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**HUMBOLDT COUNTY BEHAVIORAL HEALTH BOARD MEETING**

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October 19, 2017

<b>Members present:</b>	Laurie Ruggles, Marianne Pennekamp, Jana Kirk-Levine, Lance Morton, GeorgeAnn Wence, Marguerite Story-Baker, Tim Ash, Eric Thompson, Draven Kellar, Steven Bridenbaugh		
<b>Members excused:</b>	Mike Wilson		
<b>Staff present:</b>	Emi Botzler-Rodger, Mental Health Director; Joe McManus, Executive Secretary; Amanda Winstead, Deputy Branch Director; Jet Dekruse, Senior Program Manager; Sue Grenfell, Senior Program Manager; Calla Peltier –Olson		
<b>Guests present:</b>	Bill Damiano, Art Wilson, Jeannie Wilson, Joshua Caswell		
<b>TOPIC</b>	<b>DISCUSSION</b>	<b>FOLLOW UP</b>	<b>PERSON RESPONSIBLE</b>
<b>1. Call to Order- 9:00 am</b>	Chairman Tim Ash called the meeting to order at 12:15 pm.	Informational	
<b>2. Roll Call</b>	All members, staff and guests introduced.	Informational	
<b>3. Adjustments to the Agenda</b>	None.	Informational	
<b>4. Public Comments</b>	a) Bill Damiano reported there is a Mapping project that will start in January and there will be a letter going out in a few weeks and the BHB will be invited to participate. The team went to a Stepping up Conference last year and the process is to work with stakeholders to look at targeted points in the system.	Informational	
<b>5. Communications</b>	a) Marguerite Story-Baker reported she is assisting the Waterfront Recovery Services with their Drug Medi-Cal application and also there is an article in the North Coast Journal this week on needles and Heroin use in the community and asked the Board members to review.	Informational	
<b>6. AOD Committee Report</b>	a) Sue Grenfell distributed a handout on the Substance Use Disorder Treatment programs in the county. The main points are levels of care provided, the local providers listed, capacity, current funding sources and how many clients were served per year. Sue reported on what programs are available now and what will be available with the Drug Medi-Cal expansion. The increased services will be a big improvement for the system. Sue also gave the following email links for the Board to view: <a href="http://www.rxsafehumboldt.org">www.rxsafehumboldt.org</a> and <a href="http://www.stopoverdosehumboldt.com">www.stopoverdosehumboldt.com</a> .	Informational	
<b>7. Action Items: Approval of minutes from 9/21/17</b>	a) Minutes from the September 21, 2017 meeting submitted for review and approval.	Unanimously approved.	

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<b>8. Discussion items: a) 2017 Data Notebook from CALMHBC</b>	a) Lance Morton reported the process is starting with staff and Amanda Winstead has selected staff to work with the BHB on this. Amanda reported staff are working on draft answers to the questions and will meet with the Board's committee soon to work on this.	Informational	
<b>8. Discussion items: b) Annual Report to the BOS</b>	a) Tim Ash reported he has prepared a letter to the BOS chair to let them know the report will be late this year. Sue Grenfell, Jeremy Nilsen, Donna Wheeler, Paul Bugnacki and Amanda Winstead will all participate with the Board on this project. Tim has asked Susan Wilson for a template for his report so in the future the Board can do this sooner. Also need to look at the system and see what's needed, the report is not just about what the Board has done over the last year.	Informational	
<b>8. Discussion items: c) Mentors for new Board members</b>	a) GeorgeAnn Wence reported she asked for this item to help new Board members. GeorgeAnn reported that as a new Board member she has a lot of questions. Laurie Ruggles said she would help mentor GeorgeAnn and other Board members said they would be interested in being mentors to new Board members in the future also. Marianne Pennekamp reported this would help the Board become more pro-active. Tim Ash also reported that all Board members can attend the Executive Committee meetings to become more familiar with their duties and the Board.	Laurie Ruggles to become mentor for GeorgeAnn Wence and GeorgeAnn can attend the Executive Committee meetings which are held the first Wednesday each month at 12:15 at the Mental Health Administration Office.	Laurie Ruggles GeorgeAnn Wence
<b>8. Discussion items: d) Meeting time and length of meeting</b>	a) Tim Ash reported the meeting time and length of meeting was discussed at the Training last month. Would a later start time enable more members of the community to attend? Jana Kirk-Levine reported getting consumers to attend should be the top priority. Consumers have transportation issues and a later meeting would affect staff ability to attend. Can we film the meetings? Lance Morton reported he thinks a later start time would be better and a 4:00 pm start time would work best. Another option would be to hold a meeting outside of the Eureka area every 3 months. Draven Kellar reported a meeting time after 3:00 pm would enable more youth to attend the meetings. Tim Ash reported the Executive Committee can discuss this more at their next meeting and report back to the Board.	Executive Committee to further discuss meeting time and length of meetings at their next meeting and report back to the Board.	Executive Committee

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<b>9. Reports:</b> <b>a) DHHS Director</b>	No report.		
<b>9. Reports:</b> <b>b) Mental Health Director</b>	a) Emi Botzler-Rodgers reported the work on the Mental Health Plan Assessment continues with consultant Mark Montgomery. The focus is on recent audits and challenges for SV. The focus is on action plans to correct deficiencies. b) Emi Botzler-Rodgers reported there have been changes to the current structure of Children’s Mental Health and that Children’s Mental Health Services now report to Emi the Mental Health Director. The integration with CWS is continuing and is important. Jet Dekruse reported that Children’s Mental Health is continuing its work with the schools and another project is to build the Children’s Crisis team. The retention of staff is also important. c) Emi Botzler-Rodgers reported that the BOS adopted a new job classification for the Patient’s Right Advocate and we will be looking to fill the position soon. This will be an in house position to better meet our needs. Need to create a position without conflicts of interest. d) Emi Botzler-Rodgers asked Amanda Winstead to give an update on Adult Integrated Services. Amanda Winstead reported that APS, IHSS, Public Guardian and Veterans are now under Mental Health and the BOS has also authorized a Measure Z grant that would provide training and collaboration for departments to deal with elder abuse. The grant will provide training, consultation, and tech support for DHHS, Sheriff’s Office, District Attorney and St. Joes.	Informational	
<b>9. Reports:</b> <b>c) Chair/Vice Chair</b>	a) Laurie Ruggles reported the Board needs to fill the vacant 2 <sup>nd</sup> Vice Chair position and asked if any members were interested. Lance Morton is interested in this position. b) Tim Ash reported that AB 186 for safe injection sites went down in the state senate, but is coming back. c) Tim Ash reported that in the past a Board member has participated on the Quality Improvement Committee meetings and asked if anyone is interested. Tim Doty participated in the past and found this very useful.	Informational	

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<b>9. Reports:</b> <b>c) Chair/Vice Chair</b>	d) Tim Ash reported that there are currently 4 vacancies on the Board and the Board is trying to add ethnic and geographic diversity on the Board. e) Tim Ash reported the most recent bylaws from 2012 need a few minor revisions and asked if the Board could form an ad hoc committee to do this. f) Tim Ash reported that Susan Wilson sent out the top 5 priorities for the Board from the training last month and would like this to be put on the top of the agenda next month for discussion.	Informational	
<b>10. Adjournment</b>	a) Meeting adjourned at 1:45 pm. The next scheduled meeting is on November 16 <sup>th</sup> at 12:15 pm in the Rainbow Room.		
Minutes submitted by: Joe McManus Submitted to: BHB Date Submitted: 11/16/17			
<b>ACROYNMS-</b> Updated 6/12/17			
<b>ACA</b>	AFFORDABLE CARE ACT		
<b>AFHHA</b>	AFFORDABLE HOMELESS HOUSING ALTERNATIVES		
<b>ADHD</b>	ATTENTION DEFICIT HYPERACTIVITY DISORDER		
<b>ADCS</b>	ALCOHOL DRUG CARE SERVICES		
<b>AHP</b>	ARCATA HOUSE PARTNERSHIP		
<b>AIDET</b>	ACKNOWLEDGE INTRODUCE DURATION EXPLANATION THANK YOU		
<b>APD</b>	ARCATA POLICE DEPARTMENT		
<b>ART</b>	AGRESION REPLACEMENT THERAPY		
<b>AOD/DR</b>	ALCOHOL AND OTHER DRUG DUAL RECOVERY		
<b>ASAP</b>	ALLIES FOR SUBSTANCE ABUSE PREVENTION		
<b>ASIST</b>	APPLIED SUICIDE INTERVENTION SKILLS TRAINING		
<b>BOS</b>	BOARD OF SUPERVISORS		

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<b>CAEQRO</b>	CALIFORNIA EXTERNAL QUALITY REVIEW ORGANIZATION
<b>CALMBC</b>	CALIFORNIA ASSOCIATION OF LOCAL MENTAL HEALTH BOARDS AND COMMISSIONS
<b>CALFHA</b>	CA HOUSING FINANCE AGENCY
<b>CANS</b>	CHILD AND ADOLESCENT NEEDS ( TRAINING)
<b>CARF</b>	COMMISSION ON ACCREDITATION OF REHABILITATION FACILITES
<b>CCRC</b>	COMMUNITY CORRECTIONS RESOURCE CENTER
<b>CFMG</b>	CALIFORNIA FORENSIC MEDICAL GROUP
<b>CMHACY</b>	CA MENTAL HEALTH ADVOCATES FOR CHILDREN AND YOUTH
<b>CMHDA</b>	CALIFORNIA MENTAL HEALTH DIRETORS ASSOCIATION
<b>CMS</b>	CENTERS FOR MEDICARE AND MEDICAID SERVICES
<b>CCP</b>	COMMUNITY CORRECTIONS PARTNERSHIP
<b>CCRC</b>	COMMUNITY CORRECTIONS RESOURCE CENTER
<b>CCRP</b>	CA CENTER FOR RURAL POLICY
<b>CCT</b>	COMPREHENSIVE COMMUNITY TREATMENT
<b>CIT</b>	CRISIS INTERVENTION TEAM/CRISIS INTERVENTION TRAIN
<b>CIMH</b>	CALIFORNIA INSTITUTE FOR MENTAL HEALTH
<b>CR</b>	COLLEGE OF THE REDWOODS
<b>CYFS</b>	CHILDREN YOUTH AND FAMILY SERVICES
<b>C&amp;FS</b>	CHILDREN AND FAMILY SERVICES
<b>DHHS</b>	DEPARTMENT OF HEALTH AND HUMAN SERVICES
<b>DHCS</b>	DEPARTMENT OF HEALTH CARE SERVICES
<b>DMC</b>	DRUG MEDI-CAL
<b>DRP</b>	DUAL RECOVERY PROGRAM
<b>EBP</b>	EVIDENCE BASED PRACTICES
<b>ERMHS</b>	EDUCATIONALLY RELATED MENTAL HEALTH SERVICES
<b>ETD</b>	EMPLOYMENT TRAINING DEPARTMENT
<b>EPD</b>	EUREKA POLICE DEPARTMENT
<b>FFT</b>	FUNCTIONAL FAMILY THERAPY
<b>HART</b>	HUMBOLDT ALCOHOL RECOVERY TREATMENT

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<b>HBHDC</b>	HUMBOLDT BAY HOUSING DEVELOPMENT CORPORATION
<b>HCGJ</b>	HUMBODLT COUNTY GRAND JURY
<b>HSU</b>	HUMBODLT STATE UNIVERSITY
<b>HCTAYC</b>	HUMBOLDT COUNTY TRANSTION AGE YOUTH COLLABORATION
<b>HCMH</b>	HUMBOLDT COUNTY MENTAL HEALTH
<b>HHHC</b>	HUMBOLDT HOUSING AND HOMELESS COALITION
<b>HRC</b>	HUMBOLDT RECOVERY CENTER
<b>HSU</b>	HUMBODLT STATE UNIVERSITY
<b>IEP</b>	INDIVIDUAL EDUCATION PLAN ( FOR YOUTH WHO MEET EMOTIONAL DISTIRBANCE CRITERA)
<b>ISP</b>	INDIVIDUAL PLACMENT AND SUPPORT
<b>ITFC</b>	INTENSIVE THERAPEUTIC FOSTER CARE
<b>IY</b>	INCREDIBLE YEARS
<b>IHSS</b>	IN HOME SUPPORT SERVICES
<b>IOA</b>	INSTITUTE ON AGING
<b>IDDT</b>	INTEGRATED DUAL DIAGNOSIS TREATMENT
<b>IST</b>	INCOMPENTENT TO STAND TRIAL
<b>LECAH</b>	LAW ENFORCEMENT CHIEFS OF HUMBOLDT
<b>LGHH</b>	LETS GET HEALTHY HUMBOLDT
<b>LBHB</b>	LOCAL BEHAVIORAL HEALTH BOARD
<b>LGBTQ</b>	LESBIAN GAY BI TRANSGENDER QUEER
<b>MEV</b>	MOBILE ENGAGEMENT VEHICLE
<b>MTC</b>	MODIFIED THERAPEUTIC COMMUNITY
<b>MTFC</b>	MULTI –DIMENSIONAL TREATMENT FOSTER CARE
<b>MHSA</b>	MENTAL HEALTH SERVICES ACT
<b>MHSAOAC</b>	MENTAL HEALTH SERVICES ACT OVERSIGHT AND ACCOUNTABILITY COMMISSION
<b>MIST</b>	MOBILE INTERVENTION AND SERVICES TEAM
<b>NAMI</b>	NATIONAL ALLIANCE ON MENTAL ILLNESS
<b>NFP</b>	NURSE FAMILY PARTNERSHIP
<b>OLLI</b>	OSHER LIFELONG LEARNING INSTITUTE

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<b>OSHPD</b>	OFFICE OF STATEWIDE HEALTH PLANNING AND DEVELOPMENT
<b>OTP</b>	OFFENDER TREATMENT PROGRAM
<b>PBIS</b>	POSITIVE BEHAVIORAL INTERVENTIONS AND SUPPORTS
<b>PEI</b>	PREVENTION AND EARLY INTERVENTION
<b>PES</b>	PSYCHIATRIC EMERGENCY SERVICES
<b>PCIT</b>	PARENT CHILD INTERACTIVE THERAPY
<b>PIP</b>	PERFORMANCE IMPROVEMENT PROJECT
<b>PBIS</b>	POSITIVE BEHAVIORAL INTERVENTION SERVICES
<b>PRA</b>	PATIENT'S RIGHTS ADVOCATE
<b>QPR</b>	QUESTION PERSUADE REFER
<b>RF</b>	REGIONAL FACILITY
<b>RFQ</b>	REQUEST FOR QUALIFICATIONS
<b>ROSE</b>	RURAL OUTREACH SERVICES ENTERPRISE
<b>RUPRI</b>	RURAL POLICY RESEARCH INSTITUTE
<b>SAPT</b>	SUBSTANCE ABUSE PREVENTION AND TREATMENT
<b>SUD</b>	SUBSTANCE USE DISORDERS
<b>SAMHSA</b>	SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION
<b>SDS</b>	SAME DAY SERVICES
<b>SOC</b>	SYSTEM OF CARE
<b>SV</b>	SEMPERVIRENS
<b>TBH</b>	TRADITIONS BEHAVIORAL HEALTH
<b>TIP</b>	TRANSITION TO INDEPENDENCE PROCESS
<b>TAY</b>	TRANSITION AGE YOUTH
<b>TFCBT</b>	TRAUMA FOCUSED COGNITIVE BEHAVIORAL THERAPY
<b>UCAF</b>	UNITED ADVOCATES FOR CHILDREN AND FAMILIES
<b>WRAP</b>	WELLNESS RECOVERY ACTION PLAN