



## Workforce Development Board Executive Committee Special meeting minutes

Date: 11.28.22

Time: 10:00am

Location: 2420 6<sup>th</sup> St Eureka CA 95501- DCSS Multipurpose Room

### MEMBERS ATTENDANCE:

- Daniel Dixon-Chair
- Dennis Leonardi-Vice-Chair
- Pru Ratliff- Absent
- Cedar Reuben
- Jeff Hunerlach
- Shelley Nilsen
- Lee Cunningham- Excused
- Kerry Venegas- Excused
- Michelle Bushnell- BOS- Excused
- Rex Bohn- Alt BOS- Excused

**STAFF:** Peggy Murphy, Kim Hopmann & Scott Adair

1. Opening:
  - a. Chair Dixon called the meeting to order at 10:06 am
  - b. Adjustments to the Agenda:
    - i. No adjustments to this agenda
  - c. Public Comment on non-agenda items:
    - i. None

### Consent Agenda

1. **Review and approve WIOA Request for Proposals (RFP) (Attachment A)**
  - a. Discussion
    - i. The committee members asked questions regarding the three RFP's and staff fielded questions and assisted in clarification.
  - b. Public Comment
    - i. No Public Comment
  - c. Action
    - i. It was moved by member Nilsen and seconded by member Reuben to approve the WIOA RFP's and have staff submit to BOS for approval. Motion carried 5:0
2. **Review and approve WIOA subrecipient contract amendments (Attachment B)**
  - a. Discussion
    - i. The committee reviewed the attached items and discussed the amendments
  - b. Public Comment
    - i. None
  - c. Action
    - i. It was moved by Member Reuben and seconded by Member Hunerlach to approve the Subrecipient Contract Amendments and have staff submit to BOS for approval. Motion carried 5:0

**Adjourn** – Time: 10:18AM