



## JOINT CONFERENCE COMMITTEE FOR SEMPERVIRENS

June 29, 2022

1:30 pm – 2:30 pm

Remote Virtual Participation Only

In accordance with Executive Order N-08-21, the Joint Conference Committee for Sempervirens will be held virtually

<https://www.zoomgov.com/j/1612720005?>

Meeting ID: 161 272 0005

Passcode: BXnV6H

**THIS MEETING WILL BE RECORDED**

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### MEETING MINUTES

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NAME	TITLE	DEPARTMENT
Emi Botzler-Rodgers, LMFT	Director	Behavioral Health
Paul Bugnacki, LCSW	Deputy Director	Behavioral Health
Cyanne Brocious, MSN, RN	Director of Nursing	Behavioral Health
Virginia Bass	Supervisor – Chair, 4 <sup>th</sup> District	Board of Supervisors
Steve Madrone	Supervisor – 5 <sup>th</sup> District	Board of Supervisors
Kayleigh Emry, LMFT	Quality Improvement Program Coordinator	Behavioral Health
Teresa M Domingo-Chase	Executive Secretary	Behavioral Health

Email Public Comment:

*To submit public comment to the Joint Conference Committee (JCC) email [HHSMHB@co.humboldt.ca.us](mailto:HHSMHB@co.humboldt.ca.us) provide your name and the agenda item number(s) on which you wish to comment. All public comment submitted after the agenda has been published will be included with the administrative record after the fact.*

Zoom Public Comment:

*When the Joint Conference Committee (JCC) announces the agenda item that you wish to comment on, call the conference line and turn off your TV or live stream. Please call 669-254-5252, enter Meeting ID 160 026 2238, Passcode 734154 and press star (\*9) on your phone, this will raise your hand. You'll continue to hear the JCC meeting on the call.*

When it is time for public comment on the item you wish to speak on, the Moderator will unmute your phone. You'll hear a prompt that will indicate your phone is unmuted. Staff will then ask you to state your name and begin your comment. You will have 3 minutes to comment.

The County of Humboldt is committed to providing equal access to all county programs, services, and activities through the provision of accommodations for individuals with disabilities as required under the Americans with Disabilities Act (ADA). With 72 hours prior notice, a request for reasonable accommodations or modification can be made. Please contact Behavioral Health Administration at 707-268-2990 or by email at [HHSMHB@co.humboldt.ca.us](mailto:HHSMHB@co.humboldt.ca.us) or the ADA Coordinator at 844-365-0352 or by email at [ada@co.humboldt.ca.us](mailto:ada@co.humboldt.ca.us)

A. Roll Call

**Executive Secretary Teresa M Domingo-Chase**

- B. General Public Comment – This is an opportunity for members of the public to speak on items that are not on the agenda for today's meeting. Public comment will also be taken following each agenda section. Please see options above to participate in public comment

**No attendees from the general public**

C. Welcome and Overview

**Chair Emi Botzler-Rodgers welcomed everyone in attendance and provided overview of meetings purpose**

D. Review and approval of the agenda – **Items added to the agenda**

- **Crisis Stabilization Unit (CSU) Updates – item "E"**
- **New Hospital discussion – item "J"**

E. SV/CSU Updates

**Supervisor Bass requested this item be added to the agenda. Paul Bugnacki provided updates for SV/CSU. Both units are up and running and admitting clients. CSU admissions had been ceased to move staff to SV due to staffing shortage which limited ability to utilize all beds on unit. When admissions stopped at CSU it allowed us to utilize all 16 beds on SV until there was a COVID exposure and had to shift to mitigate that issue. During that time, admissions were stopped until quarantine period was over. Staffing numbers are improving. Doing upgrades to physical environment.**

F. Audit updates

**Kayleigh Emry provided & reviewed the Audit reports & Plans of Corrections**

G. Bylaw updates

**Paul Bugnacki provided updated "Medical Staff Bylaws." The bylaws were reviewed and approved at the last meeting (09/02/21), however a section has been added that is up for review at this meeting. The section is on page 10, Section 4 "Temporary Medical Staff."**

H. Continuous Quality Improvement (CQI) overview – work plans

***Kayleigh Emry provided & reviewed the SV CQI Indicator Dashboard and SV Agenda Item tracking reports. Workplans addressed at end of Fiscal Year, currently working on new workplans.***

I. Sempervirens (SV) contracts

***Paul Bugnacki provided & shared the SV Contracts report. 28 contracts, 7 which are purchase orders and 3 new contracts.***

J. Policy & Procedure updates

***Paul Bugnacki provided & shared the Policy & Procedure report. As of June 22<sup>nd</sup>, only 5 out of 292 policies past due/outdated.***

K. New hospital discussion

***Supervisor Madrone requested this item be added to the agenda. Discussion around the need for a new facility for Sempervirens. Current building is old, dilapidated, and non-functional. Discussion, acknowledgement, and support of a new facility is appreciated. Assemblymember Wood will be touring the facility on July 22<sup>nd</sup>. Supervisor Madrone suggested a multi-storied structure with a parking lot at the bottom in the lot across from the courthouse with parking lot at the bottom to consolidate all of DHHS services in one place.***

L. Closed session

- Provider Credentialing/Privileging – (Government Code section 54957(b)(1).) The Behavioral Health Executive Committee has reviewed and accepted the credentials for the medical staff identified in submitted report and recommends the Joint Conference Committee accepts the recommendation and approve the medical staff's privileges as requested.

***The committee met pursuant to Government Code section 54957(b)(1). The committee voted unanimously to approval all Medical Staff Request for Privilege Forms for all prescribers presented. Privileges will move from Provisional to Active, prescribers will be notified.***