

McKinleyville Incorporation Exploration Sub-committee Meeting

October 19, 2022 – 4:34 p.m.

Members Present:

Lisa Dugan, Kevin Jenkins, Pat Kaspari, Mary Burke

Public Present:

John Murray, David Couch, April Sousa (MCSD Board Secretary, taking notes)

Motion to approve the Agenda (Burke/Jenkins) – Unanimous.

Public Comment – None

C.1 Discussion of Nature and Structure of the McKinleyville Municipal Advisory Committee (MMAC) Incorporation Standing Committee

The name of the committee was discussed.

Motion to officially call the committee the McKinleyville Incorporation Exploration Sub-committee (Jenkins/Dugan) – Unanimous

The Chair, Sub-chair and Secretary positions were discussed.

Motion to appoint Kevin Jenkins as the Chair, Lisa Dugan as Sub-chair and Pat Kaspari as Secretary (Kaspari/Dugan) – Unanimous.

The addition of public members was discussed. It was decided that a job description would be drafted and an application process would be presented to the public with a deadline of submissions to be November 29, 2022. The MMAC will choose the additional public members at their meeting on the November 30, 2022. The information will be sent to the County Clerk for the website, to the Mad River Union, placed on Facebook, and the McKinleyville Community Services District website.

The times and days of the meetings were discussed. Consensus was made for the third Wednesday of the month just prior to the regular MMAC meetings. Each meeting will take place at the MCSD District Office Conference Room at 1656 Sutter Road. The committee will utilize the District meeting OWL for hybrid meetings, starting with the November meeting.

Upcoming meeting topics were discussed. The next meeting will be November 16, 2022. Chair Jenkins will contact Josh Zender with Cal Poly Humboldt to come give a presentation. Secretary Kaspari will invite Collette Metz from Humboldt LAFCo (Local Area Formation Commission) to give a presentation. This will be coordinated with the Cal Poly Humboldt presentation.

There was a brief Brown Act discussion on communication within the Sub-committee.

The nature of the Sub-committee was clarified. It was stated that it is to explore the process, educate so everyone can make informed decisions. It is also to ascertain the feasibility of incorporation. This Sub-committee is to remain neutral without a fixed decision on incorporation, but to explore and gather

information. Chair Jenkins and Sub-committee member Burke will work on a concise sentence that encapsulates the nature of the Sub-committee that was discussed.

C.2 Committee Members General Comments

It was noted that the MCSD board has made their neutral stance on incorporation clear and that they will not support financially as it is not in their prevue.

Adjournment

The meeting adjourned at 5:42 p.m.