



Citizens' Advisory Committee
on
Measure Z Expenditures
Humboldt County

Meeting Minutes

**HUMBOLDT COUNTY COURTHOUSE
BOARD OF SUPERVISORS' CHAMBERS
825 FIFTH STREET
EUREKA, CALIFORNIA**

**DAY, DATE, 20XX
2:00 PM**

County of Humboldt Web Site: <http://humboldt.gov/MeasureZ>

5/10/2023 - Minutes

A. **SALUTE TO THE FLAG**

B. **ROLL CALL**

Present: Trent, Ziemer, Campbell, Robertson, Honsal, Bronkall, Kohl,

Absent: Morgan (alternate)

Miller (remote, appeared later)

- C. **MODIFICATIONS TO THE AGENDA**
- D. **PUBLIC COMMENT ON NON-AGENDA ITEMS**
- E. **COUNTY ADMINISTRATIVE OFFICE UPDATES**
- F. **DISCUSSION ITEMS**

F.1. **Approval Of March 9, 2023 Action Summary**

Motion by Robertson to approve. Seconded by Honsal.

Approved 7-0

Miller absent

F.2. **Review Recommendations Of The Measure Z Ad Hoc**

Recommendation #3: Create a reserve fund/account in an amount of 16% of annual revenue, to be funded with unspent funding in the prior year. Funding would be used to meet any current year obligations where actual revenue does not meet projections.

Action: Motion made by Honsal to adopt Recommendation #3

Seconded by Trent

7-0, Miller absent

Recommendation #1: Require a self-audit on staffing. Staff to return with examples of how the self-audit can be reflected on quarterly reports and applications.

Recommendation #2: Create a criteria for allowable costs, including personnel, equipment and overhead.

Recommendation #4: Create a mechanism that would allow the committee to recommend partial funding of applications. Initial review by committee will include whether committee members believe an application is a candidate for partial funding.

Recommendation #5: Require agencies to report on their applications efforts they have taken to pursue other funding sources to replace Measure Z funding, and/or other funding they have received that could replace Measure Z funding.

Action: Motion by Honsal to approve recommendations 1, 2, 4 and 5.

Seconded by Trent

7-0, Miller absent

Action: Motion made by Kohl to allow Darcy Miller to participate in meeting remotely (travel for official business)

Seconded by Bronkall

7-0

Recommendation #6: Adopt a stance that the committee will not recommend any more ongoing county positions to be funded by Measure Z.

Action: Motion by Ziemer to adopt Recommendation #6, Seconded by Kohl

Yes: Trent, Miller, Campbell, Robertson, Kohl, Ziemer

No: Honsal, Bronkall

Passes 6-2

Recommendation #7: Establish a goal of 67% of total revenue to be allocated each year to county departments to be achieved by FY 2026-27. The goal will be reviewed every other year by the committee. The first year of review will be FY 2025-26.

Action: Motion made by Kohl to adopt Recommendation #7, Seconded by Ziemer.

Yes: Miller, Campbell, Ziemer, Robertson, Bronkall, Kohl

No: Trent, Honsal

Passes 6-2

Other considerations: Reconsider FY 2023-24 Recommendations After Reductions to County Allocations.

No action taken.

G. **ADJOURNMENT**