

McKinleyville Incorporation Exploration Sub-committee Meeting

November 16, 2022 – 4:00 p.m.

Members Present:

Lisa Dugan, Kevin Jenkins, Pat Kaspari, Mary Burke

Public Present:

Jack Durham (via zoom), April Sousa (taking notes)

It was noted that item C.2 regarding the presentation for Cal Poly Humboldt needed to be rescheduled.

Motion to approve the Agenda (Burke/Dugan) – Unanimous.

Motion to approve the minutes from October 19, 2022 (Jenkins/Kaspari) – Unanimous

Public Comment – There was no public comment, but some communication was received regarding additional members on the committee.

C.1 Review, Discuss, and Possible Approval of Subcommittee Statement of Purpose

Committee member Mary Burke read the following statement for the committee’s consideration:

McKinleyville is an unincorporated community of approximately 17,000 people where services are provided by the County of Humboldt and the McKinleyville Community Services District. Members of the McKinleyville community have explored the feasibility of incorporation multiple times; most recently a feasibility study was conducted in 2000. In September 2022, the McKinleyville Municipal Advisory Committee (MMAC) voted to form a subcommittee to conduct research and outline current findings to inform the MMAC and the community about the feasibility of incorporation. The Subcommittee meets and conducts business in accordance with MMAC bylaws that include publicly noticed and publicly held meetings.

It was noted that this should be added to the top of the Subcommittee agendas.

Motion to approve the statement of purpose (Jenkins/Dugan) - Unanimous

C.2 Presentation from Cal Poly Humboldt and Consider Approval of Coordination with Cal Poly Humboldt for Completion of Incorporation Study

As noted earlier, this item will need to be rescheduled. It was discussed to ask Cal Poly to come in January to do this presentation. Committee Member Jenkins will ask Cal Poly Humboldt if this is possible.

D. Next Meeting Announcement

It was discussed that this agenda item title should be changed to allow for discussion of what topics to add to upcoming agendas and what the Subcommittee needs to discuss at upcoming agendas. This led to a discussion of adding other regular items to the agenda. The following was agreed upon by consensus:

Last agenda item for “C” items will be “Discussion of Next Steps”

There will be the addition of “Member Announcements” to the agenda

The “Next Meeting Announcement” item will be changed to “Future Agenda Items”

The next meeting was announced as December 21, 2022 at 4 p.m.

The next MMAC meeting was announced as November 30, 2022 at 6 p.m.

It was discussed that the December MMAC meeting may be cancelled.

Committee member Kaspari noted that Collette Metz from Humboldt LAFCo will be coming to the next meeting on December 21, 2022. Discussion was conducted on the information the group would like to get from her. The following was brought up as possible questions or information to ask for:

- Steps for incorporation
- Who does the Subcommittee need to hear from?
- How to move forward in the process
- Socio/political issues to consider
- Pros and Cons for incorporation
- What alternatives to incorporation are there?

Jack Durham from the Public noted something to consider is what is the problem that is to be solved and how is it done?

There was a discussion about the county budget regarding information needed for this topic.

Adjournment

Motion to adjourn (Jenkins)

The meeting adjourned at 4:54 p.m.