



MEETING MINUTES

Workforce Development Board Meeting (WDB)
Humboldt County Office of Education
Sequoia Conference Center, 901 Myrtle Ave, Eureka
August 9, 2019, 8:30 a.m.– 10:30 p.m.

MEMBERS PRESENT: Rex Bohn, Shaun Brenneman, Vivian Deniston, Daniel Dixon, Jeff Hunerlach, Susi Huschle, Dean Kerstetter, Libby Maynard, Dena McCullough, Jeff Nelson, Mike Newman, Pru Ratliff, Cedar Reuben, Treston Shull, Larry Siler, Robyn Stalcup, Alison Talbott, Margaret Talcott, Kerry Venegas, John Woolley

MEMBERS ABSENT: Lee Cunningham, Maggie Gainer, Dan Heinen, Michael Hetticher, Dennis Leonardi, Kari Love

OTHERS PRESENT: Scott Adair, Carl Begay, Sierra Braggs, Angela Dennis, Deb Claesgens, Barbara Fales, Chris Hartley, Chris Miller, Colby Smart, Randy Weaver, Janet DePace, Mariann Hassler, Cara Owings, Allison Tans, Randy Weaver

OPENING

1. Call to Order

Chair Dena McCullough called the meeting to order at 8:32 a.m. A quorum was present.

2. Introductions

Introductions were made around the room.

3. Board and Executive Director Announcements

Staff reported the following:

- Staffing update: Debbie Damiano will retire in January. If board member members know of anyone who may be interested, they should contact Scott Adair.
- Allison Tans completed Regional Training Plan for 2018-19.
- Grant updates were provided for the following:
 - o National Health Emergency Dislocated Worker Grant Opioid Crisis
 - o Workforce Accelerator Fund 7.0 – CareerHub
 - o Prison to Employment – Planning
 - o Prison to Employment – Implementation
 - o AB 1111 Breaking Barriers to Employment Initiative

Members reported the following:

- Pru Ratliff provided information on upcoming classes for Workforce and Community Education. Two Health Education and Careers Summer Institute (HESI) graduates are enrolled in the Phlebotomy class that had 77 applicants.
- Margaret Talcott provided information on upcoming classes for Adult Education.

4. Adjustments to the Agenda

No adjustments were made to the agenda.

5. Public Comment

Chris Hartley introduced Colby Smart as new Assistant Superintendent for Education Services. He expressed gratitude for the HESI program and Career Tech Education Humboldt County - Workforce Development Board (HC-WDB) grants that support the Humboldt County Office of Education

CONSENT AGENDA

It was moved by Mike Newman and seconded by Shaun Brenneman to approve the minutes from May 5, 2019 as written. Chair called for public comment – none received. Motion carried unanimously.

It was moved by Libby Maynard and seconded by Susi Huschle to accept the Executive Director’s report. Chair called for public comment – there was a discussion about requirements for the National Health Emergency Dislocated Worker Opioid Crisis Grant. Motion carried unanimously.

PRESENTATION FROM REDWOOD COAST REGIONAL CENTER

Sierra Braggs, CMS Waiver and Employment Specialist Manager, and Chris Miller, Client Advocate for Redwood Coast Regional Center (RCRC) provided an overview of the RCRC, the Employment First Policy, education on accommodations for people with developmental disabilities, and how to create work experience employment opportunities for them through a paid internship with RCRC. Sierra asked board members and staff to explain their roles with the Workforce Development Board and how RCRC could support members of the HC-WDB. Handouts were provided.

WIOA QUARTERLY PROGRAM REPORTS

Members reviewed the reports. Staff noted the following:

- Format has been updated per previous member request.
- Scott and Cara are looking at how to align workforce programs with Humboldt County’s Strategic Plan. Reporting may change based on this.
- Future focus and strategy will include an emphasis on business engagement.

ADJOURNMENT

Chair McCullough adjourned the meeting at 10:14 a.m.

Next Meeting: November 8, 2019