



# COUNTY OF HUMBOLDT

## DEPARTMENT OF AVIATION

3561 Boeing Ave., McKinleyville, CA 95519

Phone: (707) 839-5401

### Humboldt County Aviation Advisory Committee Meeting Minutes

Tuesday, July 26, 2022

6:00PM

Hybrid-In Person and Zoom

In Person:

Conference Room 2<sup>nd</sup> Floor of ACV Terminal  
3561 Boeing Avenue, McKinleyville, CA 95519

Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/88292615844>

Meeting ID: 882 9261 5844

#### 1. CALL TO ORDER AND ROLL CALL – 6:08PM

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

**Committee Attendees:** Alex Stillman, Chris Nelson, John McBeth, Justin Zabel, David Marshall

**Absent:** Kyle Gabel, Ben McWhorter, Caleb Leshner Lt. Ryan Oneill

Staff: Cody Roggatz-Director of Aviation, Cathy Canepa-Senior Administrative Analyst, Curt Eikerman-Airport Operations Manager

#### 2. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Committee on matters *not* on the agenda and under the jurisdiction of this Committee (Presentations limited to three minutes.)

None

#### 3. APPROVAL OF THE MINUTES – JUNE 28, 2022

A. Motion to Approve: Alex Stillman      Second: Chris Nelson      Approve: 5      Oppose: 0

#### 4. DEPARTMENT OF AVIATION REPORT

##### A. Fuel and Card Locks:

Staff ordered and has already received three M4000 cardlock machines for the 100LL pumps at ACV, FOT, and O16. Installation is scheduled 07/25-07/30.

##### B. PAPI:

Staff signed the reimbursable agreement with the FAA as the first step. The County has funding set aside for the reimbursable portion of the project, but the FAA is still working on allocating funding for the equipment and installation. Likely to be funded 2023/2024.

##### C. Trees:

- i. ACV: An FAA aeronautical survey was conducted at ACV that indicated three penetrations impacting Runway 32 ILS. Two of the penetrations, located on the Hooven Property, have been removed. The final penetration on private property is expected to be cleared 08/02-08/05. Once staff provides evidence of removal to the FAA, it will take approximately 72 hours to clear.

- ii. EKA: Curt has continued conversations with biologists and the adjacent land-owner. This is still a work in progress.
- D. Hangar Project & Gate Repairs:

Armstrong has completed the hangar analysis at Murray Field and are now working on Rohnerville and Garberville. After analysis is conducted, Armstrong and Staff will prioritize and start working to rehabilitate/replace many of the door and roof issues. The budget for rehabilitation/replacement is roughly 5 million dollars.
- E. American Airlines, Area's New Usage:

American is ending daily service to Phoenix on August 15<sup>th</sup>. American has indicated that summer utilization of that service has had high load factors, but unfortunately pilot shortage has caused operational constraints.
- F. Parking Lot:
  - i. EV Charging:

Will be part of the phase 1 design. Staff are to maximize the number of EV charging stations and are exploring the potentials of bi-directional charging. There will be a minimum of 4 EV charging stations, but goal is 10% of spaces having EV capabilities.
  - ii. Parking Income:

Looking at comprehensive reorganization of the parking lot. This will include upgrading systems, features, and pricing structure through an RFP.
- G. Transportation: Lyft, Uber, Taxis, Rental Cars:
  - i. Dianna Rios, Aviation's Project SOAR Economic Development Coordinator, sent Lyft over the use agreement and is waiting on their final review.
  - ii. There is no updates on taxis companies.
  - iii. Staff received a final draft of an operating agreement with a second rental car company. This will be finalized and brought to the Board of Supervisors in August with a hopeful press release and start date coming soon.
- H. Solar Array – Financial Impact:

The ACV Microgrid system, which occupies 11.1 acres at the south-west corner of ACV, pays the Department of Aviation with energy each month. RCEA was significantly over the minimum threshold of energy due to the Airport, to the tune of \$6,000 savings, in April alone. Will present a full-year impact in the future.
- I. Grind Café:

Opened at the end of June. Owner, Gabrielle Long, operates the Grind across from the Courthouse in Eureka, a Taste of Bim in Eureka, and a few pop-up locations at Cal Poly Humboldt. Food and drinks are available for Breakfast, Lunch and Dinner during ACV departures.
- J. Cameras at County Airports:

Hans, Dave Marshall, and Curt Eikerman worked together to purchase router and are now nailing down a date for installation. They are also working on producing instructional guides so staff will be able to fix errors in the future. More to come in next few weeks.
- K. Project Updates:
  - i. Kimley Horn – APMS (Airport Pavement Management System) – Walking every square inch of each of the County's six airport's pavement surfaces to gain further information and analysis. The pavement condition index score (which they are generating) drives FAA money for rehabilitation and replacement.
  - ii. AIP Projects: The FAA just announced grant funding for the ACV runway rehabilitation & electrical upgrade, and wildlife hazard assessments at FOT and EKA. Just over 10 million of what we received was competitive discretionary funding. Overall, runway project will be about 22 million total, so we are still working on getting additional funding.
- L. Airport Operations Update (Powerpoint presentation by Curt Eikerman)

Staff has been working on FAA required annual table top (every third year it is a full-scale exercise), FAA annual live-fire training, maintenance activities at outlying airports (mowing, trimming, general maintenance), equipment acquisition, familiarization, and training, and new employee training.

**5. OLD BUSINESS**

A. FBO:

No further updates with dates on this, though work is continuing. There are no specific names to share with the group yet.

**6. NEW BUSINESS**

A. RAA, Having Art in Holding Area (Alex Stillman):

Committee member Alex Stillman suggested it would be nice for the traveling public if there was art, provided by RAA, in the holding room. Staff indicated they will work with TSA and RAA on this.

**7. COMMITTEE MEMBERS UPDATES**

A. Justin Zabel requested further discussion/updates on the status for grass strip landings. It was agreed upon to add this to the next month's agenda.

**8. NEXT MEETING-** Tuesday August 23, 2022

**9. ADJOURNMENT – 07:13 PM**