

Humboldt County Cannabis Micro-Grant & Loan Advisory Committee
Meeting Minutes, October 16th, 2020
12:30 pm – 2:30 pm
Via Zoom Web Conferencing

Project Trellis was established to bolster the cannabis industry, protect future cannabis excise tax revenues by providing services to populations and communities in Humboldt who were adversely affected by the criminalization of cannabis, develop a framework for supportive programs designed to sustain and grow Humboldt's cannabis industry, and to assist cannabis businesses as they work to overcome the financial and logistical challenges of coming into compliance.

MEMBERS PRESENT: Thomas Mulder – Garberville, CA, Jim Groeling – Whitethorn, CA, Sarah Balster-, CA, Rich Ames – Eureka, CA, Hannah Joy-Arcata, CA, Brian St. Clair – Garberville, CA, Thomas Handwerker – Eureka, CA, Mario Fernandez – Eureka, CA

MEMBERS ABSENT: Brian St. Claire

OTHERS PRESENT: Scott Adair, Ryan Heitz, Kenny Spain, Peggy Murphy

1. Opening

- a. Approval of August 24th, 2020 Meeting Minutes
 - i. Richard Mark Motioned to approve the minutes, and Hannah Joy seconded the motion. Motion carried unanimously.
- b. Roll Call
 - i. No action to report
- c. Public Comment on Non-Agenda Items
 - i. No public comment
- d. Report out on meetings attended and community feedback received concerning Micro-Grant program.
 - i. Committee members Hannah Joy received feedback concerning categorization of organizations on the application. Mario Fernandez received feedback that the application should be scored on a 0-1 rubric vs. 1-5.

2. Ad Hoc Scoring Committee (AHSC) to present scoring rubric modifications to the Humboldt County Cannabis Micro-Grant & Loan Advisory Committee (CMGLAC)

- a. In labor section, staff recommended a change from “over 20 employees” to “20 employees or more”.
- b. No Public comment.
- c. Richard Marks motioned to approve the scoring rubric as presented. Richard Aims seconds. Motion carried unanimously.

3. **CMGLAC to discuss Micro-Grant application alterations for the fiscal year 2020-21 competitive grant round**

- a. Staff recommends the following application alterations:
 - i. The addition of checkboxes for applicants to indicate type of cultivation (e.g., indoor only, outdoor mixed light).
 - ii. License type
 - iii. Application to require the parcel address and the mailing address.
 - iv. A space for the applicant to clearly state what they are asking for at the beginning of the application.
 - v. Separate the narrative portion of the article into sections that mirror the scoring rubric.
- b. No public comment.
- c. Hannah Joy moved to direct staff to make recommended changes and bring the application back for a second review November 4th, 2020. Chair Mulder seconded. Motion carried unanimously.

4. **CMGLAC to approve proposed staff timeline for Notice of Funding Availability (NOFA) release date and timing of the grant round process.**

- a. Committee discusses the possibility of removing the interviews completed section and not request oral presentations from the applicants.
- b. No public comment.
- c. Hannah Joy motions to approve the timeline as presented by staff, with the guidance for staff to bring back any changes to the proposed schedules. Marks seconds. Motion carried unanimously.

5. **Staff requests rescheduling of reoccurring CGMLAC meeting to first Wednesday of each month, 2-4pm.**

- a. Chair Mulder requested to move the proposed meeting time 12:30-2:30pm.
- b. No public comment.
- c. Marks motioned to reschedule the reoccurring meeting time to the first Wednesday of each month, 12:30-2:30pm. Hannah Joy seconds. Motion carried unanimously.

6. **Staff Updates**

- a. Jim Groeling has resigned from the committee.

- b. Discussions with the state continue regarding the equity program. Revisions of the cannabis equity assessment, and local equity manual are underway. These changes could alter the role of the CCMGLAC.

7. Future Agenda Items

- a. Staff to bring a summary of the funds spent, and contracts signed from FY 19-20.
- b. Discuss and decide on whether to request an oral presentation from applicants in FY 20-21.
- c. Discuss and approve the ranking process for FY 20-21 applications.

8. Adjourn

- a. Chair Mulder adjourned meeting at 2:25pm.

Next Meeting: November 4th, 2020 1:00 pm to 3:30 pm