HUMBOLDT COUNTY
COMMUNITY TASK FORCE
Minutes
June 11, 2020 1:30 – 3:30 PM

Zoom Meeting: https://zoom.us/j/94539411090
Meeting ID: 945 3941 1090; Password: 421540

Purpose Statement: Participants will understand the stipulated judgment, Task Force membership roles and responsibilities and will define what success will look like.

I. Welcome and Introduction

Ivy welcomed to everyone to the third and final part of our Spring/Summer Community Task Force meeting. She explained that due to social distancing, we had divided the agenda into three smaller meetings as follows:

| Part 1 | Date | Time | Main Agenda Item | Zoom Info
|--------|------|------|-----------------|-------------------|
| 5/28   | 1:30-3:00 | HCSO, DHHS, CWS Updates Ombuds System Review | https://zoom.us/j/95157304259
|        |      |                  | Meeting ID: 951 5730 4259
|        |      |                  | Password: 421540 |
|        | 1:30-3:00 | CWS System Improvement Plan (SIP) | https://zoom.us/j/96437951614
|        |      |                  | Meeting ID: 964 3795 1614
|        |      |                  | Password: 421540 |
|        |      |                  | Meeting ID: 945 3941 1090
|        |      |                  | Password: 421540 |

Ivy reported that today she will be presenting information about the Child Protection Reporting Guide (CPRG), along with some help from our partners at the National Council for Crime and Delinquency (NCCD), who we have contracted with to help develop the guide. After the presentation the group will split into separate groups to discuss the guide. Ivy introduced and welcomed Claire Crowley, Raelene Freitag, Erin Wicke Dankert and Emerson Ives from NCCD. She also introduced Ashley Garrett, CWS Analyst, and Jed Mefford, Social Worker Supervisor who works with staff training.
Ivy reported that the Monitoring Report #4 for the stipulated judgment will be out soon and she will share the link when it becomes available. Also, she also reported that the stipulated judgement compliance monitors may be holding stakeholder meetings soon and more information on that will be forthcoming.

There were approximately 46 people who had joined thus far in the meeting. Ivy conducted a quick poll to see who was represented. It is great to see who is here and it allows CWS to reach out to groups who do not attend.

**QUICK POLL #1:**

<table>
<thead>
<tr>
<th>1. Who is in the room?</th>
<th></th>
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<tbody>
<tr>
<td>CWS/DHHS</td>
<td>(12) 33%</td>
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<tr>
<td>Medical/Behavioral Health Provider</td>
<td>(4) 11%</td>
</tr>
<tr>
<td>Youth/HCTAYC</td>
<td>(1) 3%</td>
</tr>
<tr>
<td>Law Enforcement and Probation</td>
<td>(3) 8%</td>
</tr>
<tr>
<td>Tribes and Cultural Coaches</td>
<td>(2) 6%</td>
</tr>
<tr>
<td>Courts/Legal</td>
<td>(2) 6%</td>
</tr>
<tr>
<td>Education and FRCs</td>
<td>(3) 8%</td>
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<tr>
<td>Research/Policy</td>
<td>(3) 8%</td>
</tr>
<tr>
<td>Foster Parent/Community Member</td>
<td>(1) 3%</td>
</tr>
<tr>
<td>Other Community Service Provider</td>
<td>(5) 14%</td>
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</tbody>
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**II. Child Protection Reporting Guide (CPRG) Presentation**

Ivy explained that we have been creating a web-based, child protection reporting guide designed to aid reporters – mandated and non-mandated – in making decisions around when to report on child abuse or neglect. This guide is not limited to mandated reporters by choice – it is meant to address community-wide concerns about when to report using decision trees that help narrow the scope of the report and result in consistent outcomes. The presentation will show:

- The purpose and overview of the CPRG; and
- Humboldt County’s customization process and how we came to the guide so far.
After the presentation the group will break into two workgroups to discuss issues in which CWS is looking for community input. Members of the group chose which workgroup they wanted to participate in or they were assigned a group at random. The options included:

1. **CPRG Manual Revisions** – This group will review and make recommendations on proposed manual revisions in a 60 minute session.
2. **Training, Implementation and Data/Outcomes** – This group will discuss Training and Implementation as well as Data and Outcomes in two 30-minute sessions. The workgroup will provide input on what questions we want to answer with data?

The entire group will come together after the break-outs to debrief and discuss next steps.

**III. Highlights From the Overview:**

- The goal is to create a tool that will guide reporters on when concerns should be reported.
- It is important to look at reporting decisions from different perspectives, keeping in mind the framework of shared responsibility to keep children safe: Family/Relationships/Community/Society.
- It is difficult, as humans, to make consistent, equitable and accurate decisions around these emotional issues. When the decisions are broken down into smaller parts, they are easier to navigate.
- The guide will provide the most important information for the reporting decision (keeps emotion, bias out of decision).
- Even when a situation does not warrant reporting, children and families can be connected with helpful services.
- Humboldt County will be one of the first jurisdictions to develop this type of guide in the nation. There has not been a big push nationally because of the difficulty in bringing community members together to discuss the issues.
- What is threshold? What is right-sized response? Families need a range of responses: report, no report or consultation.

**IV. Overview of Results From CPRG Testing Process**

- CWS has been working on our guide since September of 2018.
- The guide has been fine-tuned to meet Humboldt County needs.
- Once the draft was complete, CWS performed inter-rater reliability (IRR) testing to make sure definitions were clear and it was resulting in consistent decision making.
- NCCD was able to identify where we needed clearer definitions and those definitions were updated.
- The next phase was field testing, where community members with actual concerns used the tool and provided feedback to NCCD.
• NCCD staff then tested by doing actual case readings to make sure that concerns were funneled properly.
• NCCD was supposed to come out in-person in April to move to the next phase of training and implementation, but this was stalled due to shelter-in-place restrictions due to COVID-19.
• This is the community’s product, so we want the community involved in how training should proceed and how best to roll out the product.
• Some places have mandated reporter training – how can we add information about how to use the CPRG?
• A graphic showed the implementation timeline. After today, NCCD will take the CPRG back and make further adjustments.
• There will be a soft launch, but we will have a printed manual and an online resource similar to the online surveys in the IRR in field testing to get us through until the final online tool can be launched (hopefully next Spring).

At this time the group separated in virtual Breakout Groups:

V. Debrief and Next Steps

Ivy welcomed everyone back. A little longer was spent in groups and time has run out. If anyone wants to share, please feel free to do so. CWS will be scheduling a follow-up meeting to finish revisions to the CPRG since the group was unable to finish. If anyone is interested in continuing work on the guide, please contact Ivy, Claire or Jed.

Ivy briefly shared an example of a final online product, which showed how the program hones in on each question and, depending on the answer, moves the reporter to the next question. The printed guide can be more overwhelming because it shows all of the information. The long-term goal is that if the situation does not warrant a report, the online tool will direct the reporter to a searchable database for services in Humboldt County. Ivy will send the link when she sends the minutes.

Link below:

http://resourcehub.nchiin.org/

Ivy will send out information soon about follow-up meetings to finish the work from today. She may plan a regular, recurring meeting as we get closer to training and implementation.

Ivy thanked all for participating. If there was anything we didn’t get to or any questions, please email Ivy at ibreen@co.humboldt.ca.us.
VI. Next Steps

The next meeting regular meeting of the Community Task Force is scheduled for August 20, 2020. We will probably use a format similar to this one with smaller meetings over several days.
Humboldt County SDM®
Child Protection Reporting Guide
Agenda

1. Purpose and Overview of the Child Protection Reporting Guide (CPRG)
2. Humboldt County Customization Process
3. Break Out Workgroups
4. Debrief and Next Steps
Selecting Breakout Groups

CPRG Manual Revisions

- Review and make recommendations on proposed manual revisions

Training, Implementation and Outcomes

- Support planning for community-wide training and implementation
Social Ecological Model: A Framework for Prevention

- Individual
- Family/Relationships
- Community
- Society
Strengthening Families Is a Shared Responsibility

Child Protective Services
Other Services

Tribes
Education
Health

Social Services
Early Childhood
Law Enforcement
Supporting The Reporting Decision

Considering Multiple Perspectives
## Current Trends in Community Reporting

<table>
<thead>
<tr>
<th>Humboldt County 2019</th>
<th>Statewide 2019</th>
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<tbody>
<tr>
<td><strong>Allegation Rates:</strong> (per 1,000 children)</td>
<td><strong>Statewide 2019</strong> (per 1,000 children)</td>
</tr>
<tr>
<td>90.5</td>
<td>52.5</td>
</tr>
<tr>
<td><strong>Assignment Rates:</strong> Proportion of reports being assigned for an in-person CWS response?</td>
<td><strong>Assignment Rates:</strong> Proportion of reports being assigned for an in-person CWS response</td>
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<tr>
<td>38%</td>
<td>55%</td>
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Focus on the CPRG
Conceptual Grounding: The SDM Approach

Decision making in conditions of uncertainty can be improved
The SDM® System at Each Decision Point

- Should this be reported or referred?
- Should this be screened in?
- Can the child safely remain in the home?
- Should intervention be provided?
- What goals should the case plan address?
- Can the child return home?
- Should this case be closed?

CPRG
Hotline Tools
Safety Assessment
Risk Assessment
FSNA
Reunification Assessment
Risk Reassessment
Child Protection Reporting Guide

- Establishes shared thresholds for reporting possible abuse or neglect
- Supports improved consistency in reporting decision
Child Protection Reporting Guide

Assess Situation

What information is most important for the reporting decision?

Reporting Recommendation

What is the threshold for a concern that must be reported?
Families Need a Range of Responses

What is the right-sized response?
Building a Community Prevention Continuum

Between Report and Nothing
Building Humboldt County’s Reporting Guide

How did we get here?
Customization and Testing Process

- IRR Testing
- Field Testing
- Case Reading
Implementation Timeline

**October – December:**
Inter-rater reliability (IRR) testing, Field Testing and Case Reading

**Feb - May:**
Modifications to manual based on analysis

**July:**
Finalize Manual, Develop training materials

**2020 - 2021:**
Post-implementation support

**Jan:**
NCCD analyzes results from IRR and field test

**June:**
Final Workgroup and finalization of Manual

**August September:**
Training and soft launch
Breakout Groups
Discuss

What high level themes emerged in each group?

Share any identified next steps.
Planning for Implementation

Fall 2020
Next Steps

Steering Committee Role in Planning for Training

Community Training

Roll-Out and Next Steps
Thank you!

With questions, please email Ibreen@co.humboldt.ca.us or CCrowley@nccdglobal.org

For more info, visit www.nccdglobal.org or call (800) 306-6223