

# McKinleyville Incorporation Exploration Sub-Committee (MIESC) Meeting Minutes

October 16, 2024– 4:00 p.m.

**Committee Members Present:** Mary Burke, Tom Boyer, Lisa Dugan Kevin Jenkins, Pat Kaspari and Tom Sheets

**Guests Present:**

Joey Blaine, Board Secretary, McKinleyville Community Services District (MCSD)

Call to order at 4:00 p.m.

**A.1 Roll Call**

**A.2 Approval of agenda:**

**Motion:** To approve the agenda.

**Motion:** Kaspari **Second:** Boyer

**Ayes:** Burke, Boyer, Dugan, Jenkins, Kaspari, and Sheets

**Nays:** None.

**Absent:** None.

**A.3 Approval of Minutes from the September 18, 2024 Meeting**

**Motion:** To approve the minutes from the September 18, 2024 meeting.

**Motion:** Kaspari **Second:** Boyer

**Ayes:** Burke, Boyer, Dugan, Jenkins, Kaspari, and Sheets

**Abstain:** None.

**Absent:** None.

**B. Public Comment**

There was no public comment.

**C.1 New MMAC Appointments and MIESC Member Role Clarification**

Tom Boyer shared that he needs to step back due to personal reasons and will submit for a formal letter of resignation to the MMAC. With Mary Burke’s appointment to the MMAC, roles were clarified to ensure compliance with MMAC by-laws: Mary Burke is representing MMAC and Pat Kaspari is representing MCSD.

**C.2 Grant and Data Procurement Update from Cal Poly Humboldt.**

The committee reviewed written correspondence from Professor Josh Zender.

### **C.3 Continued Discussion of Community Engagement and Review of Community Engagement Plan**

Kevin Jenkins reported that the McKinleyville Family Resource Center survey was still waiting to go out. Further community engagement is in a holding pattern while that process continues.

### **C.4 Continued Discussion of MIESC Assistance Obtaining County Data for Cal Poly Humboldt Study**

The committee concurred that it is a good time to bring Collette Santsche, Executive Director of Humboldt LAFCO back into the discussion. Kevin Jenkins will reach out.

Lisa Dugan and Mary Burke plan to speak with a pro-bono planning group in the future to see if they can be a resource in the future.

### **C.5 Legislative Activity Updates**

Nothing to report at this time.

### **D. Future Agenda Items**

Items suggested were:

- A presentation of community assets identified by Tom Boyer.
- A discussion of the Fortuna and/or Southern Humboldt Business Improvement Districts.

### **E. Member Announcements**

### **F. Adjournment**

Next meeting is November 20, 2024

Meeting adjourned at 5:00 p.m.