



COUNTY OF HUMBOLDT
DEPARTMENT OF AVIATION
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Phone: (707) 839-5401

**Humboldt County Aviation Advisory Committee
Meeting Minutes**

May 28, 2019
6:00 PM

Prosperity Center, 520 E Street, Eureka, CA 95501

1. **CALL TO ORDER AND ROLL CALL**

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

Committee Attendees: Alex Stillman, John McBeth, Justin Zabel, Kenneth Joe Shepp, William Wickman

Staff: Cody Roggatz, Humboldt County Director of Aviation and Jennifer Corgiat, Senior Analyst, Humboldt County Department of Aviation

Others: Matt Muiers, Steve Bowser, Steve Pritchard, Al Castaldi, Gregg Foster

2. **PUBLIC COMMENT**

This portion of the meeting is reserved for persons desiring to address the Committee on any matter *not* on this agenda that is under the jurisdiction of the Committee.

(The Committee has the right to limit presentations to three minutes.)

No Public Comment.

3. **APPROVAL OF THE MINUTES – March 26, 2019 - Approved as submitted**

4. **DEPARTMENT OF AVIATION REPORT**

A. **Aviation Department Update**

1. **Staffing** – Cody introduced Jennifer Corgiat, Senior Analyst for Aviation. Discussed that there are currently 3 part-time employees helping out in the office, with hopes of getting a Fiscal I/II and additional ASW in the 19/20 budget cycle.

2. **Internal Projects**

- a. The IT Department has been able to obtain the financials off of Jody's computer and update the software so it is now accessible by all in the office.
- b. Hanger information is being gathered and updated and is almost 100% complete.
- c. ARFF should be move-in ready late September

3. **Airline Schedule Update**

- a. Second flight to LAX starting up with an 8:30 departure time.
- b. June 6th is the Denver launch with party starting at 7:30 with music, food, and drinks. The first flight is currently 80% full and will be arriving around 9:00 p.m. June flights are well booked for Denver.
- c. Beginning of August there will be an additional flight to San Francisco.

4. **Airline Meetings**

- a. Cody and Gregg met with seven airlines in Tucson in April out of the seven there were a couple of targets interested in our market.
- b. Cody and Gregg will be in Nashville next week meeting with four appointments currently scheduled. If any new flights are to come out of these meetings they would likely start at the end of this calendar year beginning of next.

B. **Aviation Department Projects Update**

1. **Denver Launch Celebration** – June 6th at 7:30 with food, drinks, and music, first flight arriving around 9:00.
 - a. Painting – north end of the terminal done.
 - b. Floors – in process of being completed
 - c. Monitors and Banners – Thank you to Gregg Foster for the new banners and a new monitor is in progress.
 - d. Other Outstanding Items

2. **Collings Foundation** – Al Castaldi is the point person for this event, that will take place on June 10th – 12th starting Monday, June 10th around 1:00 (weather permitting) and ending around 1:00 on June 12th. Al is looking for volunteers for two hour shifts. Justin Zabel has offered to ferry people to Concord. There will be five planes here on view and available for rides. Blue Lake Casino has comped the hotel rooms for the Foundation. There will be a food truck vendor on site. If you have any questions about the event or would like to volunteer.
 3. **Army Corps of Engineers Project** – They will be out in June to perform investigation/exploration on the old FIDO system. In two weeks they will be out to do electrical mapping, making determination for next steps in moving forward with the potential contamination.
 4. **ACV Solar Array Microgrid Project** – Continuing to work with HSU to obtain data and estimates on energy usage. Working on first draft of lease for that project. Out last month to perform a site survey and work out Tesla battery pack location out there.
 5. **TSA Inspection** – Scheduled for June 17th – 19th. Inspector is bringing new supervisor with her this year.
5. OLD BUSINESS
- A. Report on United Passenger Ridership Compiled by Gregg Foster, RREDC
 1. SF maintained ridership with the addition of the LA flights.
6. NEW BUSINESS
- A. UAS Integration Sub-Committee Report
 1. Enough progress has been made on the website to turnover to the County for implementation
 2. Dave Marshall has spearheaded progress out at Samoa with Lisa Savage from the City of Eureka to negotiate the switchover of the hanger.
 3. Willingness to continue to help with the digital signage project.
 - B. William (Bill) Wickman to fill District 5 Seat. – Welcome Bill.
 - C. Justin Zabel to fill At-Large Vacancy – Welcome back Justin.
 - D. Committee Seat Expirations – The following seats are set to expire the end of June: Tim Callison; Bill Wickman; Richard Fenton; and Kyle Gabel.
7. Committee will next meet June 25, 2019. ADJOURNMENT

Minutes recorded by Jennifer Corgiat and submitted for review on June 22, 2019 by Richard Fenton, Secretary