



COUNTY OF HUMBOLDT

DEPARTMENT OF AVIATION

3561 Boeing Ave., McKinleyville, CA 95519

Phone: (707) 839-5401

Humboldt County Aviation Advisory Committee

Meeting Minutes

Tuesday, June 28, 2022 6:00 PM
Hybrid Meeting-In-Person and Zoom

In-Person

ACV Terminal Conference Room-2nd Floor
3561 Boeing Avenue
McKinleyville, CA 95519

Join Zoom Meeting

<https://us06web.zoom.us/j/81625115133>

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1. CALL TO ORDER AND ROLL CALL – 6:03 pm

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

Committee Attendees: Alex Stillman, John McBeth, Justin Zabel, Caleb Leshner, Ben McWhorter, Kyle Gabel, Dave Marshall

Absent: Ryan O’Neil, Chris Nelson

Staff: Cody Roggatz – Director of Aviation, Dianna Rios – Economic Development Coordinator, Curt Eikerman – Airport Operations Manager

Others: Chuck Goodwin, Andrew, Lee Rector, Eric Hakenen, Matthew Machen, Soriano, Bill Wickman

2. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Committee on matters *not* on the agenda and under the jurisdiction of this Committee. (Presentations limited to three minutes.)

- Congrats Alex on the Arcata City Council Appointment
- Question do we believe if fuel was available at Murray Field, then last weeks plane landing, would have had to happen?
- What is happening with lighting and lines?
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3. APPROVAL OF THE MINUTES – April 26, 2022

A. Motion to Approve: Kyle Gable Second: Alex Stillman Approve: 7 Oppose:0



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4. DEPARTMENT OF AVIATION REPORT

A. Update on Murray Field

- i. Fuel tank and card lock at Murray
 - a. Securing tank pricing/tank order to minimize delay to installation/operation during permitting
- ii. Restoring direct access to bathrooms
 - a. Restrooms are open, cleaned and stocked, and new lock is on the outside.
- iii. PAPI
 - a. Staff is working with the FAA on a Reimbursable Agreement. Project would likely kick off in 2024.
- iv. Trees/tree removal efforts
 - a. Reports have been received from arborist and staff will now be able to work with land owner for cleanup efforts.
 - b. Crews have been at Murray Field mowing and cleaning up.
- v. Hangar and gate repairs, when will the review be completed?
 - a. Staff will have an update this week regarding the hangar evaluation project, which will provide guidance on priority's and how to tackle the new list of hangar repairs.

B. Airline Update

- i. Avelo summer schedule
 - a. Avelo will keep the 3 Days/Week arrival and departures, they will continue to explore the opportunities to expand the service in the future.
- ii. American Airlines August departure
 - a. American was surprised by the ACV summer demand and will look at future opportunities to return, but for now is scheduled to depart ACV on August 15.
- iii. Upcoming recruitment efforts
 - a. The future of most airlines is 2023 or later, due to the pilot and crew shortage.
 - b. United has started a training base right out of high school while other airlines are creating their own recruitment opportunities.

C. ACV facilities update

- i. Coffee shop progress and potential opening date
 - a. Ribbon Cutting 6/30/2022 at 10:00am
- ii. Parking lot rehabilitation and electric vehicle charging station installation timeline(s)
 - a. Staff is expecting to have an agreement before the BOS in July.
- iii. Transportation at the airport, especially after 8pm: Lyft, Uber, Taxis
 - a. Staff is currently working on service agreements. Phase two will be to produce signage. Phase 3 will be to conduct a marketing campaign for drivers.
- iv. Rental car update
 - a. Staff has finalized an agreement and sent it to Avis for review. Upon receiving no response, staff is looking for new contact information for Avis.
- v. Fueling Vendor System Updates at ACV, FOT, and O16
 - a. The card lock system are in progress to be replaced. We will update at the next meeting as to the status.



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5. OLD BUSINESS

- A. FBO update
 - i. There was no update regarding FBO negotiations.
- B. Elevator upgrade for second floor access; any interest in the 2nd floor usage?
 - i. Last week Director Roggatz met with ACA and is now the Vice President. Over 100 members participation and they scheduled 45 meetings with Assembly offices throughout California. We hopeful to garner support for all the airports, to address our terminal needs and using this group to get some financial support.
- C. Landscaping temporary enhancements for summer
 - i. There was no update regarding landscaping enhancements for summer.
- D. Support for cameras at the County airports: David Marshall
 - i. Cameras will start soon. New network system was installed, however before moving forward with the next system installation, please have county staff work with David to make sure they are where the system should be. BIG shout out to Dave and Hans on their work over the years. The new equipment is on its ways, and we will get the new cameras up and running asap. Cal Ore and Reach may have the old equipment and if they do, Dave can get the cameras up and running while we wait for the new equipment.

6. NEW BUSINESS

- A. Committee discussion of potential communication to:
 - i. Request that the Humboldt County Aviation Department update the chart supplement with information relevant to General Aviation in Humboldt County.

7. COMMITTEE MEMBER UPDATES

- i. Update on CalPoly Aviation training, classes, and opportunity.
- ii. Microgrid Ribbon Cutting and grand opening.

8. NEXT MEETING DATE - Tuesday, July 26, 2022

9. ADJOURNMENT - 7:13 pm