

Humboldt County Aviation Advisory Committee

Approved Minutes

July 23, 2019

6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

1. Call to Order and Roll Call

Meeting called to order by Chairperson Alex Stillman at 1800.

Members in attendance: Joe Shepp, Kyle Gable, Chris Nelson, Alex Stillman, Bill Wickman, Jacob Dersey, John McBeth.

Members Absent: Justin Zabel

Staff: Cody Roggatz and Jennifer Corgiat, Humboldt County Department of Aviation

Guests: Rich Fenton, Doug Holsclaw, Matt Muyres, Gregg Foster, Steve Pritchard

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

2. Public Comment

1. Gregg Foster of RREDC commented on several topics.

A. The LAX MRG has ended. Only \$37000 of the allocated \$505,000 was used. Load factors on the LAX flights have been excellent and this program seems to have been quite successful.

B. The Denver flights have been 88% sold, excellent load factors.

C. The Denver airport will provide \$200,000 to market the DEN-ACV-DEN service in that airport market.

D. ACV air carrier daily departures will be between seven and eight over the next few months with eight departures in August, five to SFO, two to LAX and one to DEN. There are now about 11000 seats per month. There will be about 12000 seats available in December

3. Approval of Minutes

June 25, 2019 minutes approved as submitted

4. Aviation Department Report

1. Cody Roggatz made a report to the committee.

A. There have been federal inspections by the FAA and the TSA. He was generally satisfied with the FAA inspection and will begin to re-write the ACM (Airport Certification Program). The TSA inspection has resulted in a re-write of the airport security program and the badging or re-badging of airport tenants with some delay. The process is nearing completion. The TSA is in the process of approving the new airport security program.

B. The IT department has acquired licenses for "Quick Books" and is updating financial reporting. This is an effort to systemize financial reporting for the aviation department and will eventually interface with county financial systems.

C. The ACV terminal terrazzo floor will be maintained internally. This will require acquisition of necessary equipment and staff training.

D. The hanger inspection is complete and approximately 90% of the hangers are being used for aviation purposes. There are two hanger vacancies at ACV and there is a waiting list for hangers. It is anticipated these hangers will be occupied.

5. Old Business

1. There was comment on last months presentation by Cal-Fire's Brian Renner. There was a discussion of FOT runway condition and use of county "swap" crew for FOT facility maintenance.

2. Matt Muiers of the UAS subcommittee reported that no further work with HAMS is anticipated. That group was uninterested in proceeding with the UAS organization. There is possibility of work with the charter school system. This has met with some enthusiasm and may come about by next summer.

3. EKA PAPI system replacement. No information was available.

4. EKA Tree removal, No information was available.

6. New Business

1. Bill Wickman was approved as Secretary of the Aviation Advisory Committee.
2. Richard Fenton and Tim Callison have resigned from the committee.
 - A. Tim was not present at this meeting.
 - B. Richard was present and the committee offered its sincere appreciation for his fifteen years of service to the aviation community of Humboldt County and to this committee.
3. The term of Kyle Gable as a committee member has expired and needs to be officially renewed.
4. Chris Nelson has been appointed to the committee to represent District 4.
5. There is an “at-large” Aviation Advisory Committee position open.

7. Future Agenda Items

1. By next months meeting the committee will develop an ongoing agenda item to consider and discuss future priorities for county airports.

8. Adjournment

Meeting adjourned at 1915 by Chairperson Alex Stillman.