



Humboldt County Community Corrections Partnership – Executive Committee

Date: June 19, 2019

Time: 12:15 PM to 1:30 PM

Location: First Floor Conference Room A, Humboldt
County Courthouse

Required Member Agencies (pursuant to Penal Code Section 1230.1(b): Chief Probation Officer – Chair, Chief of Police, Sheriff, District Attorney, Public Defender, presiding judge of the Superior Court (or designee), and one representative from Mental Health, AOD or Social Services (pursuant to PC1230(b)(2)(G), (H) or (J), as designated by the Board of Supervisors).

Minutes

I. Call to Order

Chief of Probation Shaun Brenneman called the meeting to order at 12:15pm. The remaining voting members in attendance were: District Attorney Maggie Fleming, DHHS Director Connie Beck, and Eureka Police Chief Steve Watson.

II. Review and approval of minutes – April 17 & May 15, 2019

Maggie Fleming motioned for the approval of both the April and May meeting minutes.

Connie Beck seconded the motion.

A vote was taken, and motion was carried unanimously.

III. Adjustments to Agenda

Two agenda items for next month's Executive Committee meeting were added to item X.

NEW BUSINESS

IV. Review of CCP By- Laws - Discussion Item

A review of previously adopted By-Laws of the CCP executive committee

A copy of the current bylaws was provided to the committee for review. It was stated that suggested updates to the bylaws would be presented at the next Executive Committee meeting. Probation's Legal Office Services Manager and Legal Office Business Manager are planning to streamline and update the CCP subpage on Probation's website. A funding request form will also be created to assist with future CCP funding requests from both county and non-county agencies.

- V. Completion of 700 forms for members - Discussion Item**
Completion of annual conflict of interest forms to be retained by the Probation Department
Chief Brenneman reminded CCP Executive Committee members to complete Form 700s for the committee. These forms are to now be submitted to the Probation Department for retention.
- VI. Review of Summary of current CCP plan - Discussion Item**
Members and public will be provided a concise summary of the County's CCP plan for discussion and review.
Chief Brenneman provided a brief overview of the current CCP plan. A discussion took place regarding the goals that were established in the plan, the status of accomplishing these goals, and the associated costs.
A summary of the plan was provided and reviewed. The intention of this document is that it will continuously be updated and assist with the decisions of future funding requests.
It was agreed that agencies will review the CCP plan summary internally and have future discussions of any changes to be made.

OLD BUSINESS:

- VII. Update on CCP Plan implementation**
All partner agencies will update on the present staffing, hiring, and plan implementation. Recent projects include
Shaun Brenneman/Probation: The current AB109 Supervisor will be transferring to another Adult Probation office. The new AB109 Supervisor will begin on July 8th. There is currently 1 AB109 vacancy in the SRP unit.
- Duane Christian/HCSO-Jail: Pre-trial staffing is filled. Swap numbers are increasing. There are discussions of no longer having a wood lot for SWAP participants. If this lot were to go away, these participants would then be assigned to other crews.
- Steve Watson/EPD: The radio upgrade process is currently being implemented. The consoles have been upgraded. It is estimated that an additional \$2.7 million is required to complete this project; placing the final total at roughly \$3 million. The join F.A.T. MOU is close to finalization. 6 new officers will be attending the academy in July. Currently down 5 dispatchers, 2 are in training.
- Connie Beck/DHHS: Vacancies consist of RN's, Substance Abuse Counselor, and practitioners.
- VIII. Update on CCP Trust**
Probation will report out on the current state of the AB109 trust.
Probation's Legal Office Business Manager is currently waiting for the final numbers to be submitted. She will report out once those are received and processed.

IX. Sequential Intercept Mapping (SIM) Update

Director Beck and Chief Brenneman will provide a report out on the SIM workgroup.

The SIM committee met in the beginning of June. Connie Beck provided a report of the meeting. The next meeting will take place on August 2nd.

X. Set agenda for next meeting (July 17, 2019). -*Agenda Procedure; website*

- HCSO - security cameras in the jail.
- DHHS - funding request for transportation and mileage to and from the Crisis Negotiations Training.
- Review proposed changes to the bylaws.

XI. Roundtable (as time permits)

XII. Adjourn

The meeting was adjourned at 1:13pm.