

# Humboldt County Aviation Advisory Committee

## Approved Minutes

August 27, 2019

6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

### 1. Call to Order and Roll Call

Meeting called to order by Chairperson Alex Stillman at 6:00 PM.

**Members in attendance:** Kyle Gable, Chris Nelson, Alex Stillman, Bill Wickman, John McBeth.

**Members Absent:** Justin Zabel, Joe Shepp, Jacob Dorsey

**Staff:** Cody Roggatz, Humboldt County Department of Aviation

**Guests:** Doug Holsclaw, Matt Muyres, Gregg Foster, Steve Pritchard, Jeff Bowser, Al Castaldi

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

### 2. Public Comment

1. Doug Holsclaw requested of the committee that an agenda item to discuss Airport Service Worker staffing be included on the agenda for the September meeting. The committee was agreeable to this suggestion.
2. Gregg Foster of RREDC commented on several topics.
  - A. There is no remaining responsibility for the MRG and only 7.45% of the total allocation was used.

B. Service levels were reviewed and will vary somewhat over the next several months.

C. Airline performance levels for May 19-June 18 were reviewed

1. Total pax boarded, 17,394. The county receives \$4.39 per pax.
2. LAX flights enjoyed an 89% load factor with only four cancellations, 98.9% departure performance
3. DEN flights had an 87% load factor in June and 86% in July. The MRG has a \$30,000 credit
4. SFO flights had a 79% load factor. SFO does not seem to be affected by DEN

### **3. Approval of Minutes**

July 23, 2019 minutes approved as submitted

### **4. Aviation Department Report**

Cody Roggatz made a report to the committee.

#### **1. Internal Projects**

A. The micro grid (solar panels) project is progressing. Ground breaking should take place the first half of 2020 and completion is expected mid 2021

B. He is meeting with the FAA concerning capitol improvement projects and starting a priority list for capitol improvement projects for all county airports.

-ACV electrical is a priority

-he is completing State of California tax returns for three years and FAA financial reporting.

C. An airline schedule update was presented. There will be a mix of schedules over the next few months.

D. There are a number of facility repairs necessary including parking lot repairs, terminal boiler, fuel tank repair and fuel containment problems.

F. FAA land use compliance inspection identified a number of items where appraisals are necessary. He is updating the Airport Certification Manual to be in compliance with FAA Part 139.

G. The TSA inspection is complete.

## **5. Old Business**

1. Working with Cal Fire staff and work may take place with High Rock crews.

2. Matt Muyres presented a UAS subcommittee report. There has been a reset for plans for the Samoa hanger. The subcommittee is working with charter schools. There is a need to initiate a plan of action for the sub committee. The county needs “drone mitigation documents” and an item to address this will be on the next agenda.

3. There was a discussion of county staffing levels and pay levels.

4. EKA PAPI, a discussion with local FAA staff may result in acquisition of the ACV VASI to be used at EKA.

5. The tree problem at EKA is being discussed with county public works.

## **6. New Business**

1. Fire hall update. Completion is expected by the end of October.

2. New Aviation Advisory committee member will be Brian Renner of Cal Fire.

3. A discussion of problems and immediate needs pertaining to general aviation at ACV was held.

4. Bill Wickman presented a list of items for discussion.

A. Changes are needed to information in ForeFlight and other aviation flight planning tools.

B. Numerous changes are needed to aids to transient aircraft utilizing ACV

C. A general aviation facility is needed at ACV presenting the minimum necessities common and expected by transient aircraft.

D. Kyle Gable suggested that the new fire hall had adequate space to house county administrative staff and serve as a general aviation facility. The response from Cody Roggatz was that the FAA requires funds and spaces to be used as designated in the funding plan.

E. Cody Roggatz suggested in response to the discussion of general aviation needs that perhaps next spring after the ramp dries the tie down "T" s could be repainted.

4.The terminal brochure rack will be kept up and there may be additional uses for the display area. Alex Stillman and friends will stock the displays.

5.Chris Nelson suggested improvements to the terminal parking lots and that Humboldt Botanical gardens may be helpful. Alex Stillman will follow up.

## **7. Meeting Adjourned at 7:55 PM**

Bill Wickman presentation :

### Immediate Needs for General Aviation at ACV: Discussion

#### Changes needed in ForeFlight

In comments, manager's name is listed as Thomas K. Mattson.

In 'More' under contacts, the manager is listed as Bill Mckown.

In FBOs, the contacts listed are Jodi Wells and Emily Jacobs email addresses.

Cafe and restaurant are listed as amenities. None exist.

Several very negative general comments need to be addressed.

#### ACV ramp changes needed to aid transient GA aircraft

\_\_ Signage directing GA aircraft exiting runways to the general aviation parking area.

Repaint the tie down positions.

Replace tie down chains.

A "fuel" sign directing aircraft to the fueling area.

Repaint/refurbish the fuel facility

Add a hose reel for the 100LL fuel hose.

Additional and more conspicuous signage to the GA ramp exit.

"Welcome to ACV" type signage for GA aircraft.

### GA facilities needed in the transient parking area

Lacking a full service FBO a minimal requirement is an office/greeting lounge/ flight planning facility with immediate access to the GA aircraft parking area. Such a facility should be readily available to the public, should have a comfortable and attractive waiting and greeting area, toilets, wifi and flight planning access and should be attended full time, at the least, during normal business hours.