

McKinleyville Incorporation Exploration Sub-committee Meeting

April 19, 2023 – 4:00 p.m.

Members Present:

Lisa Dugan, Kevin Jenkins, Pat Kaspari, Mary Burke, Tom Sheets, and Tom Boyer

Members Absent: None

Guests Present:

Joey Blaine (MCSD Board Secretary, taking notes)

Jesse Miles (McKinleyville Chamber of Commerce, Executive Director)

Amy Rock (Cal Poly Humboldt, via Zoom)

Public Present:

Motion to approve the Agenda (Kaspari/Sheets) – Unanimous.

March 8, 2023 meeting canceled, no minutes to approve.

Public Comment –

- Committee Member Jenkins acknowledged a letter received from Committee Member Tom Boyer.

Mary Burke arrived at 4:09 p.m.

C.1 Working Session to Develop Workplan, Deliverables, Schedule, etc.

- Committee Chair Jenkins overviewed current status of ongoing work: discussions related to what services would be provided by the city vs. other agencies, the review of possible boundaries of the city, and balancing land area vs revenue. Specifically, whether or not a potential city could provide enough revenue to support the services needed for the land area within the boundary. Members discussed obtaining a timeline from Cal Poly Humboldt on the progress of the incorporation feasibility study.
- Committee Chair Jenkins emphasized the need for clarity in the community on the committee's purpose: fact finding and reporting of the results of the Cal Poly Humboldt feasibility study with a recommendation to MMAC.
- Committee Member Burke suggested the development of an incorporation fact sheet. Committee Chair Jenkins concurred and would like the committee to develop a digestible single-sheet handout for the public. Committee Member Dugan agreed this would help clarify ambiguity, misconceptions, or disinformation regarding incorporation in the community. Members decided this would be a good agenda item for the next meeting.
- Committee Member Kaspari recommended Colette Santsche, Executive Director Humboldt LAFCO, provide a presentation, previously given to the committee, to the whole MMAC at a regular meeting. He mentioned he intends to have her also present to the MCSD board at an upcoming meeting. Committee Member Boyer suggested representation from the

incorporation committee at the MCSD Meeting at which Ms. Santsche presents. Committee Chair Jenkins agreed to attend.

C.2 McKinleyville Geographical Data Collection Update

- Committee Chair Jenkins overviewed the idea of three different proposals for City boundaries. Committee members reviewed the 1999 Incorporation proposed “watershed” boundary, MCSD District boundary, and Humboldt Counties Community Plan boundary. Members discussed with Amy Rock from Cal Poly Humboldt the potential proposals of city boundaries.

C.3 Discussion of Next Steps

- Chair Jenkins to request timeline from Josh Zehdner from Cal Poly Humboldt on feasibility study.
- Committee Member Burke to start to develop a FAQ list from community members to provide to the Committee to refine.
- MMAC Chair Dugan to invite Collette Santsche from LAFCO to speak at July 26 MMAC meeting.
 - Committee Chair Jenkins suggested marketing the LAFCO presentation to encourage community participation and education.
- Committee Chair Jenkins to attend June 7th MCSD Board Meeting if Ms. Santsche is available to present. Committee Member Kaspari to coordinate presentation at MCSD Board Meeting and inform other Committee members of schedule.

D. Future Agenda Items

- Develop FAQ for community members.

E. Member Announcements

- None

Adjournment

The meeting adjourned at 6:19 p.m.

Next meeting May 17, 2023.