

Attachment A

HUMBOLDT COUNTY WORKFORCE DEVELOPMENT BOARD (WDB) EXECUTIVE COMMITTEE MEETING

June 15th, 2022 9:00AM

Via Zoom Web Conferencing

MEETING MINUTES



Opening

Call to Order:

Chair, Shelley Nilsen, called the meeting to order at 9:02 AM. A quorum was present.

Committee Members in Attendance (all attending meeting within Humboldt County):

- Shelley Nilsen (Chair)
- Supervisor Michelle Bushnell
- Daniel Dixon
- Cedar Reuben
- Lee Cunningham (V. Chair)
- Dennis Leonardi- Absent
- Pru Ratliff
- Jeff Hunerlach- Absent

Staff Present: Scott Adair, Andy Rix, Peggy Murphy, Kimberly Hopmann, Connie Stewart, Kate Shea

Adjustments to the Agenda: N/A

Staff Updates:

- Peggy shared the newest update on the progress for the MOU was approved by the Board of Supervisors. It will be sent out for signatures and with that will meet the 6.30 deadline. The items for the reappointments, appointments and resignations were approved and will be going for the 6.28 meeting.
- Andy shared that we are in the process of updating member orientation and will be expected to be presented to the board in upcoming meeting
- Connie Stewart shared that they would like for Bob Lantern to come help with Workforce Training and is waiting for possible times for that to occur. Looking at October as a possibility. They are just waiting for dates from the State. They've met with several consultants for Offshore winds and it is on its way. She shared that the leases are going to happen, it's about how the workforce community benefits from the whole project. She fielded questions about the process and leases.
- Scott shared more information about offshore wind and the opportunities to learn more about the entire project and its workforce benefits. He shared that the program is funded by both the Federal Government as well as the State Government. He fielded questions regarding the programs functions and its funding authorities.

Board Updates: No Updates

Public Comment: N/A

Consent Agenda (Attachment A)

- Approval of minutes from 4.20.22
- It was moved by Cedar Reuben and seconded by Daniel Dixon to approve the minutes. Motion carried 6:0

Consider formation of an offshore wind ad hoc and advance the ad hoc formation to the full WDB for creation.

- Scott recapped statements regarding the ability for the Workforce Development Board to become far more involved in the community with upcoming offshore wind projects and the pipeline and the importance of the ad hoc committee.
- Staff fielded questions about how the ad hoc should be formed.
- BOS M. Bushnell: ad hoc is not a deciding body, they are an advisory body to the full board and will have to bring information to the board.
- C. Reuben expressed the importance of defining the intent to document and record conversations as they develop
- P. Ratliff: Create a presentation that informs the full board what offshore wind is about and what the ad hoc function and responsibilities would be.
- It was moved by Member Reuben and seconded by Member Ratliff to bring the creation of an offshore wind ad hoc to the full board. Motion carried 6:0

Receive an update on County of Humboldt Economic Development Projects

- Scott and Peggy shared information about other programs that Economic Development administer. They overviewed the Headwaters fund. They shared information on the Project Trellis Program and how it functions. They shared an overview of the Samoa Peninsula EIFD project. They discussed CEDS and detailed efforts for updating it and its relevance regarding post pandemic changes. They shared more details about project SOAR and the airport infrastructure updates. They discussed Cal ForestWRX and Film Incentive Program.

Thank you to Shelley Nilsen and Lee Cuningham for their time as Chair and Vice Chair.

- Thanks to Shelley and Lee for stepping up as chair and vice chair for everything they've done with the board this year. The Executive Committee and staff shared their feelings of gratitude for their commitment to the board and about their term.

Future Meeting Topics/Requests

- Offshore wind is set for August full board meeting
- Gilbaine and Nordic would be good to contact
- Kerry Venegas for Childcare and ARPA Grants
- Prepare more information about the Ad Hoc and how it can guide the need

Adjourn

Chair Nilsen adjourned the meeting at 10:25am

Next Executive Committee Meeting Date: July 20th at 9:00am.

WDB Agendas and Minutes can be found at:

*<http://humboldt.gov.org/1709/Workforce-Investment-Board/>
or by contacting Economic Development at (707)445-7745.*