



**Samoa Peninsula Enhanced Infrastructure Financing District Public
Financing Authority (the Authority)**

**Authority Meeting
Tuesday • June 3, 2022 • 10:30AM
Board of Supervisors Chambers**

MEETING MINUTES

OPENING

Call to Order:

Chair, Virginia Bass, called the meeting to order at 10:30 AM. A quorum was present.

Authority Members Attendance (all attending meeting within Humboldt County):

- Supervisor Virginia Bass (Chair) – present
- Supervisor Rex Bohn– absent
- Supervisor Mike Wilson– present
- Timothy Callison (Vice Chair) – present
- Chris Drop– present

Staff Present: Scott Adair, Tanner Etherton, Consultant Joseph Dieguez

Adjustments to the Agenda

No adjustments made to the minutes

Approval of the Minutes from March 1, 2022

- **ACTION:**
 - Chair, Virginia Bass, found no objection to the minutes and requested staff to file and accept the minutes with no formal action

Public Comment on Non-Agenda Items

No Comment

Report out on Meetings Attended and Community Feedback Received

Staff Reported out on meetings with, and feedback from, various Stake Holders including; The City of Eureka, County Officials, Security National, Peninsula CSD, HBMWD, Simpson Paper, and Green Diamond.

Staff also reported out on a conversation with Director Wilson regarding the ability of the EIFD to fund climate infrastructure.

Agenda Items

1. Amendment to the Authority Board Bylaws:

- ACTION:
 - Director Wilson moved to adopt the resolution amending the Authority Board Bylaws. Seconded by Director Callison.
 - Motion passed unanimously

2. Presentation from Kosmont Companies

- ACTION:
 - None

3. Financing infrastructure projects through the issuance of debt

- ACTION:
 - It was Staff's recommendation that the Authority Board direct staff to continue exploring and evaluating different financing mechanisms and to draft proposed policies and procedures for the application and deployment of EIFD funds.
 - Chair Bass moved to take the recommended action as written by staff. Seconded by Director Wilson
 - Motion passed unanimously

4. Presentation from the Peninsula Community Services District (CSD) on the Samoa Peninsula Wastewater Project

- ACTION:
 - Director Wilson moved to have staff bring back a list of proposals and financing options for the Samoa Peninsula Wastewater Project at a future meeting of the Authority Board. Seconded by Director Callison.
 - Motion passed unanimously

5. Request for Qualification (RFQ) for an on-call District Engineer

- ACTION:
 - It was Staff's recommendation that the Authority Board direct staff to begin drafting an RFQ for an on-call District Engineer, to perform duties related to planning, permitting and design of infrastructure projects financed by the Samoa Peninsula EIFD and bring back the proposed RFQ for approval at a future meeting of the Authority Board
 - Director Wilson moved to take the recommended action as written by staff. Seconded by Director Drop.
 - Motion passed unanimously

6. Participation of the Humboldt Bay Municipal Water District (HBMWD) in the Samoa Peninsula EIFD

- ACTION:
 - Director Wilson moved to accept the Letter of Interest and direct staff to conduct further analysis on participation of the HBMWD in the EIFD and report back at a future meeting of the Authority Board. Seconded by Director Callison.
 - Motion passed unanimously

7. Next Steps

- ACTION:
 - None

Chair, Virginia Bass, adjourned the meeting with no objections from other members.

Next PFA Meeting Date: TBD.

The Samoa Peninsula EIFD PFA Agendas and Minutes can be found at: [Agenda Center](#) • [County of Humboldt](#) • [CivicEngage \(humboldt.gov.org\)](#)

or by contacting Economic Development at (707) 445-7745.

