



Humboldt County Community Corrections Partnership – Executive Committee

Date: August 21, 2019

Time: 12:15 PM to 1:30 PM

Location: First Floor Conference Room A, Humboldt
County Courthouse

Required Member Agencies (pursuant to Penal Code Section 1230.1(b): Chief Probation Officer – Chair, Chief of Police, Sheriff, District Attorney, Public Defender, presiding judge of the Superior Court (or designee), and one representative from Mental Health, AOD or Social Services (pursuant to PC1230(b)(2)(G), (H) or (J), as designated by the Board of Supervisors).

Minutes

I. Call to Order

Chief Brenneman called the meeting to order at 12:17pm. The remaining voting members in attendance were: Duane Christian for Sheriff Billy Honsal, Meara Hattan for Court Executive Officer Kim Bartleson, Eureka Police Chief Steve Watson, and DHHS Director Connie Beck.

II. Review and approval of minutes – July 17, 2019

Duane Christian motioned for the approval of the July 17th meeting minutes. Steve Watson seconded the motion.

A vote was taken, and the motion was carried unanimously by the members present during this time: Duane Christian, Shaun Brenneman, Steve Watsin, & Meara Hattan.

III. Adjustments to Agenda

An agenda item was added for the next Executive CCP meeting.

- HCSO: Summary of AB109 allocation of funding.

NEW BUSINESS

IV. Funding request for travel and registration costs for Supervising Mental Health Clinician to attend California Association of Hostage Negotiation (CAHN) conference. - Action Item

DHHS is seeking one-time costs in the amount of \$2863.50 to fund the Supervising Mental Health Clinician assigned to AB 109 to attend the CAHN conference.

Connie Beck motioned for the approval of the one-time funding request.

Steve Watson seconded the motion.

A discussion took place. It was pointed out that the cost of the flight to the conference was rather high, and that driving six hours away may be a more affordable option. Director

Beck was going to check with her staff in regard to cheaper flight prices. It was mentioned that this funding request is reimbursement based and that the flight cost may have been submitted on the higher end, and is not an exact cost of the flight.

A vote was taken as follows:

Aye: Shaun Brenneman, Meara Hattan, Duane Christian, Steve Watson, & Connie Beck.
The motion was carried unanimously.

V. CCP agenda procedure – Discussion Item

A procedure for the format and process in which to bring items to the committee. Probation's Business Manager, Elisha Hardison, presented a new funding request form for agencies to submit requests to the Executive CCP committee. The form was emailed out to committee members, and will soon be available on the CCP webpage for outside agencies to use. A flow chart of how funding request items are routed for both county and non-county agencies was provided.

OLD BUSINESS:

VI. Update on CCP Plan implementation

All partner agencies will update on the present staffing, hiring, and plan implementation. Recent projects include

Laurel Johnson/DHHS: A substance Abuse Counselor vacancy has been filled. A Mental Health Clinician at Probation's AB109 office has also been hired. The Clinician position in the jail will move from a .6 FTE to a 1.0 FTE.

Meara Hattan/Court: eCourt is on track to go live in October.

Duane Chrisitan/HCSO/Jail: Correctional Officers are well staffed. The jail is in the process of lifting the mandatory overtime for staff. There are currently 22 vacancies on the patrol side and 5-6 dispatcher vacancies.

Shaun Brenneman/Probation: There are currently 2 vacancies in the AB109 unit.

VII. Update on CCP Trust

Probation will report out on the current state of the AB109 trust.

Elisha Hardison stated that she is currently working the Auditor to finalize the 18/19 FY budget. She has requested that all 19/20 FY budgets from departments with on-going allocations be submitted to her.

VIII. Sequential Intercept Mapping (SIM) Update

Director Beck and Chief Brenneman will provide a report out on the SIM workgroup.

SIMs meetings have continued. The misdemeanor incompetent to stand trial population remains the focus of the subcommittee. An email will be sent out with the details for the next meeting.

IX. Set agenda for next meeting (September 18, 2019). -*Agenda Procedure; website*

- HCSO: AB109 allocation of funding.

X. Roundtable (as time permits)

Shaun Brenneman discussed 700 forms. Elisha Hardison will email them out to CCP members.

Probation Analyst Michelle Tucker provided a data sheet on the updated treatment program budget breakdown for last fiscal year.

XI. Adjourn

The meeting was adjourned at 12:42pm.