

## ADVISORY BOARD ON IN-HOME SUPPORTIVE SERVICES (IHSS)

In-Person meeting to be held at: Silvercrest 2141 Tydd St. – Eureka	By Phone: 1-669-254-5252 By Computer: <a href="http://www.zoomgov.com/join">www.zoomgov.com/join</a> Meeting ID: 160 222 1118 Pass Code: 051751
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### Minutes for Regular Meeting

Monday, July 28, 2025 | 2:00 – 4:00 p.m.

The purpose of the IHSS Advisory Board (AB) is to offer advice and make recommendations to improve the quality of services delivered to recipients of Humboldt County's IHSS Program.

#### Members:

\* = Present (or represented)

Margaret Lewis\*, Jack Breazeal, *Behavioral Health Deputy Branch Director*, Andrew Buschkamp\*, Vivian Deniston\*, Sarah Mixon, Corbett Petersen, Tim Such\*

#### Staff:

Keri Schrock, *Public Authority\**; Ashley Shively, *Social Worker Supervisor\**; Nicole Coyne, *Staff Services Analyst\**

**Guests:** MiMi Aubrey (member applicant)

#### Call to Order and Introductions:

Chairman, Margaret Lewis, called to order at 2:02 p.m.

**Adjustments to Agenda:** None, no quorum.

#### Discussion Items (DI):

- a) FY25-26 planning
  - FY24-25 final budget tracker review
  - Outreach/tabling items, members to consider additional items
    - (1) Buttons, button maker and supplies
    - (2) Pens
    - (3) Stickers Notes

**Committee Reports (CR):** There are no active subcommittees.

#### Public Input:

Public comment on agenda items may be submitted via email to the Public Authority at [ihsspublicauthority@co.humboldt.ca.us](mailto:ihsspublicauthority@co.humboldt.ca.us). Please submit only one comment per agenda item and only one general public comment. Pursuant to the Brown Act, the IHSS AB may not take any action on an item that does not appear on the agenda.

- None

**AB Member Reports/Comments: None**

**IHSS Program Updates:**

- 808 E clerical staff fielded a total of 1,980 IHSS-related inquiries in the month of June. Roughly two-thirds of these calls are payroll related.
- IHSS Intake received 100 applications in the month of June.
- There were 2,934 authorized cases and 2,908 enrolled care providers in June 2025.
- In June, there were a total of 236 Care Providers on the Registry with 26 new CPs added last month and 140 accepting new recipients.
- IHSS program manager and support staff are preparing for the annual Quality Assurance state monitoring visit [audit].
- Recruitment for fiscal assistant coming soon.
- Effective fiscal year 2025-2026, the state will be shifting penalties to counties when there are overdue reassessments for recipients funded by the Community First Choice Option (CFCO).
- Care Provider Registry outreach will occur at the Humboldt County Fair, Bridgefest, the Cal Poly Parttime Job Fair. The Advisory Board is invited to share a table at these events. Other opportunities for Advisory Board outreach might be Wiyot Fair Aug. 23 or the North Country Fair in September.

**Public Authority and California Association of Public Authorities (CAPA) Report:**

- None.

**California In-Home Supportive Services Consumer Alliance (CICA) Update:**

- CICA has changed their structure effective this fiscal year. Each county can now have a representative Advisory Board member at large. Meetings are once a month (Wednesdays) via Zoom. Activities might include outreach, calls to elected officials, monitor legislative changes.

**ACTION Items:** No quorum

- a) Review/approve minutes from previous meeting(s)
- b) Review/approve expenses

**Standing agenda item**

*(Connie Beck, Director, Department of Health & Human Services (DHHS); Jack Breazeal, Deputy Director of Adult Behavioral Health):* No updates

**Action Recap (or summary in lieu of quorum):**

- None

**Agenda development for the Next Regular Meeting:**

- Continue FY25-26 planning

**Adjourn:** 2:58 p.m.

cc: Governing Board of IHSS Public Authority  
cc: Connie Beck, Director, DHHS  
cc: Keri Schrock, Public Authority on IHSS  
cc: Clerk of the Board

<b>Future meetings:</b> <b>Aug. 25, 2025</b> <b>Sept. 22, 2025</b> <b>Oct. 27, 2025</b>
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