(Elections Code § 20440)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of California has a moral obligation to observe and uphold in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their constitutional right to a free and untrammelled choice and the will of the people may be fully and clearly expressed on the issues.

THEREFORE:

- (1) I SHALL CONDUCT my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing without fear or favor the record and policies of my opponents or political parties that merit this criticism.
- (2) I SHALL NOT USE OR PERMIT the use of character defamation, whispering campaigns, libel, slander, or scurrilous attacks on any candidate or his or her personal or family life.
- (3) I SHALL NOT USE OR PERMIT any appeal to negative prejudice based on a candidate's actual or perceived race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, age, sexual orientation, sex, including gender identity, or any other characteristic set forth in Section 12940 of the Government Code, or association with another person who has any of the actual or perceived characteristics set forth in Section 12940 of the Government Code.
- (4) I SHALL NOT USE OR PERMIT any dishonest or unethical practice that tends to corrupt or undermine our American system of free elections, or that hampers or prevents the full and free expression of the will of the voters including acts intended to hinder or prevent any eligible person from registering to vote, enrolling to vote, or voting.
- (5) I SHALL NOT coerce election help or campaign contributions for myself or for any other candidate from my employees.
- (6) I SHALL IMMEDIATELY AND PUBLICLY REPUDIATE support deriving from any individual or group that resorts, on behalf of my candidacy or in opposition to that of my opponent, to the methods and tactics that I condemn. I shall accept responsibility to take firm action against any subordinate who violates any provision of this code or the laws governing elections.
- (7) I SHALL DEFEND AND UPHOLD the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of California or treasurer or chairperson of a committee making any independent expenditures, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices.

Print Name

Signature

Date

Office