

**Humboldt County**  
**Housing Trust Fund and Homelessness Solutions Committee (HTFHSC) Minutes of Regular**  
**Meeting**  
**May 7, 2019**

**I. Meeting Called to Order**

- a. Chair Beth Matsumoto called the meeting to order at 1:30 p.m. in the Large Mezzanine Conference Room in the Professional Building located at 507 F Street, Eureka.

**II. Roll Call**

- a. *Committee members present.*

**Present:**

Nezzie Wade, District 1  
Patte Rae, District 2  
Beth Matsumoto, Chair, District 3  
Andrew Rix, District 4  
John Calkins, District 5  
Lynn Martinez, Vice Chair, Humboldt Housing and Homeless Coalition  
Michelle Nielsen, Planning & Building Department  
Sally Hewitt, Department of Health and Human Services  
Marc Delany, At Large Member Experienced in Developing Affordable Housing Projects  
Fhyre Phoenix, At Large Member representing the homeless community

**Absent:**

Brett Watson, At Large member appointed by Board of Supervisors

**III. Agenda Modifications**

*No modifications were made.*

**IV. Approval of the Minutes – March 5, 2019; March 19, 2019 and April 16, 2019**

*Minutes for March 5, 2019 were approved on voice, no nays or abstentions.*

*Minutes for March 19, 2019 passed on voice, no nays. Lynn Martinez and Michelle Nielsen abstained.*

*Minutes for April 16, 2019 passed on voice, no nays. Lynn Martinez abstained.*

**V. Public Comment on Non-Agenda Items**

**VI. Committee Meeting Ground Rules**

**VII. County Administrative Office Informational Report on Budget Outlook and Process**

**VIII. Humboldt County Housing Element Update – Review and Finalize Draft Letter**

*Draft letter regarding recommendations for the 2019 Housing Element passed on voice as amended, no nays, Michelle Nielsen abstained.*

**IX. Discuss Raven’s Nest Document**

**X. Ad Hoc Committee Reports**

- a. **Funding for the Housing Trust Fund**

- b. **Criteria for Governing Housing Trust Fund Monies and Committee Bylaws**
- c. **Shelter Crisis Solutions**

**XI. Agenda Items for Next Meeting, May 21, 2019**

*Discuss and potentially act on proposed recommendations to the Board of Supervisors regarding funding sources for the Affordable Housing Trust Fund.*

**XII. Adjourn**

*Meeting adjourned at 3:30 p.m.*

**The next meeting will be held on May 21, 2019 from 1:30 p.m. to 3:30 p.m. at 507 F Street, Large Mezzanine Conference Room.**

*Minutes Prepared by:*

*Robert Ward, Committee Staff*