



COUNTY OF HUMBOLDT
DEPARTMENT OF AVIATION
3561 Boeing Ave., McKinleyville, CA 95519
Phone: (707) 839-5401

**Humboldt County Aviation Advisory Committee
MEETING MINUTES**

Tuesday, May 23, 2023

6:00PM

Hybrid Meeting

On ZOOM or in person at ACV conference room

In Person:

Conference Room 2nd Floor of ACV Terminal
3561 Boeing Avenue, McKinleyville, CA 95519

Zoom:

Join Zoom Meeting

<https://us06web.zoom.us/j/85298688192?pwd=bXM5NisxSjdQWWVxdjJlEN3BITlFkdz09>

Meeting ID: 852 9868 8192

Passcode: 938091

One tap mobile

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1. CALL TO ORDER AND ROLL CALL – 6:04PM

The Committee reserves the right to bring presentations by invited guests forward as a courtesy to those individuals.

Committee Attendees: Alex Stillman, Chris Nelson, Kyle Gabel, David Marshall, John McBeth, Lt. Blake Thompson, Ben McWhorter

Absent: Caleb Leshner, Justin Zabel

Staff: Cody Roggatz-Director of Aviation, Cathy Canepa-Senior Administrative Analyst, Curt Eikerman-Airport Operations Manager, Dianna Rios-Economic Development Coordinator, Scott Adair-Economic Development Director

2. PUBLIC COMMENT

This portion of the meeting is reserved for persons desiring to address the Committee on matters *not* on the agenda and under the jurisdiction of this Committee (Presentations limited to three minutes.)

There was no public comment.

3. APPROVAL OF THE MINUTES – April 25, 2023

4. DEPARTMENT OF AVIATION REPORT

A. O16 AWOS Internet

Staff are continuing to work with the only vendor in our region to complete the repair and will provide updates once the repair is complete.

B. Airport Days

Murray Aviation Day was a very successful event. Staff thanked Dave Marshall for his countless hours spent coordinating, prepping, providing mentorship, and executing a hugely successful community event. Staff also thanked the USCG and CalFire for their support and time.

C. EKA Fuel Tank

Staff are continuing to work with the vendor to get a timeline for the removal of the old fuel tank while SHN works on the engineering. Design completion is anticipated for end of June/early July.

D. EKA Trees

The local Coastal Commission office confirmed that the project should be exempt and is putting the project on the agenda for discussion at the June 7th meeting. Internally, staff is working to get a contract in place for tree removal with a local vendor and will update the committee at the next meeting.

E. Rental Car Signage

Signage has been ordered and is anticipated to arrive this week.

F. ACV Parking Lot Rehab Project

The Humboldt County Board of Supervisors approved a bid authorization for the ACV Parking Lot Rehab Project. The Armstrong team helped extensively on the push to move up this project due to potential FAA claw back on federally granted funds. A prebid meeting will occur 05/24/23 and at future meetings there will be more information regarding schedule, phasing, and impacts regarding temporary parking.

G. Economic Development Update – Diana Rios

Dianna Rios, Economic Development Coordinator, and Scott Adair, Director of Economic Development for the County of Humboldt presented some of the many accomplishments thus far of Project SOAR and discussed the future opportunities that will be brought to this region, and will positively impact aviation, through both the wind energy project and fish farm. Some notable accomplishments include: airport marketing; branding and promotion assistance; air service recruitment and retention; assistance with events (ribbon cutting, the grind opening); revamping the flyacv webpage; in-terminal digital advertising campaign; and the service agreement with Lyft.

H. Operations Update (Staffing, Equipment, Airport Projects)

Airport Operations Manager, Curt Eikerman, shared a PowerPoint presented new equipment acquisitions purchased through CARES Act funding, staffing levels, current vacancies, and hours and projects completed at each GA airport.

5. OLD BUSINESS

There was no old business.

6. NEW BUSINESS

A. Upcoming Expiring Committee Member Terms (Chris Nelson)

Chris Nelson, Caleb Leshner, and Kyle Gabel have terms that are expiring 06/30/2023. Anybody interested in serving can contact the Humboldt County Clerk of the Board

7. COMMITTEE MEMBERS UPDATES

A. EKA VASI (John McBeth)

This will be added onto the June 2023 Agenda

B. Construction timeline for the EKA fuel tank repair (Dave Marshall)

This will be discussed under Agenda Item: EKA Fuel Tank

8. NEXT MEETING DATE – Tuesday, June 27, 2023

9. ADJOURNMENT