

# McKinleyville Municipal Advisory Committee

**Regular Meeting, ZOOM Platform and in-person**  
**Location: Azalea Hall, 1620 Pickett Road, McKinleyville, California**  
**Time: May 25, 2022 6:00 PM - 9:00 PM Approved Minutes**

## 1. Call to Order: 6:00

### Check Attendance

Members Present: Maya Conrad, Bonnie Oliver, Pat Kaspari, Lisa Dugan, Twila Sanchez,  
Greg Orsini, Kevin Jenkins and Kevin Dreyer (Arrived at 6:05 p.m.)

Members Absent: None

## 2. Review & Approve Minutes: April 27, 2022

The minutes of the April 27, 2022 meetings were reviewed.

**VOTE:**                      **Motion** Lisa Dugan                      **Second** Twila Sanchez

**YES:**                      Maya Conrad, Bonnie Oliver, Pat Kaspari, Lisa Dugan, Twila Sanchez and  
Greg Orsini

**NO:** None

**ABSTENTION:** Kevin Jenkins

**ABSENT:** Kevin Dreyer

**Approved**

## 3. Community Safety Updates: Guests included Asst. Chief Sean Campbell, Arcata Fire; Lt. Jesse Taylor, Humboldt County Sheriff's Office, Area Commander South and Capt. Shawn Morris, CHP.

- a. Asst. Chief Campbell presented statistics for the previous months that included structure fires and rescues. He also briefed the committee on hiring and refinancing of Pension Liability. Arcata Fire ordered a new fire engine that is due in December. The Measure F Advisory Committee needs 3 more members of the community to participate. If interested go to [arcatafire.org](http://arcatafire.org).
- b. Lt. Taylor presented the numbers of calls for service, traffic stops and animal control calls for the previous weeks handled for the McKinleyville area. He also indicated that the Sherriff's Office would be participating in the Pony Express Parade. Staffing for the Sherriff's Office was also discussed and he indicated that the Department is getting close to full.
- c. Capt. Morris presented traffic stats for April and May in the McKinleyville area and reminded the audience about calling the Arcata Office with complaints related to problematic traffic situations.

## 4. Public Comment Period for Items not on Agenda: Tom Boyer, mentioned that John Ford, Director, Humboldt County Building and Planning was retiring and suggested a written commendation from the MMAC.

## 5. Event Announcements:

May 25: Chamber Mixer

June 2: Election Day and the Pony Express Chilly Cook off is from 5:30- 7:30

June 4: Pony Express Pancake Breakfast at the Grange, the Parade on Central at 11:00 am and festivities at Pierson Park after the Parade.

The Multi Modal Survey is opened until Tuesday May 31, 2022 and available on Humboldt.org website.

Brief discussion about the Center in McKinleyville open house.

## 6. Discussion/Information Items

- A. The Transition to Cal Poly Humboldt and what it means for our community:** (Professor Dale Oliver, Department of Mathematics Dean Emeritus) Presentation of information and question and answer session.

Professor Oliver provided a presentation on what, when and why a Polytechnic. Challenges moving forward and the solutions. The MMAC was also briefed on the changes in the degree programs and a timeline on when they are expected to change. An area of interest was the projected enrollment and requirement for faculty and how that may effect Arcata, Eureka and McKinleyville.

### **B. Review of Draft Letters from the MMAC to the Humboldt County Board of**

**Supervisors:** a series of letters were discussed and action was taken on the following:

- a. Letter to the Board of Supervisors related for funding support for the 2022/23 Fiscal Year:
  - i. MMAC directs the Chair to revise the draft letter to the Board of Supervisors requesting dedicated funding for the 2022/23 fiscal year, including rolling over any unspent funds from the previous fiscal year and requesting up to \$5000 funding for 2022/23.

**VOTE:**           **Motion** Lisa Dugan                   **Second** Maya Conrad  
**YES:** Maya Conrad, Bonnie Oliver, Pat Kaspari, Lisa Dugan, Twila Sanchez, Kevin Jenkins, Kevin Dreyer and Greg Orsini  
**NO:** None  
**ABSTENTION:** None

### **APPROVED**

Other suggestions included. The letter should be addressed to BOS Chair Virginia Bass. A "budget page" should be attached showing a breakdown of expected expenses including MCSD costs per hybrid meeting and their pledged support for the MMAC. Also include a thank you to MCSD for their support and mention their \$3,000 annual support. MMAC instructs the chair to send the letter to Chair Bass, via the Clerk of the Board, once it is revised as outlined above.

- b. Letter related to retirement of Sean Campbell:
  - i. MMAC directs the Chair to send a revised letter to Supervisor Madrone requesting recognition of Asst. Chief Sean Campbell via a "resolution of appreciation" by the Board of Supervisors.

**VOTE: Motion** Greg Orsini    **Second** Kevin Jenkins  
**YES:** Maya Conrad, Bonnie Oliver, Pat Kaspari, Lisa Dugan, Twila Sanchez, Kevin Jenkins, Kevin Dreyer and Greg Orsini  
**NO:** None  
**ABSTENTION:** None

**APPROVED**

The issuing and presentation of the resolution is to be postponed to August or September, closer to Chief Campbell's last Arcata Fire update to the MMAC.

- c. Letter related to resignation of John Ford:
  - i. MMAC directs the Chair to draft a letter of appreciation to John Ford on behalf of the MMAC and the community, recognizing his leadership and contributions to McKinleyville and the MMAC including his work on the McKinleyville Town Center Ordinance.

**VOTE: Motion** Kevin Jenkins    **Second** Kevin Dreyer  
**YES:** Maya Conrad, Bonnie Oliver, Pat Kaspari, Lisa Dugan, Twila Sanchez, Kevin Jenkins, Kevin Dreyer and Greg Orsini  
**NO:** None  
**ABSTENTION:** None

**APPROVED**

The letter is to be presented to Director Ford at our June 22 regular MMAC meeting. Twila will purchase an art card for individual members of the MMAC to sign.

**7. Subcommittee Reports:** None

**8. Board General Comments:** The Chair requested the MMAC consider items of discussion for the joint MMAC and MCSD meeting taking place in October and be prepared to discuss at the June meeting. Other meeting suggestions included inviting someone from California Incorporated to give a presentation. Another suggestions was an airport update from Cody Roegatz

**9. Next Meetings:** 22 June 2022, location pending.

**10. Adjournment: 9:06 pm**

Respectfully Submitted  
Gregory Orsini