



Humboldt County Sheriff's Office

826 Fourth Street - Eureka, CA 95501 - (707) 445-7251

Active Shooter Presentation Request

Requesting Group/Business Information

Group/Business Name: _____

Contact Person: _____

Contact Phone #: _____

E-mail Address: _____

Site Address: _____

Number of Attendees: _____ How Many Presentations Required (Due to Group Size): _____

Type of Active Shooter Presentation Requested:

School Based

Community Based

Place of Worship

Workplace Based

Dates/Time Requested: _____

Note: Please indicate up to three (3) different dates in your request, including start time. All presentations last about two (2) hours each. The Sheriff's Office needs at least five weeks advance notice prior to scheduling a presentation.

The Sheriff's Office will supply the presentation PowerPoint (with computer). However, required equipment and accommodations to be supplied by the group/business are:

1. Provide a Suitable Location for the Presentation
2. Computer Presentation Projector (with HDMI input)
3. Projector Screen
4. Speakers for the Computer

Once your request is submitted, it will take up to 2-3 weeks for approval. You will be contacted by phone or email.

Requesting Persons Signature

Date

Office Use Only

Approved – Dates/Time Below

Rejected – Reason for Rejection Below